

Regular Board Meeting  
Blackman Charter Township  
July 15, 2024

The Blackman Charter Township Board convened at 6:00 p.m. on Monday, July 15, 2024 at the Township Hall, 1990 West Parnall Road, Jackson, Michigan.

**Members present:** Supervisor Jancek, Clerk Elwell, Treasurer Preston, and Trustees: Ambs, Thomas, and Williams, Pack

**Members absent:**

**Public Attendance:**

Ray Snell	James Southworth	Jennifer Biddinger
Jeff Kirkpatrick	Darin Southworth	Irene Disenroth
Dennis Byrne	Cindy Southworth	Suellen Thomas

**CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**BRIEF PUBLIC COMMENTS - (two-minute limit)**

1. **Dennis Byrne**, *Cascades Amateur Rodio Society*
  - a. Presentation of Field Day 2024 exercise.
  - b. Thank You to BCT for the use of Marino's parking lot.
2. **Ray Snell**, *9<sup>th</sup> District County Commissioner*
  - a. Assassination attempt on Former President Donald Trump
  - b. Parks
    - i. No easement from Consumers Energy
    - ii. Electrical upgrades at Cascades
  - c. Ordinances
    - i. Liked debris on roadways, swatting being addressed
    - ii. Would like to see burning in roadway addressed
3. **Jennifer Biddinger** *resident*
  - a. Hopes that corruption is not happening in local government.
  - b. Thank you for the Newsletter

**ADDITIONS / DELETIONS**

1. Add Planning Commission Meeting Minutes and Case #1576  
Motion by Treasurer Preston, supported by Trustee Thomas to approve the Board of Trustee agenda for the Regular Board Meeting held on Monday, July 15, 2024.  
***Unanimously approved by voice vote***

**MINUTES APPROVAL**

1. No changes/corrections.  
Motion by Clerk Elwell, supported by Trustee Ambs to approve the Board of Trustee minutes for the Regular Board Meeting held on Monday, June 17, 2024.  
***Unanimously approved by voice vote***

**CONSENT AGENDA**

1. Approval of payroll for the dates 06/07/24 in the amount of \$184,155.99 and for 06/21/24 in the amount of \$192,826.28.
2. Approve \$300,000.00 transfer of funds from General Fund to Public Safety Fund for the month of June 2024

3. Receive Revenue and Expenditure Report for the month of June 2024.  
Motioned by Treasurer Preston, supported by Trustee Pack  
**Roll Call:** Ayes - Elwell, Pack, Thomas, Williams, Ambs, Jancek, Preston  
Nays - None                      Motion Approved

SUPERVISOR'S UPDATE

1. Read letter from Sheriff
2. LDFA met last week
3. New monument sign to be installed by Johnson Sign
4. Blight
  - a. List of properties – discussion

TREASURER'S UPDATE

1. Tax Collection time
  - a. Going well
  - b. Less foot traffic coming into the office due to other payment methods.
  - c. Rehmann Report to review.

CLERK'S UPDATE

1. Election Update
  - a. Early Voting - July 26 to August 4, 2024
  - b. Election Day – August 6, 2024
  - c. Explanation of ballot signatures and signature cure process.
  - d. Cemetery work with Rob Wells
    - i. Expressed thanks and job well done to the lawn mowing crew.

PUBLIC SAFETY

**PUBLIC SAFETY  
BUDGET**

Motion by Trustee Williams, supported by Trustee Pack to amend the Insurance Payment line of budget 205-000-687.000 to \$69,432.84

**Roll Call:** Ayes - Ambs, Thomas, Jancek, Elwell, Preston, Pack, Williams  
Nays - None                      Motion Approved

**PUBLIC SAFETY  
BUDGET**

Motion by Trustee Williams, supported by Trustee Thomas to amend the Reimbursable Expense line 205-345-936.000 of the Public Safety budget to \$76,047.32

**Roll Call:** Ayes - Jancek, Preston, Pack, Thomas, Elwell, Ambs, Williams  
Nays - None                      Motion Approved

**PURCHASE 2024  
DODGE  
DURANGO  
PURSUIT AWD**

Motion by Trustee Williams, supported by Trustee Ambs to authorize the Director of Public Safety to purchase a 2024 Dodge Durango Pursuit AWD from LaFontaine CDJR-Lansing not to exceed the amount of \$44,628.00, under the State of Michigan bid to replace totaled-out vehicle from line 205-901-970.000.

**Roll Call:** Ayes - Williams, Preston, Thomas, Jancek, Ambs, Elwell, Pack  
Nays - None                      Motion Approved

**PURCHASE  
CLASS A (DRESS)  
UNIFORMS**

Motion by Trustee Williams, supported by Clerk Elwell to authorize the Director of Public Safety to purchase Class A (Dress) Uniforms to include apparel for all PSO's/Sergeants and Command as budgeted from line 205-345-790.000, not to exceed \$14,834.09

**Roll Call:** Ayes - Jancek, Ambs, Williams, Pack, Elwell, Preston, Thomas  
Nays - None                      Motion Approved

**FILL VACANCY  
AFTER  
RETIREMENT  
AUGUST 1, 2024**

Motion by Trustee Williams, supported by Clerk Elwell to authorize the Director of Public Safety to fill vacant spot after Detective Merritt’s retirement date of August 1, 2024.  
*Unanimously approved by voice vote*

**EMERGENCY  
EQUIPMENT BY  
SOUTHERN  
MICHIGAN  
UPFITTERS**

Motion by Trustee Williams, supported by Trustee Ambs to authorize the removal, replacement, and installation of emergency equipment completed by Southern Michigan Upfitters in the amount, not to exceed \$7,831.35 from line 205-901-970.000  
*Roll Call: Ayes - Preston, Williams, Thomas, Ambs, Pack, Elwell, Jancek*  
*Nays - None Motion Approved*

**PUBLIC SAFETY  
MILLAGE  
RENEWAL  
LANGUAGE**

Motion by Trustee Williams, supported by Clerk Elwell to move forward with Public Safety millage renewal language and to submit to Jackson County Clerk’s office for the November 5, 2024 election.  
*Roll Call: Ayes - Pack, Elwell, Preston, Williams, Thomas, Jancek, Ambs*  
*Nays - None Motion Approved*

**RESOLUTION  
#09-2024-0715**

Motion by Trustee Williams, supported by Clerk Elwell to approve Resolution #09-2024-0715, a resolution of recognition, honoring James A. Southworth, retired Director of Public Safety.  
*Unanimously approved by voice vote*

PLANNING COMMISSION

**CASE #1577:  
COND. USE  
PERMIT**

Motion by Treasurer Preston, supported by Clerk Elwell to approve Case #1577 – Conditional Use Permit; Outdoor Storage at existing storage facility; 2543 Shirley Dr., Parcel 000-08-12-456-001-00, Zoned General Commercial (C-2), requested by Cindy Shultz; with conditions: all motorized vehicles be parked on an impervious surface.  
*Roll Call: Ayes - Ambs, Thomas, Jancek, Elwell, Preston, Pack, Williams*  
*Nays - None Motion Approved*

**CASE #1576:  
COND. USE  
PERMIT**

Motion by Treasurer Preston, supported by Trustee Thomas to approve Case #1576 – Conditional Use Permit; Home Occupation Child Daycare; 3933 Sycamore St., Parcel 000-08-17-476-001-88, Zoned Planned Residential (PR-1) requested by Sierra Lasky; with conditions: provide to the township final approval/license from State of Michigan for Home Daycare and letter from Walnut Ridge (property owner) that a daycare facility is allowed within the park facility.  
*Roll Call: Ayes - Jancek, Preston, Pack, Thomas, Elwell, Ambs, Williams*  
*Nays - None Motion Approved*

ZONING BOARD OF APPEALS

- Case #1579 was tabled for clarification of existing road.

PARKS & RECREATION

**APPROVE BID – NON-MOTORIZED PATH, SOUTH PHASE** Motion by Treasurer Preston, supported by Clerk Elwell to approve bid contract to The Isabella Corporation in the amount of \$167,859.08 for the Parnall Road Complex Non-Motorized Path, South Phase.  
*Roll Call: Ayes - Williams, Preston, Thomas, Jancek, Ambs, Elwell, Pack*  
*Nays - None Motion Approved*

TECHNOLOGY COMMITTEE

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UTILITIES COMMITTEE

1. Improper discharge connections to municipal sewer – discussion
2. Ordering one new pump. Ordering parts to repair existing pump.
3. EGLE unfunded mandate to expose lines to confirm they are not lead.
4. City is filing lawsuit over PFAS.

ORDINANCE REVIEW COMMITTEE

**DISORDERLY PERSONS** Motion by Treasurer Preston, supported by Supervisor Jancek to approve First Reading of Disorderly Persons Ordinance  
*Roll Call: Ayes - Jancek, Ambs, Williams, Pack, Elwell, Preston, Thomas*  
*Nays - None Motion Approved*

**BLIGHT** Motion by Treasurer Preston, supported by Supervisor Jancek to approve First Reading of Blight Ordinance.  
*Roll Call: Ayes - Thomas, Ambs, Elwell, Jancek, Pack, Williams, Preston*  
*Nays - None Motion Approved*

**LARGE EVENTS & LARGE EVENTS PERMIT APPLICATION** Motion by Treasurer Preston, supported by Clerk Elwell to approve First Reading of Large Events Ordinance and Large Events Permit Application.  
*Roll Call: Ayes - Preston, Williams, Thomas, Ambs, Pack, Elwell, Jancek*  
*Nays - None Motion Approved*

NEW BUSINESS

**RESOLUTION #10-2024-0715 FOIA COORDINATOR** Motion by Supervisor Jancek, supported by Trustee Williams to approve Resolution #10-2024-0715; a resolution to designate the Township Clerk as the FOIA Coordinator for Blackman Charter Township.  
*Roll Call: Ayes - Pack, Elwell, Preston, Williams, Thomas, Jancek, Ambs*  
*Nays - None Motion Approved*

**EXTERIOR PAINTING TOWNSHIP HALL AND PUBLIC SAFETY** Motion by Supervisor Jancek, supported by Treasurer Preston to approve bid contract to Mike Richards Painting in the amount of \$18,500.00 for exterior painting of the Township Office and Public Safety buildings with conditions; providing information on paint to be used.  
*Roll Call: Ayes - Elwell, Pack, Thomas, Williams, Ambs, Jancek, Preston*  
*Nays - None Motion Approved*

**REHMANN 2023 AUDIT REPORT** Motion by Clerk Elwell, supported by Treasurer Preston to receive the Rehmann 2023 Audit Report.  
*Unanimously approved by voice vote*

BILLS

Motion by Clerk Elwell, supported by Treasurer Preston to approve payment of bills on the Board Invoice Post Audit Report dated 7/01/24 in the amount of \$209,255.94 and the Board Invoice Report dated 7/16/24 in the amount of \$501,557.70

*Roll Call: Ayes - Jancek, Preston, Pack, Thomas, Elwell, Amb, Williams*

*Nays - None*

*Motion Approved*

EXTENDED PUBLIC COMMENT (Three-minute limit)

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OPEN DISCUSSION

1. Rear lower door, water drainage at township office.
2. Blight tracking.

*The Supervisor declared the meeting adjourned at 7:18pm.*

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**David Elwell, Township Clerk**