Regular Board Meeting Blackman Charter Township December 16, 2024

The Blackman Charter Township Board convened at 6:00 p.m. on Monday, December 16, 2024, at the Township Hall, 1990 West Parnall Road, Jackson, Michigan.

<u>Members present</u>: Supervisor Jancek, Clerk Elwell, Treasurer Preston, and Trustees: Ambs, Boulter, Pack, and Thomas.

# Members absent:

# Public Attendance:

Dan Arntz

Bruce Freshcorn

Linda Arntz

Nannette Sponsler

## CALL TO ORDER / PLEDGE OF ALLEGIANCE

### **PUBLIC HEARING**

1. Public Hearing on the proposed township budget for fiscal year December 31, 2025. The property tax millage rate proposed to be levied to support the proposed budget will be the subject of this hearing.

Motion by Clerk Elwell, supported by Trustee Ambs to open the Public Hearing: 6:02 p.m.

Public Comments: None

Motion by Clerk Elwell, supported by Treasurer Preston to close the Public Hearing: 6:05 p.m.

# BRIEF PUBLIC COMMENTS - (two-minute limit)

None

## APPROVAL OF AGENDA

1. Addition: METRO Act, New Business item #11

Motion by Treasurer Preston, supported by Trustee Thomas to approve the Board of Trustee agenda for the Regular Board Meeting held on Monday, December 16, 2024.

\*Unanimously approved by voice vote\*

#### MINUTES APPROVAL

1. No changes/corrections.

Motion by Clerk Elwell, supported by Trustee Pack to approve the Board of Trustee minutes for the Regular Board Meeting held on Monday, November 18, 2024.

# Unanimously approved by voice vote

### **CONSENT AGENDA**

- 1. Approval of payroll for the dates 11/08/24 in the amount of \$170,489.79 and for 11/22/24 in the amount of \$208,148.60.
- 2. Approve \$1,200,000.00 transfer of funds from General Fund to Public Safety Fund for the month of November 2024.
- 3. Approve \$2,300,000.00 transfer of funds from Public Safety Fund to General Fund for the month of December 2024.
- 4. Approve \$10,000.00 transfer of funds from General Fund to Streetlight Fund for the month of December 2024.
- 5. Receive Revenue and Expenditure Report for the month of November 2024.

Motioned by Treasurer Preston, supported by Trustee Thomas

\*Roll Call: Elwell, Pack, Thomas, Boulter, Ambs, Jancek, Preston

Ayes - 7

Nays - 0

Motion Approved

### SUPERVISOR'S UPDATE

- 1. Road Diet on Parnall Rd. opposed
- 2. Proposed Road Diet on Boardman Rd. from Airport Rd. to West Ave.

# TREASURER'S UPDATE

- 1. Winter tax bills
- 2. Investment Account Statement
- 3. Keeping a close watch on funds coming in and projected funds to be spent.
- 4. Sewer
  - a. Bypass pumps have been removed for winter, will continue in spring.
  - b. Lines completely clean and in great condition
  - c. Manhole placement for future maintenance.

#### CLERK'S UPDATE

- 1. Will present a resolution in opposition to Road Diet on Parnall Rd. at next month's meeting.
- 2. Township Focus
  - a. Several bills of concern in the Michigan House and Senate.

#### **PUBLIC SAFETY**

- 1. Meeting Minutes December 9, 2024
- 2. Improving routine maintenance costs.

NEW DUAL	
<b>PURPOSE K9</b>	

Motion by Trustee Ambs, supported by Clerk Elwell to authorize approval to have Northern Michigan K-9 start the selection process for a new dual-purpose dog to replace K-9 Pyro, with funding from the 2025 budget. *Roll Call: Ayes - Ambs, Thomas, Jancek, Elwell, Preston, Pack, Boulter* 

Nays - None Motion Approved

RETIRED OFFICER TO PURCHASE SERVICE WEAPON Motion by Trustee Ambs, supported by Trustee Pack to authorize approval for retired Officer Thomas Bertram to purchase Glock, 9mm 43X MOS handgun for the appraisal price of \$256.20 based on quote provided by The Gun Vault.

Roll Call: Ayes - Jancek, Preston, Pack, Thomas, Elwell, Ambs, Boulter
Nays - None Motion Approved

### PLANNING COMMISSION

- 1. Meeting Minutes (Draft) December 3, 2024
- 2. Next meeting is December 17, 2024
- 3. Updating application fee.

# CASE#1584 ZONING CHANGE

Motion by Treasurer Preston, supported by Supervisor Jancek to approve Case #1584 – Zoning Change; from RS-1 (Suburban Residential) to C-1 (Local Commercial) at 3055 Shirley Dr. Jackson, MI, Parcel 000-08-21-252-007-03, requested by Bruce Freshcorn. Facility is a commercial business.

Roll Call: Ayes - Boulter, Preston, Thomas, Jancek, Ambs, Elwell, Pack Nays - None Motion Approved

## ZONING BOARD OF APPEALS

No activity

### **PARKS & RECREATION**

- 1. Cochran Electric will be completing the project at Rod Mills Park.
  - a. Camera, Antenna, Internet

#### TECHNOLOGY COMMITTEE

No activity

## **UTILITIES COMMITTEE**

No activity

### ORDINANCE REVIEW COMMITTEE

1. Cemetery Ordinance - review in January/February

TITY T	DITODIEGO
NEW	BUSINESS

2025 NON-UNION WAGE INCREASE UPDATE MATRIX Motion by Supervisor Jancek, supported by Trustee Ambs to approve 3% wage increase for all non-union township employees & update the wage matrix effective January 1, 2025. *Discussion* 

Roll Call: Jancek, Ambs, Boulter Pack, Elwell, Preston, Thomas Ayes – 7 Nays - 0 Motion Approved

LETTER OF ENGAGEMENT WITH REHMANN Motion by Clerk Elwell, supported by Trustee Pack to authorize the Supervisor to sign a Letter of Engagement with Rehmann to provide accounting/audit services for the year ending December 31, 2024.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston Ayes – 7 Nays - 0 Motion Approved

PROPERTY & CASUALTY INSURANCE

Motion by Supervisor Jancek, supported by Trustee Thomas to approve the renewal of the Township's Property and Casualty Insurance Policies through the Burnham and Flower Insurance Group in the amount of \$290,744.25, effective January 1, 2025.

Roll Call: Preston, Boulter, Thomas, Ambs, pack, Elwell, Jancek Ayes – 7 Nays - 0 Motion Approved

**RESOLUTION** #12-2024-1216 **MLCC**  Motion by Clerk Elwell, supported by Treasurer Preston to approve Resolution #12-2024-1216; a Resolution acknowledging no opposition for a transfer of membership interest by dropping Navjot Randhawa as member, and as a result, Harmanpreet Singh will hold 100% membership interest; Multani #1 LLC located at 2900 E. Michigan Ave, Jackson, MI 49202

Roll Call: Pack, Elwell, Preston, Boulter, Thomas, Jancek, Ambs Ayes – 7 Nays - 0 Motion Approved

RESOLUTION #13-2024-1216: 2024 BUDGET AMENDMENTS Motion by Supervisor Jancek, supported by Trustee Thomas to approve Resolution #13-2024-1216; a Resolution to approve the 2024 Budget Amendments.

Roll Call: Elwell, Pack, Thomas, Boulter, Ambs, Jancek, Preston Ayes – 7 Nays - 0 Motion Approved RESOLUTION #14-2024-1216: 2025 GENERAL **APPROPRIATIONS**  Motion by Supervisor Jancek, supported by Clerk Elwell to approve Resolution #14-2024-1216; a Resolution to approve the 2025 General Appropriations Act.

Roll Call: Ambs, Thomas, Jancek, Elwell, Preston, Pack, Boulter

ACT

Aves-7Nays - 0 Motion Approved

WORKFORCE HOUSING PILOT ORDINANCE NO. Motion by Clerk Elwell, supported by Treasurer Preston to approve the

Workforce Housing PILOT Ordinance No.

Roll Call: Jancek, Preston, Pack, Thomas, Elwell, Ambs, Boulter Navs - 0

Ayes-7

Motion Approved

RESOLUTION #15-2024-1216 MUNICIPAL **AGREEMENT** PILOT

Motion by Supervisor Jancek, supported by Treasurer Preston to approve Resolution #15-2024-1216; a Resolution to approve the Tax Exemption and a Payment In Lieu of Taxes, for a Senior Housing Project known as Reflections, municipal service agreement.

Roll Call: Boulter, Preston, Thomas, Jancek, Ambs, Elwell, Pack Navs - 0 Motion Approved Aves-7

RESOLUTION #16-2024-1216 COMPESATION FOR BOARD & **COMMITTEE** MTGS.

Resolution #16-2024-1216; a Resolution to approve the Compensation for Board and Committee Meetings of Board Members and Citizens was pulled from the agenda. Will revisit in January.

PETE JANCEK

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Pete Jancek to the Blackman Local Development Finance Authority for a 4-year term ending 03/31/2028.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston Motion Approved Navs - 0

**BARRY HARMON** 

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Barry Harmon to the Blackman Local Development Finance Authority for a 4-year term ending 03/31/2028.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston Ayes-7Navs - 0 Motion Approved

PETE JANCEK

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Pete Jancek to the Finance and Compensation Committee for a 4-year term ending 11/20/2028.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston Nays - 0 Motion Approved Ayes - 7

DAVID ELWELL

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint David Elwell to the Finance and Compensation Committee for a 4-year term ending 11/20/2028.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston Nays - 0 Motion Approved Ayes-7

#### PHIL PRESTON

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Phil Preston to the Finance and Compensation Committee for a 4-year term ending 11/20/2028.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston Ayes – 7 Nays – 0 Motion Approved

**MIKE THOMAS** 

Motion by Supervisor Jancek, supported by Clerk Elwell to appoint Mike Thomas to the Public Safety Committee for a 2-year term ending 12/31/2026.

\*\*Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston Aves - 7

Nays - 0

Motion Approved

MIKE AMBS

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Mike Ambs to the Public Safety Committee for a 2-year term ending 12/31/2026.

\*\*Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston\*\*

Ayes - 7 Nays - 0 Motion Approved

SCOTT PACK

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Scott Pack to the Public Safety Committee for a 2-year term ending 12/31/2026.

\*\*Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston

Ayes - 7

Nays - 0

Motion Approved

PHIL PRESTON

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Phil Preston to the Planning Commission for a 3-year term ending 12/31/2027.

\*\*Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston

Ayes - 7

Nays - 0

Motion Approved

DAVID ELWELL

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint David Elwell to the Election Committee for a 4-year term ending 11/20/2028.

\*\*Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston Ayes - 7

\*\*Nays - 0\*\* Motion Approved\*\*

SCOTT PACK

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Scott Pack to the Election Committee for a 4-year term ending 11/20/2028.

\*\*Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston Ayes - 7

Nays - 0

Motion Approved

MIKE AMBS

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Mike Ambs to the Election Committee for a 4-year term ending 11/20/2028.

\*\*Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston\*\*

\*Ayes - 7\*\*

Nays - 0\*\*

Motion Approved\*\*

**SCOTT PACK** 

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Scott Pack to the Zoning Board of Appeals for a 3-year term ending 12/31/2027.

\*\*Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston

Ayes - 7

Nays - 0

Motion Approved

RACHEL JOHNSON Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Rachel Johnson to the Board of Review for a 2-year term ending 12/31/2026

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston

Ayes - 7 Nays - 0 Motion Approved

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Barry **BARRY HARMON** 

Harmon to the Board of Review for a 2-year term ending 12/31/2026. Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston

Motion Approved Navs - 0 Aves-7

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Kathy KATHY WIGGINS

> Wiggins to the Board of Review for a 2-year term ending 12/31/2026. Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston Navs - 0 Motion Approved Ayes - 7

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint William WILLIAM Warner to the Board of Review for a 2-year term ending 12/31/2026. WARNER

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston Motion Approved Navs - 0 Aves-7

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint David DAVID Warfield to the Board of Review for a 2-year term ending 12/31/2026. WARFIELD

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston Aves-7Navs - 0 Motion Approved

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Diane DIANE DONALDSON

Donaldson to the Board of Review for a 2-year term ending 12/31/2026. Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston

Motion Approved Navs - 0 Aves-7

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Pete PETE JANCEK

Jancek to the Administrative Committee for a 4-year term ending 11/20/2028.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston Ayes-7Navs - 0 Motion Approved

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint David DAVID ELWELL

Elwell to the Administrative Committee for a 4-year term ending 11/20/2028.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston Motion Approved Ayes - 7Navs - 0

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Phil PHIL PRESTON

Preston to the Administrative Committee for a 4-year term ending 11/20/2028.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston Motion Approved Navs - 0 Aves-7

PETE JANCEK Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Pete

> Jancek to the Utility Committee for a 2-year term ending 12/31/2026. Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston Ayes - 7Navs - 0 Motion Approved

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Mike

MIKE THOMAS

Thomas to the Utility Committee for a 2-year term ending 12/31/2026. Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston

Motion Approved Aves-7Navs - 0

**MICHELLE** BOULTER

Motion by Supervisor Jancek, supported by Clerk Elwell to appoint Michelle

Boulter to the Utility Committee for a 2-year term ending 12/31/2026. Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston

Aves-7

Navs - 0

Motion Approved

PETE JANCEK

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Pete

Jancek to the Technology Committee for a 2-year term ending 12/31/2026.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston

Ayes-7

Navs - 0

Motion Approved

**CHRIS BOULTER** 

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Chris

Boulter to the Technology Committee for a 2-year term ending 12/31/2026

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston

Ayes-7

Navs - 0

Motion Approved

MIKE AMBS

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Mike

Ambs to the Technology Committee for a 2-year term ending 12/31/2026.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston

Ayes-7

Navs - 0

Motion Approved

**MICHELLE** BOULTER

Motion by Supervisor Jancek, supported by Clerk Elwell to appoint Michelle

Boulter to the Technology Committee for a 2-year term ending 12/31/2026. Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston

Ayes - 7

Navs - 0

Motion Approved

PETE JANCEK

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Pete

Jancek to the Enterprise Group for a 2-year term ending 12/31/2026.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston

Aves-7

Navs - 0

Motion Approved

**PETE JANCEK** 

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Pete Jancek to the Blackman Downtown Development Authority for a 4-year term

ending 11/20/2028.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston

Ayes - 7

Navs - 0

Motion Approved

KEVIN GANTON

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Kevin

Ganton to the Blackman Downtown Development Authority for a 4-year term

ending 12/31/2028.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston

Aves-7

Navs - 0

Motion Approved

MIKE AMBS

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Mike

Ambs to the Blackman Downtown Development Authority for a 4-year term

ending 11/20/2028.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston

Aves-7

Navs - 0

Motion Approved

REBECCA STEWART Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Rebecca Stewart to the Blackman Downtown Development Authority for a 4-year term

ending 12/31/2028.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston

Ayes-7

Nays - 0 Motion Approved

PHIL PRESTON

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Phil Preston to the Ordinance Committee for a 2-year term ending 12/31/2026.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston Ayes – 7 Nays - 0 Motion Approved

SHELLY SERCOMBE Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Shelly Sercombe to the Ordinance Committee for a 2-year term ending 12/31/2026.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston Ayes – 7 Nays - 0 Motion Approved

RACHEL JOHNSON Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Rachel Johnson to the Ordinance Committee for a 2-year term ending 12/31/2026.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston Ayes – 7 Nays – 0 Motion Approved

MIKE THOMAS

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Mike Thomas to the Ordinance Committee for a 2-year term ending 12/31/2026.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston Ayes – 7 Nays – 0 Motion Approved

MICHELLE BOULTER Motion by Supervisor Jancek, supported by Clerk Elwell to appoint Michelle Boulter to the Ordinance Committee for a 2-year term ending 12/31/2026.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston Ayes – 7 Nays - 0 Motion Approved

PHIL PRESTON

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Phil Preston to the Parks and Recreation Committee for a 2-year term ending 12/31/2026.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston Ayes – 7 Nays - 0 Motion Approved

SHELLY SERCOMBE Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Shelly Sercombe to the Parks and Recreation Committee for a 2-year term ending 12/31/2026.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston Ayes – 7 Nays – 0 Motion Approved

**KAY BROWN** 

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Kay Brown to the Parks and Recreation Committee for a 2-year term ending 12/31/2026.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston Ayes – 7 Nays - 0 Motion Approved DAVID ELWELL

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Mike Thomas to the Parks and Recreation Committee for a 2-year term ending

12/31/2026.

Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston

Ayes - 7

Nays - 0

Motion Approved

**DAN ARNTZ** 

Motion by Supervisor Jancek, supported by Clerk Elwell to reappoint Dan Arntz to the Parks and Recreation Committee for a 2-year term ending 12/31/2026. Roll Call: Thomas, Ambs, Elwell, Jancek, Pack, Boulter, Preston

Ayes-7

Navs - 0

Motion Approved

**123NET METRO ACT PERMIT** APPLICATION

Motion by Clerk Elwell, supported by Treasurer Preston to authorize the

Supervisor to sign 123Net's proposed Bilateral METRO Act Permit. Roll Call: Preston, Boulter, Thomas, Ambs, Pack, Elwell, Jancek

Aves-7

Navs - 0

Motion Approved

BILLS

Motion by Trustee Thomas, supported by Treasurer Preston to approve payment of bills on the Board Invoice Post Audit Report dated 12/12/24 in the amount of \$453,660.41 and Board Invoice Report dated 12/17/24 in the amount of \$764,803.00.

Roll Call: Pack, Elwell, Preston, Boulter, Thomas, Jancek, Ambs

Ayes-7

Navs - 0

Motion Approved

## EXTENDED PUBLIC COMMENT (Three-minute limit)

None

## **OPEN DISCUSSION**

- 1. Supervisor Jancek
  - a. Thank you to Linda Arntz and Nannette Sponsler for their work on the budget.
  - b. Thank you to the board members for their service to the community.
  - c. Welcome Michelle Boulter as new board member.
  - d. Wishes everyone Happy Holidays.
- **Treasurer Preston** 2.
  - a. Discussions with Jackson Co. Sheriff
    - i. Jail budget, millage, operation costs, road patrol costs.
    - ii. Suggestions about funding based on individual community needs.

The Supervisor declared the meeting adjourned at 7:06pm.

David Elwell, Township Clerk