

Regular Board Meeting
Blackman Charter Township
February 18, 2025

The Blackman Charter Township Board convened at 6:00 p.m. on Tuesday, February 18, 2025 at the Township Hall, 1990 West Parnall Road, Jackson, Michigan.

Members present: Supervisor Jancek, Clerk Elwell, Treasurer Preston, and Trustees: Ambs, Boulter, Pack and Thomas

Members absent:

Public Attendance:

Sgt. and Mrs. Steven Stowe	Ray Snell	Shelly Sercombe
Deputy Director and Mrs. Darin	Byron Schroeder	Dawn Warfield
McIntosh and family	Karl Hunt	Bonnie Preston
Public Safety Officers	Joe Merrit	Tom Brower

CALL TO ORDER / PLEDGE OF ALLEGIANCE

BRIEF PUBLIC COMMENTS - (two-minute limit)

1. **Ray Snell**, 9th District County Commissioner
 - a. Will be attending County Commissioner Public Hearing tonight on Proposed Brownfield Redevelopment Plan for 2532 Spring Arbor Rd.
 - b. Contract to finish Blackman Township remaining 14 miles of roadwork this Spring.

AGENDA APPROVAL

1. Addition: Under New Business add item #11
Motion by Treasurer Preston, supported by Trustee Thomas to approve the Board of Trustee agenda as amended for the Regular Board Meeting held on Tuesday, February 18, 2025.

Unanimously approved by voice vote

MINUTES APPROVAL

- No changes/corrections.
Motion by Clerk Elwell, supported by Trustee Boulter to approve the Board of Trustee minutes for the Regular Board Meeting held on Tuesday, January 21, 2025.

Unanimously approved by voice vote

PRESENTATIONS

1. Byron Schroeder - Public Safety Building Presentation
 - a. Conceptual Site Plan drawings
 - b. Apply for rezoning
 - c. Demolition bids for interior demolition
 - d. Run sewer and water lines to a small utility building for future use

CONSENT AGENDA

1. Approval of payroll for the dates 01/03/25 in the amount of \$171,236.56 and for 01/17/25 in the amount of \$165,511.86.
2. Approve \$300,000.00 transfer of funds from General Fund to Public Safety Fund for the month of January 2025.
3. Receive Revenue and Expenditure Report for the month of January 2025.

Motioned by Treasurer Preston, supported by Trustee Thomas

Roll Call: Ayes - Elwell, Pack, Thomas, Boulter, Ambs, Jancek, Preston

Nays - None

Motion Approved

SUPERVISOR’S UPDATE

1. Blackman Charter Township awarded a 4 star Honored Community Certificate from UM-Dearborn’s 2024 eCities program.

TREASURER’S UPDATE

1. Finished with tax collections
2. A continued increase in resident usage of credit cards to pay taxes

CLERK’S UPDATE

1. May 6, 2025 Special Election, East Jackson Bond Proposal
2. November 2024 Election Audit
 - a. The county conducted the Audit and submitted results to the Bureau of Elections; Secretary of State.
3. Security Grant opportunity
 - a. Funds to be used in addition with other grant money to install new accessible doors at the Township Hall. Door installation to begin the last week in February.

PUBLIC SAFETY

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PLANNING COMMISSION

CASE #1587: Motion by Treasurer Preston, supported by Clerk Elwell to approve Case #1587 –
COND. USE Conditional Use Permit: New 138.24kW Ground Mounted Solar Array at (address n/a), Parcel 000-08-27-254-004-00, Parcel 000-08-27-254-005-00 and Parcel 000-08-27-254-006-00, Zoned I-2 (Heavy Industrial). Requested by Harvest Solar, Even Rohloff. Conditions: to maintain separation distance of 120’ from east property line adjacent to neighboring property. (Jackson County Human Services, 1715 Lansing Ave.)

Roll Call: Ayes - Ambs, Jancek, Elwell, Preston, Boulter
Nays – Thomas, Pack **Motion Approved**

CASE #1588: Motion by Treasurer Preston, supported by Clerk Elwell to approve Case #1588 –
REZONING Rezoning Permit: Rezone from Urban Residential (RU-1) to Multi Family Residential (RM-1), at 599 Murphy St. Jackson, MI 49202., Parcel 000-08-22-304-009-02, Zoned Urban Residential (RU-1). Requested by K&L Hunt Investments, LLC, Karl Hunt

Roll Call: Ayes - Jancek, Preston, Pack, Thomas, Elwell, Ambs, Boulter
Nays – None **Motion Approved**

3. Region 2 Planning Commission will be attending the March 4th Planning Commission meeting
 - a. To continue to work on Master Plan and New Zoning – updated by end of the year.

ZONING BOARD OF APPEALS

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PARKS & RECREATION

1. Continue to wait on grants
2. Bathrooms – expected installation in May

TECHNOLOGY COMMITTEE

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UTILITIES COMMITTEE

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ORDINANCE REVIEW COMMITTEE

- Will be working on Cemetery and Parks Ordinance

NEW BUSINESS

**TRUSTEE
BOULTER TO
ABSTAIN**

Motion by Trustee Boulter, supported by Clerk Elwell to allow Trustee Boulter to abstain from voting to promote Deputy Director Darin McIntosh to Director of Public Safety.

Roll Call: Ayes - Thomas, Ambs, Elwell, Jancek, Pack, Preston

Nays – None

Abstain - Boulter

Motion Approved

**PROMOTE
DEPUTY
DIRECTOR
MCINTOSH TO
DIRECTOR OF PS**

Motion by Trustee Thomas, supported by Trustee Pack to promote Deputy Director Darin McIntosh to Director of Public Safety, effective 2-21-25 at 4 pm, to start at \$115,747.62, the starting annual salary for the Public Safety Director as per the board approved wage matrix that was effective 01/01/2025.

Roll Call: Ayes - Preston, Thomas, Jancek, Ambs, Elwell, Pack

Nays - None

Abstain - Boulter

Motion Approved

**PROMOTE
SERGEANT
STOWE TO
DEPUTY
DIRECTOR OF PS**

Motion by Trustee Thomas, supported by Trustee Pack to promote Sergeant Steven Stowe to Deputy Director of Public Safety, effective 2-21-25 at 4 pm, to start at \$101,995.30, the starting annual salary for the Deputy Director of Public Safety as per the board approved wage matrix that was effective 01/01/2025.

Roll Call: Ayes - Jancek, Ambs, Boulter, Pack, Elwell, Preston, Thomas

Nays – None

Motion Approved

**RESOLUTION
#06-2025-0218**

Motion by Supervisor Jancek, supported by Clerk Elwell to approve Resolution #06-2025-0218; a Resolution to recognize and honor the distinguished career and contributions of Scott Grajewski, Director of Public Safety for the Blackman-Leoni Department of Public Safety, on the occasion of his retirement.

Roll Call: Ayes - Preston, Boulter, Thomas, Ambs, Pack, Elwell, Jancek

Nays – None

Motion Approved

**RESOLUTION
#07-2025-0218**

Motion by Supervisor Jancek, supported by Clerk Elwell to approve Resolution #07-2025-0218; a Resolution to honor the outstanding career and contributions of Michael Jester, Director of Public Safety for the Blackman-Leoni Department of Public Safety on the occasion of his retirement.

Roll Call: Ayes - Pack, Elwell, Preston, Boulter, Thomas, Jancek, Ambs

Nays – None

Motion Approved

**RESOLUTION
#08-2025-0218
TRANSFER
OWNERSHIP
CLASS C & SDM
LICENSE**

Motion by Supervisor Jancek, supported by Treasurer Preston to approve Resolution #08-2025-0218; a Resolution acknowledging no opposition for a RID# RQ-2501-00470, a Conditional License; Transfer Ownership 2024 Class C & SDM License with Sunday Sales Permit (PM) From Kong Enterprises, Inc.; New Sunday Sales Permit (AM); New Sunday Sales Permit (PM) For The SDM License – Mixed Spirit Drink located at 2100 Bondsteel Dr. Jackson, MI 49202.

Roll Call: Ayes - Elwell, Pack, Thomas, Boulter, Ambs, Jancek, Preston

Nays – None

Motion Approved

**RESOLUTION
#09-2025-0218
PURCHASE
ADDITIONAL
SERVICE CREDIT**

Motion by Supervisor Jancek, supported by Clerk Elwell to approve Resolution #09-2025-0218; a Resolution for Approval of Request to Purchase Additional Service Credit.
Roll Call: Ayes - Ambs, Thomas, Jancek, Elwell, Preston, Pack, Boulter
Nays – None **Motion Approved**

**SIGN LETTER OF
ENGAGEMENT
W/ NANNETTE
SPONSLER**

Motion by Supervisor Jancek, supported by Treasurer Preston to authorize the supervisor to sign a Letter of Engagement with Nannette M. Sponsler for contractual accounting services.
Roll Call: Ayes - Jancek, Preston, Pack, Thomas, Elwell, Ambs, Boulter
Nays – None **Motion Approved**

**SIGN MUNICIPAL
SERVICES
AGREEMENT
(REFLECTIONS)**

Motion by Clerk Elwell, supported by Treasurer Preston to authorize the supervisor to sign a Municipal Services Agreement between Jackson Elderly Limited Dividend Housing Association Limited Partnership (Reflections).
Roll Call: Ayes - Boulter, Preston, Thomas, Jancek, Ambs, Elwell, Pack
Nays – None **Motion Approved**

**UPDATE BCT
EMPLOYEE
HANDBOOK; D.
PAID SICK DAYS
PER ESTA**

Motion by Supervisor Jancek, supported by Treasurer Preston to update the Blackman Charter Township Employee Handbook; D. Paid Sick Days, per the Earned Sick Time Act. (ESTA), effective February 21, 2025
Roll Call: Ayes - Jancek, Ambs, Boulter, Pack, Elwell, Preston, Thomas
Nays – None **Motion Approved**

**LICENSE
AGREEMENT W/
CONSUMERS
ENERGY**

Motion by Clerk Elwell, supported by Trustee Ambs to authorize the Supervisor to sign the License Agreement with Consumers Energy Company for use of property owned by Consumers Energy as described in the agreement.
Roll Call: Ayes - Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston
Nays – None **Motion Approved**

**DIRECTOR
GRAJEWSKI TO
PURCHASE
CELL PHONE**

Motion by Clerk Elwell, supported by Supervisor Jancek to approve request of Director Grajewski to purchase his assigned cell phone for \$10.00.
Unanimously approved by voice vote

BILLS

Motion by Treasurer Preston, supported by Trustee Pack to approve payment of bills on the Board Invoice Post Audit Report dated 02/10/25 in the amount of \$120,532.84 and Board Invoice Report dated 02/19/25 in the amount of \$583,961.68
Roll Call: Ayes – Pack, Elwell, Preston, Boulter, Thomas, Jancek, Ambs
Nays - Elwell **Motion Approved**

EXTENDED PUBLIC COMMENT (Three-minute limit)

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OPEN DISCUSSION

1. Public Safety Building – discussion on solar panels on carports, EV charging station(s).
 - a. No current desire to expend the money or time on it.

The Supervisor declared the meeting adjourned at 7:14pm.

David Elwell, Township Clerk

DRAFT