

Regular Board Meeting  
Blackman Charter Township  
May 19, 2025

The Blackman Charter Township Board convened at 6:00 p.m. on Monday, May 19, 2025 at the Township Hall, 1990 West Parnall Road, Jackson, Michigan.

**Members present:** Supervisor Jancek, Clerk Elwell, Treasurer Preston, and Trustees: Ambs, Pack and Thomas

**Members absent:** Boulter

**Public Attendance:**

John Globoker - JC  
PSO Andrew Blair

Ray Snell  
Sgt. Chandler Fryt

Byron Schroeder  
Gary Adams

**CALL TO ORDER / PLEDGE OF ALLEGIANCE**

Motion by Trustee Thomas, supported by Trustee Pack to excuse the absence of Trustee Boulter from the Regular Board Meeting held on Monday, May 19, 2025

***Unanimously approved by voice vote***

**BRIEF PUBLIC COMMENTS - (two-minute limit)**

1. **Ray Snell**, 9<sup>th</sup> District County Commissioner
  - a. Grant approval
  - b. Energy projects
  - c. Airport report
  - d. Renew license agreement with Cascades Manor House

**AGENDA APPROVAL**

1. No additions/deletions

Motion by Treasurer Preston, supported by Trustee Thomas to approve the Board of Trustee agenda for the Regular Board Meeting held on Monday, May 19, 2025

***Unanimously approved by voice vote***

**MINUTES APPROVAL**

1. No changes/corrections

Motion by Clerk Elwell, supported by Treasurer Preston to approve the Board of Trustee minutes for the Regular Board Meeting held on Monday, April 21, 2025 and the Board of Trustee minutes for the Special Board Meeting held on Monday, May, 01, 2025.

***Unanimously approved by voice vote***

**PRESENTATIONS**

1. Jackson College - John Globoker, Chief Financial Officer
  - a. Applied Technologies Center; building a state of the art facility to serve the region's workforce and economic development needs and expanding it's utilities programs.

**CONSENT AGENDA**

1. Approval of payroll for the dates 04/11/25 in the amount of \$161,551.66 and for 04/25/25 in the amount of \$192,894.66.
2. Approve \$100,000.00 transfer of funds from General Fund to Public Safety Fund for the month of April 2025.
3. Receive Revenue and Expenditure Report for the month of April 2025.

Motioned by Treasurer Preston, supported by Trustee Pack  
**Roll Call:** Ayes - Elwell, Pack, Thomas, Ambs, Jancek, Preston  
Nays - None Motion Approved

#### SUPERVISOR'S UPDATE

1. Airport Rd. bridge report. Construction to repairs to begin in August
2. GIS data update
3. BS&A software being updated to new cloud-based system.

#### TREASURER'S UPDATE

1. Newsletter will be sent out with tax bill
2. Credit card usage has increased

#### CLERK'S UPDATE

1. May Election - East Jackson millage passed. Leoni Public Safety millage passed.
2. Cemetery Cleanup was on May 10, 2025. Thank you to Cub Scout Pack 339 for their assistance.

#### PUBLIC SAFETY

1. Ceremony to welcome PSO Andrew Blair.

#### **PURCHASE (2) LIFEPAK CR2 DEFIBRILLATORS FROM STRYKER**

Motion by Trustee Ambs, supported by Clerk Elwell to authorize the Director of Public Safety to purchase two (2) LifePak CR2 Defibrillators for \$4,030.42 from Stryker Industries to replace 2 defibrillators that are out of service and have reached the end of their life cycle.

**Roll Call:** Ayes - Ambs, Thomas, Jancek, Elwell, Preston, Pack  
Nays - None Motion Approved

#### **IMPLEMENT A PUBLIC SAFETY CADET PROGRAM**

Motion by Supervisor Jancek, supported by Treasurer Preston to move forward to implement a Blackman-Leoni Department of Public Safety Cadet Program.  
(Jackson County and City of Jackson will be implementing a similar program)

*Unanimously approved by voice vote*

#### PLANNING COMMISSION

##### **CASE #1595: COND. USE**

Motion by Treasurer Preston, supported by Clerk Elwell to approve Case #1595 – Conditional Use Permit: Commercial Self Storage at Rosehill Rd., Jackson, MI 49202; Parcel 000-08-26-102-005-00, Zoned C-2 (General Commercial). Requested by Kateel River Group, Gary Adams.

(Site Plan was approved with condition, pending Board approval of the Conditional Use Permit)

**Roll Call:** Ayes - Jancek, Preston, Pack, Thomas, Elwell, Ambs  
Nays – None Motion Approved

#### ZONING BOARD OF APPEALS

#### PARKS & RECREATION

1. Rod Mills Park driveway was graded and brined
2. Pavilion bids
3. American 1 possible donation for pavilion
4. Repairs to playground equipment - parts on order

#### TECHNOLOGY COMMITTEE

## UTILITIES COMMITTEE

1. Boilerplate on sewer project - by July

## ORDINANCE REVIEW COMMITTEE

1. Cemetery and Parks review with Public Safety.

## NEW BUSINESS

**RESOLUTION #13-2025-0519**  
**MILITARY SERCV E CONT. FOR DEFINED BENEFITS**  
Motion by Supervisor Jancek, supported by Clerk Elwell to approve Resolution #13-2025-0519; a Resolution Establishing Military Service Contribution Requirements for Defined Benefit  
*Roll Call: Ayes - Preston, Thomas, Jancek, Ambs, Elwell, Pack*  
*Nays - None Motion Approved*

**RESOLUTION #14-2025-0519**  
**PURCHASE ADDITIONAL SERVICE CREDIT DET. WHEELER**  
Motion by Supervisor Jancek, supported by Clerk Elwell to approve Resolution #14-2025-0519; a Resolution for Approval of Request to Purchase Additional Service Credit, by Detective Jeremiah Wheeler.  
*Roll Call: Ayes - Jancek, Ambs, Pack, Elwell, Preston, Thomas*  
*Nays - None Motion Approved*

**APPROVE PAVILION CONSTRUCTION CONTRACT**  
Motion by Treasurer Preston, supported by Trustee Pack to approve awarding of the Pavilion Construction contract to Penchura, LLC, not to exceed \$81,291.10  
*Roll Call: Ayes - Thomas, Ambs, Elwell, Jancek, Pack, Preston*  
*Nays - None Motion Approved*

**APPROVE THE COMBINED BID PAVILION ELECTRICAL CONTRACT AND PARKS & REC. ELECTRICAL CONTRACT**  
Motion by Clerk Elwell, supported by Treasurer Preston to approve awarding of the Combined Bid of the Pavilion Electrical contract and the Parks and Recreation Electrical contract to Yearling Electrical, LLC in the amount of \$16,315.00  
*Roll Call: Ayes - Preston, Thomas, Ambs, Pack, Elwell, Jancek*  
*Nays - None Motion Approved*

**APPROVE PAVILION CONCRETE CONTRACT**  
Motion by Treasurer Preston, supported by Clerk Elwell to approve awarding of the Pavilion Concrete contract to Cook Foundation and Flatwork in the amount of \$21,278.00  
*Roll Call: Ayes - Pack, Elwell, Preston, Thomas, Janck, Ambs*  
*Nays - None Motion Approved*

**APPROVE MASTER FEE SCHEDULE**  
Motion by Clerk Elwell, supported by Treasurer Preston to approve the Master Fee Schedule, to be reviewed annually.  
*Roll Call: Ayes - Elwell, Pack, Thomas, Ambs, Jancek, Preston*  
*Nays - None Motion Approved*

**REQUEST FOR  
QUALIFICATIONS  
FOR PS  
INFORMATION  
TECH SERVICES**

Motion by Trustee Thomas, supported by Trustee Ambs to authorize the Supervisor to sign the Request for Qualifications for Public Safety Information Technology Services.

**Roll Call:** Ayes - Ambs, Thomas, Jancek, Elwell, Preston, Pack  
Nays – None Motion Approved

**BILLS**

Motion by Treasurer Preston, supported by Clerk Elwell to approve payment of bills on the Board Invoice Post Audit Report dated 05/12/2025 in the amount of \$160,554.19 and Board Invoice Report dated 05/20/2025 in the amount of \$650,800.90

**Roll Call:** Ayes - Jancek, Preston, Pack, Thomas, Elwell, Ambs  
Nays - None Motion Approved

**EXTENDED PUBLIC COMMENT (Three-minute limit)**

**OPEN DISCUSSION**

1. Sewer on Lansing Ave. resolving silt issues
2. Discussion ongoing for safety glass in Public Safety Building
3. Firetruck is sold - pending.

***The Supervisor declared the meeting adjourned at 7:38pm.***



**David Elwell, Township Clerk**