

Regular Board Meeting
Blackman Charter Township
December 15, 2025

The Blackman Charter Township Board convened at 6:00 p.m. on Monday, December 15, 2025, at the Township Hall, 1990 West Parnall Road, Jackson, Michigan.

Members present: Supervisor Jancek, Clerk Elwell, Treasurer Preston, and Trustees: Ambs, Boulter, Pack, and Thomas.

Members absent:

Public Attendance:

Byron Schroeder

Tyler Griswold

J. Cipollone

CALL TO ORDER / PLEDGE OF ALLEGIANCE

PUBLIC HEARING

Public Hearing on the proposed township budget for fiscal year December 31, 2026.
The property tax millage rate proposed to be levied to support the proposed budget will be the subject of this hearing.

Open Public Hearing: 6:01 p.m.

Public Comments: None

Close Public Hearing: 6:02 p.m.

BRIEF PUBLIC COMMENTS - (two-minute limit)

None

APPROVAL OF AGENDA

1. Correct the text error on Clerk Certification language on Resolutions; change from appointed to elected/qualified

Motion by Clerk Elwell, supported by Trustee Boulter to approve the Board of Trustee agenda for the Regular Board Meeting held on Monday, December 15, 2025.

Unanimously approved by voice vote

MINUTES APPROVAL

1. No changes/corrections.

Motion by Trustee Thomas, supported by Trustee Pack to approve the Board of Trustee minutes for the Regular Board Meeting held on Monday, November 17, 2025.

Unanimously approved by voice vote

CONSENT AGENDA

1. Approval of payroll for the dates 11/07/25 in the amount of \$170,318.31, for 11/21/25 in the amount of \$215,633.20
2. Approve \$500,000.00 transfer of funds from General Fund to Public Safety Fund for the month of November 2025
3. Approve \$2,200,000.00 transfer of funds from Public Safety Fund to General Fund for the month of December 2025
4. Receive Revenue and Expenditure Report for the month of November 2025

Motioned by Treasurer Preston, supported by Trustee Pack

Roll Call: Ayes - Elwell, Pack, Thomas, Boulter, Ambs, Jancek, Preston

Nays - None

Motion Approved

SUPERVISOR'S UPDATE

1. Enjoyed time off while hunting with family

TREASURER'S UPDATE

1. Investment Account Summary Statements
2. Winter tax bills are out
 - a. Cost savings due to new printing services provided by GLG Printing

CLERK'S UPDATE

PUBLIC SAFETY

**RETIRED PSO
PATRICK
BOULTER TO
PURCHASE
SERVICE
WEAPONS**

Motion by Trustee Ambs, supported by Clerk Elwell to authorize approval of retired PSO Patrick Boulter to purchase his service weapons from Blackman Charter Township for a total of \$485.00. Boulter will be purchasing his issued Glock 45 MOS for \$265.00 and his issued Glock 43x for \$220.00. These prices reflect fair market value quotes provided by The Gun Vault, LLC., Jackson, Michigan.

*Roll Call: Ayes - Ambs, Thomas, Jancek, Elwell, Preston, Pack, Boulter
Nays - None Motion Approved*

**RETIRED PSO
PAUL LONG TO
PURCHASE
SERVICE
WEAPON**

Motion by Trustee Ambs, supported by Trustee Boulter to authorize approval of retired PSO Paul Long to purchase his service weapon from Blackman Charter Township. Long will be purchasing his issued Glock 43x for \$220.00. This price reflects fair market value quotes provided by The Gun Vault, LLC., Jackson, Michigan.

*Roll Call: Ayes - Jancek, Preston, Pack, Thomas, Elwell, Ambs, Boulter
Nays - None Motion Approved*

3. Ceremony to honor PSO Paul Long, upon his retirement from Blackman-Leoni Department of Public Safety

PLANNING COMMISSION

**CASE#1603
ZONING CHANGE
RS-1 TO A-1**

Motion by Treasurer Preston, supported by Trustee Pack to approve Case #1603 – Zoning Change; from RS-1 (Suburban Residential) to A-1 (Agricultural) at 4910 Firethorne Dr. Jackson, MI, Parcel 000-08-08-326-007-00, requested by Tyler Griswold

*Roll Call: Ayes - Preston, Thomas, Ambs, Elwell, Pack
Nays - Boulter, Jancek Motion Approved*

ZONING BOARD OF APPEALS

PARKS & RECREATION

1. Concrete has been poured for the pickleball courts and pavilion
2. Fence posts and pavilion structure installed
3. Gate at Rod Mills Park was destroyed by a vehicle and will be repaired

TECHNOLOGY COMMITTEE

UTILITIES COMMITTEE

**WORK PROPOSAL
J.K. of MICHIGAN
LIFT STATION
REPAIRS** Motion by Supervisor Jancek, supported by Trustee Thomas to approve Work Proposal dated 12/01/2025 from J.K. of Michigan for repairs to lift stations at a cost not to exceed \$132,676.65
Roll Call: Ayes - Jancek, Ambs, Boulter Pack, Elwell, Preston, Thomas
Nays - None Motion Approved

**PSA W/ FISHBECK
WATER SYSTEM
RISK RESILIENCY
ASSESSMENT &
EMERGENCY
RESPONSE PLAN** Motion by Supervisor Jancek, supported by Trustee Thomas to approve Professional Services Agreement dated 10/22/2025 from Fishbeck for Water System Risk and Resiliency Assessment and Emergency Response Plan at a cost not to exceed \$3,400.00
Roll Call: Ayes – Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston
Nays - None Motion Approved

ORDINANCE REVIEW COMMITTEE

1. Will meet in January to work on Parks Ordinance and review Police Ordinance

NEW BUSINESS

**2026 NON-UNION
WAGE INCREASE
UPDATE MATRIX** Motion by Treasurer Preston, supported by Clerk Elwell to approve 5% wage increase for all non-union township employees, excluding the Director of Public Safety, (2) Deputy Directors of Public Safety, and Cadet positions, and update the wage matrix effective January 1, 2026.
Roll Call: Ayes – Preston, Boulter, Thomas, Ambs, Pack, Elwell, Jancek
Nays - None Motion Approved

**LETTER OF
ENGAGEMENT
WITH REHMANN** Motion by Treasurer Preston, supported by Trustee Pack to authorize the Supervisor to sign a Letter of Engagement with Rehmann to provide accounting/audit services for the year ending December 31, 2025.
Roll Call: Ayes – Pack, Elwell, Preston, Boulter, Thomas, Jancek, Ambs
Nays - None Motion Approved

**PROPERTY &
CASUALTY
INSURANCE** Motion by Clerk Elwell, supported by Trustee Boulter to approve the renewal of the Township’s Property and Casualty Insurance Policies through the Burnham and Flower Insurance Group in the amount of \$302,573.65, effective January 1, 2026.
Roll Call: Ayes – Elwell, Pack, Thomas, Boulter, Ambs, Jancek, Preston
Nays - None Motion Approved

**RESOLUTION
#26-2025-1215
HONORING THE
CAREER OF PSO
PAUL LONG** Motion by Trustee Ambs, supported by Clerk Elwell to approve Resolution #26-2025-1215; a Resolution to honor the career of PSO Paul Long, following his retirement from Blackman-Leoni Department of Public Safety.
Unanimously approved by voice vote

**RESOLUTION
#27-2025-1215:
2025 BUDGET
AMENDMENTS** Motion by Trustee Thomas, supported by Treasurer Preston to approve Resolution #27-2025-1215; a Resolution to approve the 2025 Budget Amendments.
Roll Call: Ayes – Ambs, Thomas, Jancek, Elwell, Preston, Pack, Boulter
Nays - None Motion Approved

RESOLUTION #28-2025-1215: 2026 GENERAL APPROPRIATIONS ACT Motion by Clerk Elwell, supported by Trustee Boulter to approve Resolution #28-2025-1215; a Resolution to approve the 2026 General Appropriations Act.
Roll Call: Ayes – Jancek, Preston, Pack, Thomas, Elwell, Ambs, Boulter
Nays - None Motion Approved

RESOLUTION #29-2025-1215: DISSOLUTION OF LEONI UTILITY AUTHORITY Motion by Supervisor Jancek, supported by Trustee Thomas to approve Resolution #29-2025-1215; a Resolution to dissolve the Leoni Regional Utility Authority
Unanimously approved by voice vote

RESOLUTION #30-2025-1215: ADOPT THE 2022 EDITION OF THE JACKSON CO. HAZARD MITIGATION PLAN Motion by Supervisor Jancek, supported by Clerk Elwell to approve Resolution #30-2025-1215; a Resolution to adopt the 2022 Edition of the Jackson County Hazard Mitigation Plan
Roll Call: Ayes - Boulter, Preston, Thomas, Jancek, Ambs, Elwell, Pack
Nays - None Motion Approved

HIRE PART TIME ADMINISTRATIVE ASSISTANT DUSTY WOOD Motion by Supervisor Jancek, supported by Treasurer Preston to approve and to offer part time Administrative Assistant job to Dusty Wood at \$17.32 per hour; contingent on successful completion of drug screening and physical.
Roll Call: Ayes - Jancek, Ambs, Boulter, Pack, Elwell, Preston, Thomas
Nays - None Motion Approved

BILLS Motion by Trustee Thomas, supported by Trustee Boulter to approve payment of bills on the Board Invoice Post Audit Report dated 12/03/25 in the amount of \$55,279.65 and Board Invoice Report dated 12/16/25 in the amount of \$460,393.25
Roll Call: Ayes - Thomas, Ambs, Elwell, Jancek, Pak, Boulter, Preston
Nays - None Motion Approved

EXTENDED PUBLIC COMMENT (Three-minute limit)

OPEN DISCUSSION

1. Comcast
 - a. Rate increased and channel updates
2. EGLE notice
 - a. Dredging permit
3. 800-Megahertz Radio; Investigation, Evaluation and Recommendation
 - a. Darin will give a presentation at the January Board Meeting
 - b. County Supervisors met to discuss ways to fund - in favor of a fee surcharge rather than a countywide millage
4. Memorial Sign
 - a. Mrs. Comperchio would like to add Henry Comperchio's name to the sign
 - b. Discussed ideas for additional space added to the existing sign, possible relocation of the memorial, develop a policy for names placed on sign, and long-range plans
5. Food Donation Box
 - a. For non-perishable goods, liability concerns if on township property

6. Office Closures
 - a. Executive Committee decision or board decision
 - b. Plan to examine upcoming year calendar and plan ahead for extra days off
7. Chickens
 - a. Discussion over whether or not to allow hens in residential properties
 - b. Board agrees to send request to the Planning Commission to review and make a recommendation to the Board of Trustees.

The Supervisor declared the meeting adjourned at 8:05 pm.



David Elwell, Township Clerk