

Regular Board Meeting  
Blackman Charter Township  
November 17, 2025

The Blackman Charter Township Board convened at 6:00 p.m. on Monday, November 17, 2025, at the Township Hall, 1990 West Parnall Road, Jackson, Michigan.

**Members present:** Clerk Elwell, Treasurer Preston, and Trustees: Ambs, Williams, Pack, and Thomas

**Members absent:** Supervisor Jancek

**Public Attendance:**

Angie Allams-                    Tim Sparks  
Stephens

**CALL TO ORDER / PLEDGE OF ALLEGIANCE**

1. Motion by Trustee Thomas, supported by Trustee Boulter to approve the appointment of Clerk Elwell as Chairperson.

*Unanimously approved by voice vote*

2. Motion by Clerk Elwell, supported by Trustee Ambs to excuse the absence of Supervisor Jancek from tonight's board meeting.

*Unanimously approved by voice vote*

**BRIEF PUBLIC COMMENTS - (two-minute limit)**

**ADDITIONS / DELETIONS**

1. No additions/deletions

Motion by Treasurer Preston, supported by Trustee Pack to approve the Board of Trustee agenda for the Regular Board Meeting held on Monday, November 17, 2025.

*Unanimously approved by voice vote*

**MINUTES APPROVAL**

1. No changes/corrections.

Motion by Trustee Thomas, supported by Trustee Boulter to approve the Board of Trustee minutes for the Regular Board Meeting held on Monday, October 20, 2025

*Unanimously approved by voice vote*

**PRESENTATIONS - (fifteen-minute limit)**

**CONSENT AGENDA**

1. Approval of payroll for the dates 10/10/25 in the amount of \$177,421.73, for 10/24/25 in the amount of \$218,061.41
2. Approve \$500,000.00 transfer of funds from General Fund to Public Safety Fund for the month of October 2025.
3. Receive Revenue and Expenditure Report for the month of October 2025

Motion by Treasurer Preston, supported by Trustee Pack

**Roll Call:** Ayes - Elwell, Pack, Thomas, Boulter, Ambs, Preston

Nays - None

Motion Approved

**SUPERVISOR'S UPDATE**

TREASURER'S UPDATE

1. Summary Statements
  - a. Current investments
  - b. Estimates on vendors for printing and mailing tax bills
2. 2025 Lawn Mowing Ordinance Enforcement
  - a. Collections
  - b. Delinquent payments to be charged on next tax bill
3. BS&A updating to cloud-based service
  - a. Significant increase in start-up and yearly fees and may possibly look elsewhere for same services

CLERK'S UPDATE

1. Cemetery Update
  - a. Fall Clean Up is complete
  - b. Poor Farm Cemetery fence has been installed
2. Election Update
  - a. All boards have approved signing the 9-day Early Voting agreement
  - b. Jackson Public School election - ballot proposal passed
3. Reducing speed Limit on 127 North of the diverging diamond
  - a. Speed limit is 55 mph per TCO
  - b. Signage to go up indicating the correct speed limit
4. Ongoing opposition to Road Diet on Michigan Ave

PUBLIC SAFETY.

**5-YEAR  
CONTRACT  
EXTENSION W/  
LEONI TWP**

Motion by Trustee Ambs, supported by Trustee Thomas to authorize the Director of Public Safety, Supervisor, and Clerk to sign a 5-year contract extension with Leoni Township to provide Public Safety Services  
*Roll Call: Ayes - Ambs, Thomas, Elwell, Preston, Pack, Boulter*  
*Nays - None Motion Approved*

**2025 CLEANING  
ALLOWANCE OF  
\$695.00/OFFICER**

Motion by Trustee Ambs, supported by Clerk Elwell to authorize the approval of the 2025 Cleaning Allowance (per contract) of \$695.00 per officer, to be paid the first week of December from account #205-345-721.200, total not to exceed \$31,000.00  
*Roll Call: Ayes - Preston, Pack, Thomas, Elwell, Ambs, Boulter*  
*Nays - None Motion Approved*

PLANNING COMMISSION

**APPROVE CASE  
#1601 - COND. USE  
AIRPLANE  
HANGAR**

Motion by Treasurer Preston, supported by Trustee Thomas to approve Case# 1601 – Conditional Use Permit: Airplane hangar at 1006 Airport Rd. Jackson, MI; Parcel 000-08-32-126-001-00, Zoned L-1 (Light Industrial). Requested by Tim Sparks  
*Roll Call: Ayes - Boulter, Preston, Thomas, Ambs, Elwell, Pack*  
*Nays - None Motion Approved*

ZONING BOARD OF APPEALS

1. Case #1602 was tabled for further clarification

PARKS & RECREATION

1. Committee member resignation; Dave Warfield declined due to a possible conflict of interest, he serves as park maintenance. Committee will continue to look for a replacement member

2. Pavilion and Pickleball Courts
  - a. Construction has begun

TECHNOLOGY COMMITTEE

1. 2026 Meeting Schedule

Motion by Clerk Elwell, supported by Trustee Boulter to approve the 2026 Technology Committee meeting schedule

*Unanimously approved by voice vote*

UTILITIES COMMITTEE

1. 2026 Meeting Schedule

Motion by Clerk Elwell, supported by Trustee Boulter to approve the 2026 Utilities Committee meeting schedule

*Unanimously approved by voice vote*

2. Sewer Update

- a. Spring Arbor to receive a credit from City of Jackson for it's lagoon solid waste removal

ORDINANCE REVIEW COMMITTEE

1. Will be meeting soon; working on Parks Ordinance with Parks Committee

NEW BUSINESS

**2026 BCT BOARD  
OF TRUSTEES  
MEETING  
SCHEDULE**

Motion by Treasurer Preston, supported by Trustee Ambs to approve the 2026 Blackman Charter Township Board of Trustees Meeting Schedule

*Unanimously approved by voice vote*

**GLG PRINTING  
WINTER TAX  
BILLS ESTIMATE**

Motion by Clerk Elwell, supported by Treasurer Preston to approve the GLG Printing estimate for 2025 winter tax bills, newsletters, #10 window envelopes, mailing services and postage, priced at **\$3,930.00**.

*Roll Call: Ayes - Ambs, Boulter, Pack, Elwell, Preston, Thomas*

*Nays - None*

*Motion Approved*

BILLS

Motion by Treasurer Preston, supported by Trustee Boulter to approve payment of bills on the Board Invoice Post Audit Report dated 11/04/25 in the amount of \$264,178.56 and Board Invoice Report dated 11/18/25 in the amount of \$280,973.54

*Roll Call: Ayes - Thomas, Ambs, Elwell, Pack, Boulter, Preston*

*Nays - None*

*Motion Approved*

EXTENDED PUBLIC COMMENT (Three-minute limit)

OPEN DISCUSSION

1. Zoning---discussion on potentially allowing Chickens in residential areas. Clerk will bring wording to next regular meeting for review, potentially asking the Planning Commission to review for changes to the Zoning Ordinance.
2. Will be adverting to fill two employment positions
  - a. Administrative Assistant – part-time with possible full-time option
  - b. Parks/General Maintenance - part time, as backup to Dave Warfield
3. Elected Officials - wage increase discussion
  - a. Potential of conducting another wage study (prior one is many years old)
  - b. Clerk, and some board members, felt wage increases for elected officials should only happen in alignment with the next election. One suggestion was to announce any

planned increases before the filing deadline for the next election, with any potential increase to start with the new term of office

- c. Board members are encouraged to bring their thoughts to the next meeting, or contact the supervisor
4. Public Safety
- a. 1 resignation and 1 letter of intent to retire
  - b. Will receive reimbursement from Rosenbauer for repairs on Tower 1

*The Clerk declared the meeting adjourned at 6:50*

---

**David Elwell, Township Clerk**

DRAFT