

**BLACKMAN CHARTER TOWNSHIP
BOARD MEETING AGENDA
Monday, December 16, 2024
6:00 PM**

CALL TO ORDER / PLEDGE OF ALLEGIANCE

Public Hearing on the proposed township budget for fiscal year December 31, 2025. The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.

Public Comments:
Closed:

BRIEF PUBLIC COMMENTS - (two-minute limit)

APPROVAL OF AGENDA

MINUTES APPROVAL

1. Approval of the minutes for the Regular Board Meeting held on Monday, November 18, 2024.

CONSENT AGENDA

1. Approval of payroll for the dates 11/08/24 in the amount of \$170,489.79 and for 11/22/24 in the amount of \$208,148.60.
2. Approve \$1,200,000.00 transfer of funds from General Fund to Public Safety Fund for the month of November 2024.
3. Approve \$2,300,000.00 transfer of funds from Public Safety Fund to General Fund for the month of December 2024.
4. Approve \$10,000.00 transfer of funds from General Fund to Streetlight Fund for the month of December 2024.
5. Receive Revenue and Expenditure Report for the month of November 2024.

SUPERVISOR'S UPDATE

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TREASURER'S UPDATE

1. Investment Account Statement

CLERK'S UPDATE

1. Road Diet – discussion

PUBLIC SAFETY

1. Meeting Minutes – December 9, 2024
2. Authorize approval to have Northern Michigan K-9 start the selection process for a new dual-purpose dog to replace K-9 Pyro.
3. Authorize approval for retired Officer Thomas Bertram to purchase Glock, 9mm 43X MOS handgun for the appraisal price of \$256.20 based off quote provided by The Gun Vault.

PLANNING COMMISSION

1. Meeting Minutes – December 3, 2024
2. Approve Case #1584 – Zoning Change; from RS-1 (Suburban Residential) to C-1 (Local Commercial) at 3055 Shirley Dr. Jackson, MI, Parcel 000-08-21-252-007-03, requested by Bruce Freshcorn. Facility is a commercial business.

ZONING BOARD OF APPEALS

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PARKS & RECREATION

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TECHNOLOGY COMMITTEE

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UTILITIES COMMITTEE

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ORDINANCE REVIEW COMMITTEE

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NEW BUSINESS

1. Approve 3% wage increase for all non-union township employees & update the wage matrix effective January 1, 2025.
2. Authorize the supervisor to sign a Letter of Engagement with Rehmann to provide accounting/audit services for the year ending December 31, 2024.
3. Approve the renewal of the Township's Property and Casualty Insurance Policies through the Burnham and Flower Insurance Group in the amount of \$290,744.25, effective January 1, 2025.
4. Resolution #12-2024-1216; a Resolution acknowledging no opposition for a transfer of membership interest by dropping Navjot Randhawa as member, and as a result, Harmanpreet Singh will hold 100% membership interest; Multani #1 LLC located at 2900 E. Michigan Ave, Jackson, MI 49202
5. Approve Resolution #13-2024-1216; a Resolution to approve the 2024 Budget Amendments.
6. Approve Resolution #14-2024-1216; a Resolution to approve the 2025 General Appropriations Act.
7. Approve Workforce Housing PILOT Ordinance No. _____
8. Approve Resolution #15-2024-1216; a Resolution to approve the Tax Exemption and a Payment In Lieu of Taxes for a Senior Housing Project known as Reflections, municipal service agreement.
9. Approve Resolution #16-2024-1216; a Resolution to approve the Compensation for Board and Committee Meetings of Board Members and Citizens.
10. Approve Committee Appointments

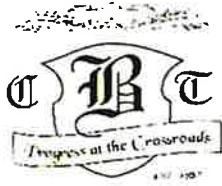
BILLS

- Approve payment of bills on the Board Invoice Post Audit Report dated 12/12/24 in the amount of \$453,660.41 and Board Invoice Report dated 12/17/24 in the amount of \$764,803.00.

EXTENDED PUBLIC COMMENT (Three-minute limit)

OPEN DISCUSSION

ADJOURNMENT



BLACKMAN CHARTER TOWNSHIP

1990 W. Parnall Road - Jackson, Michigan 49201-8612 • Phone (517) 788-4345 • Fax (517) 788-4689

NOTICE OF PUBLIC HEARING ON PROPOSED 2025 BUDGET

Notice is hereby given that the Blackman Charter Township Board of Trustees will hold a Public Hearing on the proposed Township Budget for fiscal year 2025 at the Township Office, 1990 W. Parnall Road, Jackson, MI, on Monday, December 16, 2024 at 6:00 pm. **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.**

A copy of the proposed budget is available for public inspection at the Township Office during regular business hours.

David Elwell
Township Clerk

GL Number	Description	2022 Activity		2023 Activity		Proposed 12/31/2024		YTD % of 2024		2025	
		2022 Activity	2023 Activity	Amended Budget	12/31/2024	Amended Budget	12/31/2024	Amended Budget	Expenses	Projected 2024	RECOMME

Fund 101 - GENERAL FUND

---	Estimated Revenue ---										
101-000-402.000	CURRENT PROPERTY TAX	404,309.71	438,983.78	448,800.00	457,276.78	101.89%	457,276.78	101.89%		457,776.00	
101-000-412.000	DELINQUENT PERSONAL PROPERTY TAX	4,306.47	1,176.69	1,828.86	2,945.05	161.03%	2,945.05	161.03%		1,865.44	
101-000-414.000	TAX TRIBUNAL/REFUNDS ORDERED	(7,495.71)	(763.99)	(5,100.00)	(363.44)	7.13%	(363.44)	7.13%		(5,202.00)	
101-000-434.000	TRAILER FEES	7,217.50	7,310.80	6,663.66	7,031.01	105.51%	7,031.01	105.51%		6,796.93	
101-000-448.000	TAX COLLECTION FEES	269,126.20	281,279.05	262,920.30	308,432.45	117.31%	308,432.45	117.31%		268,178.71	
101-000-484.000	TRASH HAULER PERMITS	0.00	0.00	1,300.00	0.00	0.00%	0.00	0.00%		1,326.00	
101-000-485.000	FOOD TRUCK FEES	3,200.00	4,600.00	1,500.00	1,400.00	93.33%	1,400.00	93.33%		1,530.00	
101-000-528.000	FEDERAL GRANT - ARPA	0.00	1,466,709.16	600,000.00	234,939.86	39.16%	234,939.86	39.16%		0.00	
101-000-529.000	FEDERAL GRANTS	0.00	6,615.95	0.00	0.00	0.00%	0.00	0.00%		0.00	
101-000-540.000	GRANT INCOME	9,967.20	0.00	0.00	0.00	0.00%	0.00	0.00%		0.00	
101-000-572.000	METRO ACT FEES	15,863.50	17,922.07	17,000.00	13,085.33	76.97%	13,085.33	76.97%		17,340.00	
101-000-573.000	LOCAL COMMUNITY STABILIZATION	6,325.37	8,288.82	9,000.00	6,326.36	70.29%	6,326.36	70.29%		9,180.00	
101-000-576.000	ELECTION REIMBURSEMENT	4,056.55	55,435.36	16,000.00	34,950.43	218.44%	34,950.43	218.44%		16,320.00	
101-000-607.000	NOMINATING PETITION FEE	0.00	0.00	0.00	500.00	100.00%	500.00	100.00%		0.00	
101-000-672.000	MISCELLANEOUS REVENUE	2,809.73	2,543.40	6,000.00	1,392.74	23.21%	1,392.74	23.21%		6,120.00	
101-000-674.000	PRIVATE CONTRIBUTIONS/DONATIONS	0.00	0.00	0.00	18,000.00	100.00%	18,000.00	100.00%		0.00	
101-000-626.000	MOWING & SNOW REMOVAL	13,560.20	13,774.75	6,500.00	19,807.30	304.73%	19,807.30	304.73%		15,000.00	Pe
101-000-445.000	PENALTIES & INTEREST	26,234.68	24,173.33	20,000.00	21,713.41	108.57%	21,713.41	108.57%		20,400.00	
101-000-477.000	CABLE TV FRANCHISE FEE	245,838.38	228,672.57	270,000.00	210,701.99	78.04%	210,701.99	78.04%		275,400.00	
101-000-481.000	ZONING FEES	11,421.00	13,800.00	9,000.00	6,850.00	76.11%	6,850.00	76.11%		9,180.00	
101-000-482.000	IFT FEES	0.00	0.00	1,000.00	0.00	0.00%	0.00	0.00%		1,020.00	
101-000-483.000	LAND DIVISION FEES	750.00	1,000.00	500.00	450.00	90.00%	450.00	90.00%		510.00	
101-000-574.000	STATE SHARED REVENUE	2,795,788.00	2,512,152.00	2,400,000.00	2,079,300.00	86.64%	2,079,300.00	86.64%		2,415,000.00	Es
101-000-630.000	GRAVE OPENINGS/HEADSTONES	5,325.00	8,150.00	3,000.00	6,010.00	200.33%	6,010.00	200.33%		3,060.00	
101-000-633.000	CEMETERY/PERP CARE	480.00	160.00	500.00	0.00	0.00%	0.00	0.00%		510.00	
101-000-665.000	INVESTMENT/INTEREST	52,040.14	236,333.77	50,000.00	88,121.58	176.24%	88,121.58	176.24%		51,000.00	

GL Number	Description	2022 Activity		2023 Activity		Proposed 12/31/2024		YTD % of 2024		2025	
		2,777.40	3,873,901.32	1,745.53	5,330,063.04	1,000.00	4,127,412.82	YTD As Of 12/31/2024	Amended Budget	Projected 2024 Expenses	RECOMMENDE
101-000-687.000	REFUNDS/REBATES					1,000.00	2,343.58	234.36%			1,020.00
		3,873,901.32	5,330,063.04	4,127,412.82	3,521,214.43	85.31%					3,573,331.08
101-933-693.000	SALE OF PROPERTY	0.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	510.00
		0.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	510.00
Total Estimated Revenue:		3,873,901.32	5,330,063.04	4,127,912.82	3,521,214.43	85.30%			0.00		3,573,841.08
--- Appropriations ---											
Board Fund											
101-101-703.000	ELECTED OFFICIALS SALARIES	17,150.48	17,679.48	19,055.00	17,791.00	93.37%	17,791.00	93.37%	20,111.57		19,626.65
101-101-710.000	EMPLOYER FICA	2,022.14	1,930.21	2,235.10	1,883.38	84.26%	1,883.38	84.26%	2,129.04		2,302.15
101-101-711.000	EMPLOYER MEDICARE	472.74	451.43	523.24	410.71	78.49%	410.71	78.49%	464.28		538.94
101-101-712.100	WAGES IN LIEU OF INS - RETIREES	15,459.12	13,447.56	16,200.00	12,191.30	75.25%	12,191.30	75.25%	14,629.56		16,200.00 LA
101-101-719.200	OPEB-REQUIRED NORMAL COST	24,519.00	20,200.00	20,723.60	20,200.00	97.47%	20,200.00	97.47%	20,200.00		21,345.31
101-101-725.100	LIFE INSURANCE	787.81	868.44	906.40	909.36	100.33%	909.36	100.33%	992.03		933.59
101-101-874.000	HEALTH INSURANCE - RETIREES	12,777.60	19,101.96	19,776.00	19,672.20	99.48%	19,672.20	99.48%	19,673.00		25,100.00 LA
101-101-961.000	CONFERENCES/WORKSHOPS	25.43	0.00	2,500.00	0.00	0.00%	0.00	0.00%	0.00		2,575.00
101-101-962.000	MEMBERSHIP/DUES	6,653.02	7,318.00	7,500.00	7,318.00	97.57%	7,318.00	97.57%	8,781.60		7,725.00
		79,867.34	80,997.08	89,419.34	80,375.95	89.89%	80,375.95	89.89%	86,981.07		96,346.64
Committees											
101-102-701.010	COMMITTEE MEETINGS	1,250.00	950.00	1,688.17	800.00	47.39%	800.00	47.39%	872.73		1,738.82
101-102-710.000	EMPLOYER FICA	77.50	58.90	105.06	49.60	47.21%	49.60	47.21%	54.11		108.21
101-102-711.000	EMPLOYER MEDICARE	18.17	13.79	23.69	11.58	48.88%	11.58	48.88%	12.63		24.40
		1,345.67	1,022.69	1,816.92	861.18	47.40%	861.18	47.40%	939.47		1,871.43
101-171-703.000	ELECTED OFFICIALS SALARIES	22,799.92	23,457.90	24,163.80	22,581.00	93.45%	22,581.00	93.45%	25,526.35		24,163.80 LA
101-171-703.400	SALARY/INFORMATION TECH	2,208.91	1,255.71	2,349.43	2,006.20	85.39%	2,006.20	85.39%	2,267.88		1,500.00 LA

GL Number	Description	2025				YTD % of 2024		2025	
		Proposed		Amended		RECOMMENDE		D	
		12/31/2024	Amended Budget	YTD As Of	Budget	Projected 2024	Expenses	Projected 2024	Expenses
		2022 Activity	2023 Activity	12/31/2024					
101-171-703.600	SALARY/ADMINISTRATIVE	25,485.87	27,905.59	34,000.00	25,697.75	75.58%	29,049.63	34,000.00	L ^A
101-171-708.000	OVERTIME	130.72	73.16	206.00	38.64	18.76%	43.68	212.18	
101-171-710.000	EMPLOYER FICA	3,908.14	3,747.14	4,455.78	3,474.34	77.97%	3,927.51	4,589.45	
101-171-711.000	EMPLOYER MEDICARE	913.20	837.36	1,060.90	787.51	74.23%	890.23	1,092.73	
101-171-712.000	WAGES IN LIEU OF HEALTH INS	238.68	165.00	265.74	111.44	41.94%	121.57	273.71	
101-171-712.100	WAGES IN LIEU OF INS - RETIREES	12,711.18	6,536.80	6,000.00	5,435.43	90.59%	5,929.56	7,500.00	L ^A
101-171-714.000	LONGEVITY	44.18	0.00	47.38	46.89	98.97%	51.15	0.00	L ^A
101-171-715.000	RETIREMENT CONTRIBUTION	1,371.54	2,432.87	3,100.00	2,834.34	91.43%	3,100.00	2,000.00	L ^A
101-171-718.000	HEALTH INSURANCE	2,989.91	6,862.62	7,000.00	6,981.48	99.74%	7,616.16	8,500.00	L ^A
101-171-719.200	OPEB-REQUIRED NORMAL COST	6,000.00	10,500.00	11,000.00	10,500.00	95.45%	11,454.55	11,330.00	
101-171-724.000	WORKMAN'S COMP INSURANCE	3,518.55	4,966.18	3,090.00	2,651.73	85.82%	2,892.80	3,182.70	
101-171-725.000	DISABILITY INSURANCE	272.62	287.47	318.27	288.10	90.52%	314.29	327.82	
101-171-725.100	LIFE INSURANCE	181.24	185.06	212.18	196.70	92.70%	214.58	218.55	
101-171-801.000	PROFESSIONAL SERVICES	76,722.19	75,399.54	100,000.00	92,201.89	92.20%	100,583.88	103,000.00	
101-171-874.000	HEALTH INSURANCE - RETIREES	3,961.08	5,926.56	6,180.00	6,103.32	98.76%	6,658.17	6,365.40	
101-171-961.000	CONFERENCES/WORKSHOPS	530.83	398.02	530.00	264.48	49.90%	288.52	545.90	
		163,988.76	170,936.98	203,979.48	182,201.24	89.32%	200,930.51	208,802.24	
Supervisor Fund									
101-215-703.000	ELECTED OFFICIALS SALARIES	16,000.40	16,461.64	16,995.00	15,846.25	93.24%	17,913.15	16,995.00	L ^A
101-215-703.300	SALARIES/PERM EMPLOYEES	39,994.52	39,624.97	38,000.00	34,305.49	90.28%	38,000.00	45,500.00	L ^A
101-215-703.400	SALARIES/ACCOUNTING/HR	30,814.92	32,682.68	35,000.00	33,328.86	95.23%	35,000.00	36,100.00	
101-215-708.000	OVERTIME	5,824.63	4,308.19	6,752.68	1,045.43	15.48%	1,181.79	4,000.00	L ^A
101-215-710.000	EMPLOYER FICA	6,976.97	6,677.75	7,104.94	6,033.53	84.92%	6,820.51	7,318.09	
101-215-711.000	EMPLOYER MEDICARE	1,610.67	1,530.53	1,661.39	1,389.33	83.62%	1,570.55	1,711.23	
101-215-712.000	WAGES IN LIEU OF HEALTH INS	4,768.56	5,124.33	4,738.00	4,143.04	87.44%	4,519.68	5,500.00	L ^A
101-215-712.100	WAGES IN LIEU OF INS - RETIREES	10,329.12	8,091.54	8,100.00	7,334.50	90.55%	8,001.27	10,000.00	L ^A
101-215-714.000	LONGEVITY	912.60	940.68	968.20	969.04	100.09%	1,057.13	1,500.00	L ^A
101-215-715.000	RETIREMENT CONTRIBUTION	3,412.56	7,833.55	9,228.00	7,144.70	77.42%	7,794.22	9,504.84	
101-215-718.000	HOSPITAL INSURANCE	0.00	1,359.93	5,500.00	5,346.36	97.21%	5,832.39	8,100.00	L ^A

GL Number	Description	2022 Activity		2023 Activity		Proposed 12/31/2024		YTD % of 2024		2025	
						Amended Budget	12/31/2024	Amended Budget	Expenses	RECOMMENDE	D
101-215-719.200	OPEB-REQUIRED NORMAL COST	37,626.00	33,800.00	33,800.00	34,535.90	200.00	33,800.00	97.87%	36,872.73	35,571.98	
101-215-721.300	EDUCATION	0.00	90.00	90.00	200.00		90.00	45.00%	98.18	100.00	LA
101-215-724.000	WORKMAN'S COMP INSURANCE	591.96	837.08	837.08	881.68		695.79	78.92%	759.04	908.13	
101-215-725.000	DISABILITY INSURANCE	828.54	848.95	848.95	913.61		905.39	99.10%	987.70	941.02	
101-215-725.100	LIFE INSURANCE	200.82	320.79	320.79	482.04		431.27	89.47%	470.48	496.50	
101-215-751.000	OFFICE SUPPLIES	18,592.43	27,162.63	27,162.63	30,000.00		30,200.95	100.67%	30,000.00	30,000.00	LA
101-215-861.000	MILEAGE	0.00	0.00	0.00	119.48		0.00	0.00%	0.00	123.06	
101-215-874.000	HEALTH INSURANCE - RETIREES	19,629.47	17,900.86	17,900.86	17,000.00		16,047.60	94.40%	17,506.47	20,000.00	LA
101-215-900.000	PRINTING/PUBLISHING	313.34	324.26	324.26	5,219.01		290.84	5.57%	317.28	5,375.58	
101-215-934.000	REPAIR/MAINTENANCE	(213.22)	323.97	323.97	369.77		0.00	0.00%	0.00	380.86	
101-215-955.000	MISCELLANEOUS EXPENSES	0.00	0.00	0.00	142.14		0.00	0.00%	0.00	146.40	
101-215-961.000	CONFERENCES/WORKSHOPS	222.00	406.00	406.00	5,796.84		734.00	12.66%	800.73	5,970.75	
101-215-962.000	MEMBERSHIP/DUES	0.00	25.00	25.00	132.87		0.00	0.00%	0.00	136.86	
		198,436.29	206,675.33	206,675.33	229,841.55		200,082.37	87.05%	215,503.31	246,380.30	

Technology Improvements

101-228-802.000	WEBSITE DEVELOPMENT	600.00	500.00	500.00	1,000.00		500.00	50.00%	545.45	10,000.00	Pe
		600.00	500.00	500.00	1,000.00		500.00	50.00%	545.45	10,000.00	

Board of Review

101-247-703.300	SALARY & WAGES BOARD OF REVIEW	1,192.25	1,180.00	1,180.00	2,769.67		810.00	29.25%	915.65	2,852.76	
101-247-710.000	EMPLOYER FICA	72.95	71.31	71.31	185.40		49.22	26.55%	55.64	190.96	
101-247-711.000	EMPLOYER MEDICARE	17.09	16.69	16.69	41.20		11.52	27.96%	13.02	42.44	
101-247-955.000	MISCELLANEOUS EXPENSE	78.00	0.00	0.00	100.00		249.86	249.86%	272.57	103.00	
101-247-961.000	CONFERENCES AND WORKSHOPS	0.00	0.00	0.00	500.00		40.00	8.00%	43.64	515.00	
		1,360.29	1,268.00	1,268.00	3,596.27		1,160.60	32.27%	1,300.53	3,704.16	

Treasurer Fund

101-253-703.000	ELECTED OFFICIALS SALARIES	12,000.04	12,346.28	12,346.28	12,730.80		11,914.75	93.59%	13,468.85	12,750.00	LA
101-253-703.300	SALARIES/PERM EMPLOYEES	24,830.71	26,208.89	26,208.89	27,295.00		25,598.25	93.78%	28,937.15	28,113.85	

GL Number	Description	2022				YTD % of 2024		2025	
		Activity	Activity	Activity	Amended Budget	YTD As Of	Amended	Projected 2024	RECOMME
		2022	2023	2024	12/31/2024	12/31/2024	Budget	Expenses	ND
101-253-708.000	OVERTIME	233.55	237.80	1,176.26	325.05	27.63%	367.45	1,211.55	
101-253-710.000	EMPLOYER FICA	2,661.49	2,659.52	2,654.31	2,585.55	97.41%	2,922.80	2,733.94	
101-253-711.000	EMPLOYER MEDICARE	588.92	615.92	621.09	597.53	96.21%	675.47	639.72	
101-253-712.000	WAGES IN LIEU OF HEALTH INS	3,612.48	3,627.12	3,811.00	3,366.33	88.33%	3,672.36	4,500.00 LA	
101-253-715.000	RETIREMENT CONTRIBUTION	1,199.51	2,876.49	3,300.00	2,760.08	83.64%	3,011.00	3,600.00 LA	
101-253-719.200	OPEB-REQUIRED NORMAL COST	24,867.00	23,600.00	24,500.00	23,600.00	96.33%	25,745.45	25,235.00	
101-253-724.000	WORKMAN'S COMP INSURANCE	129.61	183.28	313.12	152.29	48.64%	166.13	322.51	
101-253-725.000	DISABILITY INSURANCE	321.01	352.35	391.40	361.80	92.44%	394.69	403.14	
101-253-725.100	LIFE INSURANCE	190.66	230.22	352.26	348.86	99.03%	380.57	362.83	
101-253-758.000	BANK FEES	7,459.27	8,804.01	7,800.00	7,715.53	98.92%	8,416.94	8,034.00	
101-253-801.000	PROFESSIONAL SERVICES	5,632.24	3,099.83	7,500.00	3,808.78	50.78%	4,155.03	5,000.00 Pe	
101-253-861.000	MILEAGE	0.00	0.00	500.00	0.00	0.00%	0.00	515.00	
101-253-874.000	HEALTH INSURANCE - RETIREES	11,978.33	5,516.00	9,600.00	7,691.07	80.12%	8,390.26	11,000.00 LA	
101-253-955.000	MISCELLANEOUS EXPENSE	(20.00)	100.00	143.17	0.00	0.00%	0.00	147.47	
101-253-956.000	INSURANCE/BONDS	4,217.00	4,360.00	6,000.78	2,344.00	39.06%	2,557.09	6,180.80	
101-253-961.000	CONFERENCES/WORKSHOPS	229.78	103.72	3,000.00	185.00	6.17%	201.82	1,500.00 Pe	
101-253-962.000	MEMBERSHIP/DUES	0.00	0.00	200.00	0.00	0.00%	0.00	206.00	
		100,131.60	94,921.43	111,889.19	93,354.87	83.44%	103,463.06	112,455.81	
Assessor									
101-257-703.150	SALARIES/ASSESSOR	61,871.76	67,555.44	71,735.00	68,895.36	96.04%	77,881.71	73,887.05	
101-257-703.200	SALARIES/DEPUTY ASSESSOR	48,500.96	53,381.97	55,500.00	53,283.29	96.01%	60,233.28	57,165.00	
101-257-708.000	OVERTIME	226.92	334.26	710.70	0.00	0.00%	0.00	500.00 Pe	
101-257-710.000	EMPLOYER FICA	7,188.75	7,751.56	8,047.39	7,740.10	96.18%	8,749.68	8,288.81	
101-257-711.000	EMPLOYERS MEDICARE	1,623.90	1,787.78	1,881.81	1,781.02	94.64%	2,013.33	1,938.26	
101-257-712.000	WAGES IN LIEU OF HEALTH INSURANCE	7,601.04	6,944.40	6,000.00	5,122.70	85.38%	5,588.40	6,800.00 LA	
101-257-714.000	LONGEVITY	0.00	1,051.81	1,091.80	1,083.56	99.25%	1,182.07	1,124.55	
101-257-715.000	RETIREMENT CONTRIBUTION	5,415.29	13,481.03	15,905.00	13,300.00	83.62%	14,509.09	15,000.00 Pe	
101-257-718.000	HEALTH INSURANCE	19,479.58	17,856.82	19,000.00	18,078.48	95.15%	19,721.98	24,200.00 LA	
101-257-719.200	OPEB-REQUIRED NORMAL COST	20,244.00	13,600.00	13,812.30	13,600.00	98.46%	14,836.36	14,226.67	

GL Number	Description	YTD % of 2024				2025	
		Proposed		Amended		RECOMME	
		2022 Activity	2023 Activity	Amended Budget	12/31/2024	YTD As Of	Projected 2024
101-265-724.000	WORKMAN'S COMP INSURANCE	129.61	183.32	191.58	152.29	166.13	197.33
101-265-725.000	DISABILITY INSURANCE	70.07	75.01	88.58	76.08	83.00	91.24
101-265-725.100	LIFE INSURANCE	20.02	4.98	25.00	4.98	5.43	25.00
101-265-756.000	INFORMATION TECH COSTS	11,475.56	22,980.02	25,000.00	16,450.22	17,945.69	25,000.00
101-265-850.000	TELEPHONE	11,129.96	11,073.68	13,000.00	10,879.44	13,000.00	13,390.00
101-265-920.000	PUBLIC UTILITIES	8,324.20	8,116.10	9,000.00	8,136.37	8,876.04	9,270.00
101-265-920.004	AREA LIGHTING	172.22	210.81	225.57	218.76	238.65	232.34
101-265-920.010	WATER USAGE	817.54	2,050.96	2,700.00	2,244.32	2,700.00	2,781.00
101-265-920.200	1980 W PARNALL/UTILITIES	0.00	1,670.07	1,700.00	1,501.26	1,700.00	1,750.00
101-265-932.000	VEHICLE MAINTENANCE	189.60	251.28	5,000.00	1,464.59	1,597.73	2,500.00
101-265-934.000	HALL & GROUNDS REPAIR/MAINTENANCE	20,832.94	24,129.80	26,000.00	21,711.83	23,685.63	30,000.00
101-265-943.000	LEASED EQUIPMENT	2,171.64	2,171.64	2,500.00	2,328.96	2,540.68	2,575.00
101-265-956.000	INSURANCE/BONDS	19,402.79	24,606.03	24,823.00	29,245.68	31,904.38	32,000.00
		84,056.41	108,263.86	121,408.46	105,097.83	116,409.14	131,638.27
Drain at Large							
101-445-955.000	DRAIN AT LARGE/MISCELLANEOUS	11,997.98	15,483.59	16,000.00	13,346.63	13,346.63	16,000.00
		11,997.98	15,483.59	16,000.00	13,346.63	13,346.63	16,000.00
Highways, Streets & Bridges							
101-446-955.000	HIGHWAYS,STREETS,BRIDGES/MISC	830.00	1,070.00	5,000.00	4,740.00	5,000.00	2,000.00
		830.00	1,070.00	5,000.00	4,740.00	5,000.00	2,000.00
Cemetery Fund							
101-567-802.000	GRAVE OPENINGS/FOUNDATIONS	4,475.00	8,110.00	6,000.00	5,320.00	5,320.00	8,240.00
101-567-955.000	CEMETERY/MISCELLANEOUS EXPENSES	3,456.25	3,571.68	10,000.00	8,570.16	10,000.00	12,000.00
		7,931.25	11,681.68	16,000.00	13,890.16	15,320.00	20,240.00
Planning Commission Fund							
101-701-703.300	SALARY & WAGES PLANNING COMM	4,250.00	4,250.00	5,970.91	4,935.00	5,578.70	12,000.00

GL Number	Description	2022 Activity		2023 Activity		Proposed 2024		YTD % of 2024		2025	
		2022 Activity	2023 Activity	Amended Budget	12/31/2024	Amended Budget	12/31/2024	Amended Budget	12/31/2024	Projected 2024 Expenses	RECOMMENDE D
101-701-710.000	EMPLOYER FICA	248.05	263.51	369.77	305.97	82.75%	345.88	744.00	12		
101-701-711.000	EMPLOYER MEDICARE	58.28	61.92	86.52	77.77	89.89%	87.91	174.00			
101-701-900.000	PRINTING/PUBLISHING	2,713.87	2,426.12	3,000.00	2,269.44	75.65%	2,475.75	3,090.00			
101-701-961.100	TRAINING EXPENSES	1,483.00	0.00	1,200.00	0.00	0.00%	0.00	1,236.00			
		8,753.20	7,001.55	10,627.20	7,588.18	71.40%	8,488.24	17,244.00			
Zoning Administration											
101-702-703.300	SALARIES/PERM EMPLOYEES	10,471.80	11,094.34	11,683.29	11,024.82	94.36%	12,462.84	12,033.79			
101-702-710.000	EMPLOYER FICA	622.42	650.85	724.09	648.72	89.59%	733.34	745.81			
101-702-711.000	EMPLOYER MEDICARE	143.47	149.94	168.92	143.58	85.00%	162.31	173.99			
101-702-715.000	RETIREMENT CONTRIBUTION	512.07	1,239.09	1,500.00	1,188.75	79.25%	1,296.82	1,545.00			
101-702-718.000	HEALTH INSURANCE	2,231.16	2,976.12	3,090.00	3,013.08	97.51%	3,287.00	3,700.00	LA		
101-702-719.200	OPEB-REQUIRED NORMAL COST	6,744.00	4,600.00	4,800.00	4,600.00	95.83%	5,018.18	4,944.00			
101-702-724.000	WORKMAN'S COMP INSURANCE	1,457.73	2,070.37	2,243.34	1,303.16	58.09%	1,421.63	2,310.64			
101-702-725.000	DISABILITY INSURANCE	105.16	112.56	132.87	114.13	85.90%	124.51	136.86			
101-702-725.100	LIFE INSURANCE	6.98	7.41	74.16	7.41	9.99%	8.08	76.38			
101-702-801.000	PROFESSIONAL SERVICES	0.00	0.00	2,200.00	0.00	0.00%	0.00	2,266.00			
101-702-805.100	BLIGHT ABATEMENT	90.00	703.85	30,000.00	15,939.00	53.13%	17,388.00	30,900.00			
101-702-826.000	MOWING/SNOW REMOVAL EXP	11,960.20	11,491.70	15,000.00	13,315.10	88.77%	14,525.56	20,000.00	LA		
101-702-874.000	HEALTH INSURANCE - RETIREES	4,107.72	3,735.60	4,349.69	3,735.60	85.88%	4,075.20	4,700.00	LA		
101-702-961.100	TRAINING EXPENSES	468.00	0.00	1,000.00	0.00	0.00%	0.00	1,030.00			
101-702-962.000	MEMBERSHIP/DUES	770.76	674.83	800.00	669.16	83.65%	729.99	824.00			
		39,691.47	39,506.66	77,766.36	55,702.51	71.63%	61,233.45	85,386.47			
Regional Planning											
101-704-955.000	REGIONAL PLANNING/MISCELLANEOUS	5,277.15	5,277.15	6,000.00	5,277.15	87.95%	5,277.15	6,180.00			
		5,277.15	5,277.15	6,000.00	5,277.15	87.95%	5,277.15	6,180.00			
Capital Detail											
101-901-970.265	EQUIPMENT/TWP HALL	53,489.77	0.00	41,200.00	10,695.00	25.96%	11,667.27	20,000.00	Pe		

GL Number	Description	2022 Activity	2023 Activity	Proposed 12/31/2024 Amended Budget	YTD As Of 12/31/2024	YTD % of 2024		2025 RECOMMENDE D
						Amended Budget	Budget	
101-901-970.265	EQUIPMENT/CEMETERY	6,599.06	1,466,709.16	2,060,000.00	274,053.20	13.30%	40,000.00	Pe
101-901-971.265	BUILDING ADDITIONS/IMPROVEMENTS	60,088.83	1,466,709.16	2,101,200.00	284,748.20	13.55%	2,000,000.00	Pe
101-931-699.000	TRANSFER TO STREETLIGHT			10,000.00			2,060,000.00	
101-966-995.000	CONTRIBUTIONS TO PUBLIC SAFETY	2,200,000.00	1,500,000.00	1,527,000.00	3,300,000.00	216.11%	1,392,000.00	1c
		2,200,000.00	1,500,000.00	1,537,000.00	3,300,000.00	214.70%	1,392,000.00	
	Total Appropriations:	3,229,541.39	3,987,231.94	4,870,944.04	4,650,856.38	104.73%	4,736,332.54	
Net of Revenues & Ap Net of Revenues & Appropriations Fund 1		644,359.93	1,342,831.10	(743,031.22)	(1,129,641.95)		(1,162,491.46)	

Beginning of Year:		
Reserved for Metro Act	128,958	137,303
Unrestricted	9,406,220	8,268,233
Total Beginning Fund Balance	9,535,178	8,405,536

End of Year:		
Reserved for Metro Act	137,303	152,643
Unrestricted	8,268,233	7,090,401
Total Ending Fund Balance	8,405,536	7,243,045

GL Number	Description	2022 Activity		2023 Activity		Proposed 2024		YTD % of 2024		2025
		2022 Activity	2023 Activity	Amended Budget	12/31/2024	Amended Budget	12/31/2024	Amended Budget	Expenses	
FUND 205 - PUBLIC SAFETY										
--- Estimated Revenue ---										
205-000-402.000	CURRENT PROPERTY TAX	1,060,369.92	1,084,874.30	1,102,620.00	1,121,620.69	101.72%				1,124,672.40
205-000-412.000	DELINQUENT PERSONAL PROPERTY TAX	10,517.57	2,888.21	3,000.00	7,226.88	240.90%				3,060.00
205-000-414.000	TAX TRIBUNAL/REFUNDS ORDERED	(10,182.28)	(619.08)	(4,000.00)	(240.95)	6.02%				(4,080.00)
205-000-505.200	CITY OF JACKSON PSN	6,517.68	7,516.92	0.00	4,063.20	100.00%				0.00
205-000-505.300	FEDERAL GRANT - BVP	12,698.03	15,877.07	0.00	0.00	0.00%				1,500.00
205-000-528.000	GOVERNMENT GRANTS	260,442.10	0.00	0.00	506,989.20	0.00%				0.00
205-000-540.000	STATE GRANT	0.00	50,678.01	42,710.46	24,000.00	56.19%				43,564.67
205-000-567.000	LIQUOR LICENSE FEES	19,478.80	17,940.45	18,581.34	22,285.45	119.93%				18,952.97
205-000-568.000	302 TRAINING FUND	4,713.60	14,432.82	6,558.60	14,265.03	217.50%				6,689.77
205-000-569.000	CPE TRAINING FUNDS	0.00	0.00	0.00	19,500.00	100.00%				19,500.00
205-000-573.000	LOCAL COMMUNITY STABILIZATION	10,608.66	13,610.99	36,412.98	29,886.89	82.08%				37,141.24
205-000-581.000	CONTRIB FROM LOCAL UNITS-INGHAM CO SAKI	114,189.77	115,690.42	122,400.00	74,530.61	60.89%				124,848.00
205-000-635.000	LEONI CONTRACT PAYMENTS	1,749,844.00	2,058,781.00	1,935,017.52	1,565,631.88	80.91%				1,973,717.87
205-000-640.000	FIRE RUNS/PROTECTION	3,086,461.91	2,855,291.38	2,800,000.00	2,778,177.78	99.22%				2,856,000.00
205-000-646.000	POLICE REPORTS	15,598.00	12,566.00	13,300.00	13,311.00	100.08%				13,566.00
205-000-647.000	IMPROVEMENT CONTRIBUTION	132,132.94	144,311.09	174,862.68	132,910.76	76.01%				178,359.93
205-000-672.000	MISCELLANEOUS REVENUE	100.00	404.72	1,000.00	0.00	0.00%				1,020.00
205-000-574.000	STATE SHARED REVENUE	0.00	777.00	0.00	1,556.00	100.00%				1,600.00
205-000-582.000	CONTRIBUTION FROM NORTHWEST SCHOOLS	28,128.00	19,033.28	19,300.00	9,657.28	50.04%				19,686.00
205-000-629.000	PATROL REIMBURSEMENTS	4,069.16	10,546.20	7,000.00	11,340.36	162.01%				7,140.00
205-000-656.000	ORDINANCE FINES/PARKING VIOLATIONS	41,630.68	42,437.37	42,000.00	30,573.78	72.79%				42,840.00
205-000-674.000	COMMUNITY PROMOTION	4,197.88	5,557.00	5,000.00	2,000.00	40.00%				5,100.00
205-000-687.000	REFUNDS/INSURANCE CLAIMS	15,120.69	2,193.12	180,922.92	132,989.94	73.51%				184,541.38
		6,566,637.11	6,474,788.27	6,506,686.50	6,502,275.78	99.93%			0.00	6,659,420.23
205-932-691.000	OTHER FINANCING SOURCES - SBITA			550,000.00	548,442.89	99.72%				66,000.00
205-932-696.000	OTHER FINANCING SOURCES - CAPITAL OUTLAY			50,000.00	49,622.28	99.24%				66,000.00
				600,000.00	598,065.17	99.68%				66,000.00

GL Number	Description	2022 Activity	2023 Activity	Amended Budget	YTD As Of 12/31/2024	Amended Budget	Projected 2024 Expenses	YTD % of	
								2024	2025

205-933-693.000	SALE OF PROPERTY	1,600.00	33,668.44	50,000.00	23,902.00	47.80%		51,000.00	
		1,600.00	33,668.44	50,000.00	23,902.00	47.80%	0.00	51,000.00	
205-931-699.000	G.F. CONTRIBUTIONS TO P.S.	2,200,000.00	1,500,000.00	1,527,000.00	3,300,000.00	216.11%		1,392,000.00	To
		2,200,000.00	1,500,000.00	1,527,000.00	3,300,000.00	216.11%	0.00	1,392,000.00	
	Total Estimated Revenue:	8,768,237.11	8,008,456.71	8,683,686.50	10,424,242.95	120.04%	0.00	8,168,420.23	

--- Appropriations ---

205-345-703.000	SALARIES/DIRECTOR	116,127.70	106,792.07	117,100.00	112,627.57	96.18%	117,100.00	123,700.00	LA
205-345-703.100	DEPUTY DIRECTORS	207,821.12	203,894.71	211,100.00	202,950.79	96.14%	211,100.00	220,750.00	LA
205-345-703.200	SALARIES	2,843,992.70	2,825,601.90	3,000,000.00	2,828,758.16	94.29%	3,197,726.62	3,100,000.00	LA
205-345-703.400	CLERICAL	53,518.41	55,140.83	56,770.51	54,556.04	96.10%	61,672.05	59,000.00	LA
205-345-705.000	VACATION CASH OUT - UNION	18,385.71	31,089.84	29,995.66	33,289.65	110.98%	37,631.78	30,895.53	
205-345-705.100	VACATION CASH OUT - NON UNION	6,229.79	15,708.65	7,430.00	7,429.23	99.99%	7,430.00	8,000.00	LA
205-345-706.000	SICK PAYOUT - UNION	57,860.91	70,641.41	79,000.00	74,563.40	94.38%	84,289.06	81,370.00	
205-345-706.100	SICK PAYOUT - NON UNION	6,229.78	7,348.38	7,725.00	5,261.74	68.11%	5,948.05	7,956.75	
205-345-708.000	OVERTIME	158,904.57	153,887.60	164,439.50	130,471.94	79.34%	147,490.02	165,000.00	Per
205-345-708.100	OVERTIME - COMP CASH OUT	87,761.52	92,144.22	100,300.37	70,957.62	70.75%	80,212.96	103,309.38	
205-345-708.200	OVERTIME - HOLIDAY PAY	50,044.43	60,122.53	51,210.57	55,098.25	107.59%	62,284.98	52,746.89	
205-345-708.300	HOLIDAY PAY - OFF	25,277.72	20,774.84	23,881.58	25,092.16	105.07%	28,365.05	24,598.03	
205-345-710.000	EMPLOYER FICA	226,311.67	237,330.52	268,613.70	237,185.82	88.30%	268,123.10	276,672.11	
205-345-711.000	EMPLOYER MEDICARE	61,893.95	54,690.33	66,716.19	54,644.53	81.91%	61,772.08	68,717.68	
205-345-712.000	WAGES IN LIEU OF HEALTH INS	89,773.14	100,507.76	132,660.00	120,077.37	90.52%	132,660.00	130,000.00	LA
205-345-712.100	WAGES IN LIEU OF INS - RETIREES	36,317.31	52,269.74	57,000.00	56,084.21	98.39%	67,301.05	87,000.00	LA
205-345-714.000	LONGEVITY - UNION	49,216.00	58,160.50	63,000.00	62,724.78	99.56%	63,000.00	63,000.00	LA
205-345-714.100	LONGEVITY - NON UNION	6,478.97	7,294.34	7,700.00	7,726.38	100.34%	9,271.66	8,100.00	LA
205-345-715.000	RETIREMENT CONTRIBUTION	2,672.92	6,253.24	7,100.00	6,000.21	84.51%	7,200.25	7,313.00	
205-345-715.100	MERS RETIREMENT CONTRIBUTION	1,195,788.25	1,174,815.52	1,273,080.00	1,154,402.70	90.68%	1,385,283.24	1,311,272.40	
205-345-718.000	HOSPITAL INSURANCE	385,212.09	491,262.61	475,000.00	402,485.07	84.73%	482,982.08	475,000.00	LA
205-345-721.000	PLAIN CLOTHES ALLOWANCE	3,000.00	2,000.00	2,000.00	1,791.69	89.58%	2,150.03	2,000.00	LA

GL Number	Description	YTD % of				Proposed 12/31/2024 Amended Budget	YTD As Of 12/31/2024	2024		2025
		2022 Activity	2023 Activity	Amended Budget	Projected 2024 Expenses			RECOMMENDED		
205-345-721.100	CLOTHING ALLOWANCE	31,649.61	31,965.22	50,000.00	48,046.23	96.09%	57,655.48	51,500.00		
205-345-721.200	CLEANING ALLOWANCE	30,113.76	27,915.55	30,140.89	29,299.00	97.21%	35,158.80	31,045.12		
205-345-721.300	EDUCATION REIMBURSEMENT	13,433.40	13,250.05	14,294.34	14,066.74	98.41%	16,880.09	14,723.17		
205-345-723.100	RETIREE HEALTH CARE - MERS OPEB TRUST	180,000.00	180,000.00	180,000.00	180,000.00	100.00%	180,000.00	180,000.00		
205-345-724.000	WORKMAN'S COMP INSURANCE	175,051.54	247,528.34	255,440.00	205,757.02	80.55%	246,908.42	263,103.20		
205-345-725.000	DISABILITY INSURANCE	14,913.10	15,851.88	17,800.00	16,736.75	94.03%	20,084.10	18,334.00		
205-345-725.100	LIFE INSURANCE	2,275.61	2,129.38	2,701.69	2,493.77	92.30%	2,992.52	2,782.74		
205-345-751.000	OFFICE SUPPLIES	11,086.48	16,680.84	17,000.00	14,757.25	86.81%	17,708.70	17,510.00		
205-345-756.000	INFORMATION TECH COSTS	63,064.45	111,499.74	125,000.00	67,847.62	54.28%	81,417.14	128,750.00		
205-345-759.000	GAS AND OIL	155,771.11	130,751.01	165,000.00	102,547.03	62.15%	123,056.44	150,000.00	Per	
205-345-780.000	RESCUE SUPPLIES	7,295.65	7,110.16	8,000.00	7,867.67	98.35%	9,441.20	8,240.00		
205-345-790.000	NON-CAPITAL EQUIPMENT	34,154.49	0.00	60,000.00	38,947.70	64.91%	46,737.24	50,000.00	Per	
205-345-801.000	PROFESSIONAL SERVICES	84,026.32	68,342.05	80,000.00	50,562.25	63.20%	60,674.70	70,000.00	Per	
205-345-850.000	TELEPHONE	17,667.89	17,596.60	20,000.00	17,290.59	86.45%	20,748.71	20,600.00		
205-345-850.100	CELLULAR PHONE	8,917.86	7,540.95	8,755.00	6,195.69	70.77%	7,434.83	9,017.65		
205-345-852.000	MODEMS	9,085.56	11,816.10	12,360.00	10,502.19	84.97%	12,602.63	12,730.80		
205-345-865.000	ACCREDITATION & COMPLIANCE TRAINING	17,760.29	19,181.11	19,104.44	20,331.98	106.43%	24,398.38	19,677.57		
205-345-874.000	HEALTH INSURANCE - RETIREES	188,314.80	127,270.37	133,000.00	128,885.80	96.91%	133,000.00	179,000.00	LA	
205-345-880.000	COMMUNITY PROMOTION	1,630.39	3,279.60	5,000.00	395.67	7.91%	474.80	5,150.00		
205-345-900.000	PRINTING/PUBLISHING	1,556.00	944.00	2,000.00	3,309.50	165.48%	3,971.40	2,060.00		
205-345-920.001	STA. 1 PUBLIC UTILITIES- W PARNALL	21,710.56	19,739.94	25,000.00	23,689.16	94.76%	28,426.99	25,750.00		
205-345-920.005	EMERGENCY SIRENS (UTILITIES)	1,977.11	1,913.29	2,000.00	1,818.00	90.90%	2,181.60	2,060.00		
205-345-920.010	WATER USAGE	3,365.13	4,115.73	4,776.11	4,376.67	91.64%	5,252.00	4,919.39		
205-345-932.000	VEHICLE MAINTENANCE/INVENTORY	8,401.88	11,624.70	7,163.65	3,529.99	49.28%	4,235.99	7,378.56		
205-345-932.001	POLICE - CAR 1 - REPAIR/MAINTENANCE	78.44	0.00	1,194.80	173.42	14.51%	208.10	1,230.64		
205-345-932.002	POLICE - CAR 2 - REPAIR/MAINTENANCE	212.27	3,236.52	1,194.80	464.51	38.88%	557.41	1,230.64		
205-345-932.003	POLICE - CAR 3 - REPAIR/MAINTENANCE	47.53	141.45	1,194.80	69.27	5.80%	83.12	1,230.64		
205-345-932.004	POLICE - CAR 4 - REPAIR/MAINTENANCE	3,102.87	3,058.48	3,582.34	171.85	4.80%	206.22	3,689.81		
205-345-932.006	POLICE - CAR 6 - REPAIR/MAINTENANCE	3,215.02	0.00	3,582.34	419.28	11.70%	503.14	3,689.81		
205-345-932.007	POLICE - CAR 7 - REPAIR/MAINTENANCE	8,125.09	254.36	3,582.34	1,946.96	54.35%	2,336.35	3,689.81		
205-345-932.008	POLICE - CAR 8 - REPAIR/MAINTENANCE	5,769.95	4,294.80	3,582.34	2,450.83	68.41%	2,941.00	3,689.81		

GL Number	Description	2022 Activity		2023 Activity		Proposed 12/31/2024		YTD % of 2024		Projected 2024 Expenses	RECOMMENDED 2025
		2022 Activity	2023 Activity	Amended Budget	Amended Budget	YTD As Of 12/31/2024	Amended Budget	YTD % of 2024	Expenses		
205-345-932.009	POLICE - CAR 9-REPAIR/MAINTENANCE	3,913.39	15,021.31	0.00	4,594.02	100.00%	5,512.82	3,689.81	Per	3,689.81	
205-345-932.010	POLICE - CAR 10-REPAIR/MAINTENANCE	8,677.36	919.10	3,582.34	356.17	9.94%	427.40	3,689.81	Per	3,689.81	
205-345-932.011	POLICE - CAR 11-REPAIR/MAINTENANCE	7,625.29	8,433.06	3,582.34	1,796.07	50.14%	2,155.28	3,689.81	Per	3,689.81	
205-345-932.014	POLICE - CAR 14-REPAIR/MAINTENANCE	3,488.80	9,311.18	3,582.34	4,555.94	127.18%	5,467.13	3,689.81	Per	3,689.81	
205-345-932.015	POLICE - CAR 15-REPAIR/MAINTENANCE	97.02	1,370.20	3,582.34	1,513.07	42.24%	1,815.68	3,689.81	Per	3,689.81	
205-345-932.016	POLICE - CAR 16-REPAIR/MAINTENANCE	133.92	1,121.53	3,582.34	2,489.91	69.51%	2,987.89	3,689.81	Per	3,689.81	
205-345-932.017	POLICE - CAR 17 -REPAIR/MAINTENANCE	2,496.80	5,141.55	3,582.34	237.83	6.64%	285.40	3,689.81	Per	3,689.81	
205-345-932.018	POLICE - CAR 18 -REPAIR/MAINTENANCE	127.52	371.70	3,582.34	922.97	25.76%	1,107.56	3,689.81	Per	3,689.81	
205-345-932.019	FIRE - RESCUE NO. 1 - REPAIR/MAINTENANCE	9,467.46	4,278.40	5,304.50	4,298.93	81.04%	5,158.72	5,463.64	Per	5,463.64	
205-345-932.020	FIRE ENGINE NO. 1 - REPAIR/MAINTENANCE	34,723.59	5,530.08	7,535.48	11,932.38	158.35%	14,318.86	8,000.00	Per	8,000.00	
205-345-932.021	TOWER 1 - REPAIR/MAINTENANCE	1,259.20	52,637.43	10,000.00	2,056.75	20.57%	2,468.10	10,300.00	Per	10,300.00	
205-345-932.023	FIRE - TRUCK NO.1 - REPAIR/MAINT	1,232.34	609.78	1,194.80	0.00	0.00%	0.00	1,000.00	Per	1,000.00	
205-345-932.024	POLICE - CAR 24 - REPAIR/MAINTENANCE	529.12	3,798.61	3,582.34	1,475.78	41.20%	1,770.94	3,689.81	Per	3,689.81	
205-345-932.025	BT 1 - REPAIR/MAINTENANCE	1,855.74	4,519.79	1,092.83	6,462.52	591.36%	7,755.02	1,125.61	Per	1,125.61	
205-345-932.090	K9-90 - REPAIR/MAINTENANCE	856.65	2,657.20	3,582.34	2,194.27	61.25%	2,633.12	3,689.81	Per	3,689.81	
205-345-932.091	K9-9 - REPAIR/MAINTENANCE	778.11	2,035.79	3,582.34	8,750.58	244.27%	10,500.70	3,689.81	Per	3,689.81	
205-345-932.092	S-90 - REPAIR/MAINTENANCE	634.18	2,766.91	3,582.34	4,726.10	131.93%	5,671.32	3,689.81	Per	3,689.81	
205-345-932.093	VCU CAR - REPAIR/MAINTENANCE	1,779.64	0.00	3,582.34	3,827.08	106.83%	4,592.50	3,689.81	Per	3,689.81	
205-345-932.094	SAKI CAR - REPAIR/MAINTENANCE	500.13	855.51	3,582.34	352.13	9.83%	422.56	0.00	Per	0.00	
205-345-932.095	SCHOOL LIASON TAHOE - REPAIR/MAINTENANCE	1,030.40	32.78	1,092.83	0.00	0.00%	0.00	0.00	Per	0.00	
205-345-934.000	REPAIR/MAINTENANCE	12,058.65	6,355.00	5,000.00	2,399.51	47.99%	2,879.41	5,150.00	Per	5,150.00	
205-345-935.000	BUILDING IMPROVEMENTS	571.00	3,566.00	50,000.00	12,400.28	24.80%	14,880.34	10,000.00	Per	10,000.00	
205-345-935.001	STATION 1-REPAIR/MAINTENANCE	11,689.14	7,981.03	17,910.67	13,058.59	72.91%	15,670.31	18,000.00	Per	18,000.00	
205-345-936.000	REIMBURSABLE EXPENSES	28,064.05	20,930.64	126,047.32	77,255.23	61.29%	92,706.28	30,000.00	Per	30,000.00	
205-345-955.000	MISCELLANEOUS EXPENSE	3,266.32	0.00	1,000.00	0.00	0.00%	0.00	1,030.00	Per	1,030.00	
205-345-956.000	INSURANCE/BONDS	120,188.85	142,416.45	150,000.00	175,723.70	117.15%	210,868.44	154,500.00	Per	154,500.00	
205-345-961.000	CONFERENCES/WORKSHOPS	520.61	692.95	1,000.00	163.94	16.39%	196.73	1,030.00	Per	1,030.00	
205-345-961.100	TRAINING EXPENSES	29,609.55	22,625.12	36,000.00	18,224.01	50.62%	21,868.81	37,080.00	Per	37,080.00	
205-345-961.200	CPE TRAINING EXPENSE	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	Per	0.00	
205-345-961.302	302 TRAINING EXPENSE	6,074.68	8,358.00	6,621.87	6,105.00	92.19%	7,326.00	6,820.53	Per	6,820.53	
205-345-962.000	MEMBERSHIP/DUES	2,111.82	1,980.32	2,500.00	1,816.76	72.67%	2,180.11	2,575.00	Per	2,575.00	

GL Number	Description	2022 Activity	2023 Activity	Proposed 12/31/2024 Amended Budget	YTD As Of 12/31/2024	YTD % of		Projected 2024 Expenses	2025 RECOMMENDED
						Amended Budget	Budget		
		7,087,954.15	7,253,081.18	7,933,143.68	7,078,819.22	89.23%		8,112,898.99	8,099,227.45
205-901-970.000	EQUIPMENT	1,500,107.43	592,605.22	850,000.00	805,999.02	94.82%		967,198.82	384,600.00
		1,500,107.43	592,605.22	850,000.00	805,999.02	94.82%		967,198.82	384,600.00
									Sci
Total Appropriations:		8,588,061.58	7,845,686.40	8,783,143.68	7,884,818.24			9,080,097.81	8,423,827.45
Net of Revenues & A Net of Revenues & Appropriations Fund 205:		180,175.53	162,770.31	(99,457.18)	2,539,424.71				(255,407.22)

Beginning of Year:	
Unrestricted	346,082.90
Reserved - 302 - Current	9,939.00
Total Beginning Fund Balance	356,021.90

246,688.99	346,082.90
9,875.73	9,939.00
256,564.72	356,021.90

End of Year:	
Unrestricted	246,688.99
Reserved - 302 - Current	9,875.73
Total Ending Fund Balance	256,564.72

(8,587.47)	2,877,347.58
9,744.98	18,099.03
1,157.50	2,895,446.61

246,688.99
9,875.73
256,564.72

(8,587.47)
9,744.98
1,157.50

GL Number	Description	2022 Activity	2023 Activity	Proposed Amended Budget	YTD % of	
					YTD As Of 12/31/2024	Amended Budget
FUND 208 - PARK FUND						
--- Estimated Revenue ---						
208-000-408.000	PARK MILLAGE	131,732.83	135,584.82	130,000.00	140,767.28	108.28% 12/
208-000-573.000	LOCAL COMMUNITY STABILIZATION	3,668.21	4,910.92	5,000.00	3,755.78	75.12% 5,100.00
208-000-651.000	PARK REVENUE	6,461.10	6,501.64	6,500.00	6,950.00	106.92% 6,630.00
208-000-665.000	INVESTMENT/INTEREST	0.00	14,019.10	10,000.00	12,385.71	123.86% 10,200.00
Total Estimated Revenue:		141,862.14	161,016.48	151,500.00	163,858.77	108.16% 163,930.00
--- Appropriations ---						
208-751-703.400	COMMITTEE MEETING SALARIES	300.00	150.00	2,250.55	350.00	15.55% 2,318.07
208-751-710.000	EMPLOYER FICA	18.60	9.30	139.05	21.70	15.61% 143.22
208-751-711.000	EMPLOYER MEDICARE	4.38	2.19	32.96	5.11	15.50% 33.95
208-751-801.000	PROFESSIONAL SERVICES	0.00	0.00	500.00	0.00	0.00% 515.00
208-751-805.000	CONTRACT EMPLOYEE	2,400.00	3,558.24	4,000.00	3,690.43	92.26% 4,120.00
208-751-932.000	VEHICLE MAINTENANCE	0.00	132.53	500.00	264.31	52.86% 515.00
208-751-934.000	REPAIR/MAINTENANCE	12,764.40	16,731.95	40,000.00	28,909.19	72.27% 34,691.03
208-751-955.000	MISCELLANEOUS	1,159.50	621.48	1,000.00	793.37	79.34% 1,030.00
		16,646.88	21,205.69	48,422.56	34,034.11	70.29% 53,675.24
208-901-970.000	EQUIPMENT/PARK IMPROVEMENTS	83,173.08	10,785.54	250,000.00	91,909.60	36.76% 400,000.00
Total Appropriations:		99,819.96	31,991.23	298,422.56	125,943.71	42.20% 453,675.24
Net of Revenues & Appropriations		42,042.18	129,025.25	(146,922.56)	37,915.06	(151,106.24)

Fund Balance Beginning of Year	465,612	318,689
Total Ending Fund Balance	465,612	503,527

GL Number	Description	2022 Activity	2023 Activity	Proposed 12/31/2024 Amended Budget	YTD As Of 12/31/2024 Budget	YTD % of 2024		2025 RECOMMENDED
						Amended	Projected 2024 Expenses	

FUND 219 - STREETLIGHT FUND

---	Estimated Revenue ---								Winter 2024
219-000-451.000	SPECIAL ASSESSMENT	109,625.79	119,770.99	119,500.00	119,743.88	100.20%		185,225.00	55% increases
219-000-665.000	INVESTMENT/INTEREST	68.51	1,541.51	306.00	980.94	320.57%		312.12	
		109,694.30	121,312.50	119,806.00	120,724.82	4.21		185,537.12	

219-931-699.000	TRANSFER FROM GF			10,000.00	0.00			0.00	12/4/24 MTC
				10,000.00	0.00			0.00	

Total Estimated Revenue:

		109,694.30	121,312.50	129,806.00	120,724.82	93.00%		185,537.12	
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--- Appropriations ---

219-448-920.000	PUBLIC UTILITIES	127,951.04	141,163.50	160,000.00	130,634.15	81.65%	156,760.98	185,000.00	12/4/24 MTC
		127,951.04	141,163.50	160,000.00	130,634.15	81.65%	156,760.98	185,000.00	

Total Appropriations:

		(18,256.74)	(19,851.00)	(30,194.00)	(9,909.33)	32.82%		537.12	
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Net of Revenues & Appropriations F Net of Revenues & Approf

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Fund Balance Beginning of Year

				32,942	32,942			2,748	
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Total Ending Fund Balance

				2,748	23,032			3,285	
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GL Number	Description	2022 Activity	2023 Activity	Proposed 12/31/2024 Amended Budget	YTD As Of 12/31/2024	YTD % of 2024		2025 RECOMMENDED
						Amended Budget	Expenses	
FUND 248 - DDA FUND								
--- Estimated Revenue ---								
248-000-414.000	TAX TRIBUNAL/REFUNDS ORDERED	(19,909.48)	(94.35)	(11,731.02)	0.00	0.00%		(11,965.64)
248-000-440.000	DDA PROPERTY TAXES	453,733.36	430,244.87	438,600.00	487,523.29	111.15%		522,000.00
248-000-525.200	FEDERAL GOVT INTEREST CREDIT	33,855.06	28,364.82	28,932.30	38,915.88	134.51%		29,510.95
248-000-573.000	LOCAL STABILITATION AUTHORITY PYMT	30,345.39	0.00	30,600.00	0.00	0.00%		31,212.00
248-000-672.000	MISCELLANEOUS REVENUE	3,000.00	3,000.00	3,060.00	3,000.00	98.04%		3,121.20
248-000-665.000	INVESTMENT/INTEREST	1,035.22	3,806.22	2,550.00	3,168.00	124.24%		2,601.00
Total Estimated Revenue:		502,059.55	465,321.56	492,011.28	532,607.17	108.25%		576,479.51
--- Appropriations ---								
248-728-801.000	PROFESSIONAL SERVICES	33,107.10	49,501.30	52,303.40	11,736.80	22.44%	14,084.16	53,000.00
248-728-900.000	PRINTING/PUBLISHING	0.00	0.00	133.90	0.00	0.00%	0.00	140.00
248-728-934.000	REPAIR/MAINTENANCE	7,791.35	5,536.25	7,878.47	8,895.50	112.91%	10,674.60	10,000.00
248-728-955.000	MISCELLANEOUS EXPENSE	190.07	316.67	238.96	121.26	50.74%	145.51	250.00
Total Estimated Revenue:		41,088.52	55,354.22	60,554.73	20,753.56	34.27%	24,904.27	63,390.00
Capital Detail								
248-901-970.000	CONSTRUCTION COSTS	0.00	143,944.31	100,000.00	1,822.83	1.82%	2,187.40	103,000.00
Total Estimated Revenue:		0.00	143,944.31	100,000.00	1,822.83	1.82%	2,187.40	103,000.00
Bond Payments								
248-906-991.000	BOND PAYMENTS PRINCIPAL	225,000.00	225,000.00	250,000.00	250,000.00	100.00%	300,000.00	816,500.00
248-906-993.000	BOND PAYMENT INTEREST	79,781.25	66,843.75	66,843.75	53,187.50	79.57%	63,825.00	23,000.00
Total Estimated Revenue:		304,781.25	291,843.75	316,843.75	303,187.50	95.69%	363,825.00	839,500.00
Total Appropriations:		345,869.77	491,142.28	477,398.48	325,763.89	68.24%	390,916.67	1,005,890.00
Net of Revenues & Appropri Net of Revenues & Appropriations Fund 2		156,189.78	(25,820.72)	14,612.80	206,843.28			(429,410.49)
Fund Balance Beginning of Year								
		1,230,922		1,230,922	1,230,922			1,245,535
Total Ending Fund Balance								
		1,245,535		1,437,766	1,437,766			816,125

GL Number	Description	2022 Activity	2023 Activity	Proposed 12/31/2024 Amended Budget	YTD As Of 12/31/2024	YTD % of 2024 Amended Budget	Projected 2024 Expenses	2025 RECOMMEN
FUND 249 - BUILDING FUND								
--- Estimated Revenue ---								
249-000-476.000	BUILDING PERMITS	121,737.42	106,097.15	100,000.00	111,212.09	111.21%		102.00
249-000-478.000	ELECTRICAL PERMITS	46,129.00	60,767.00	45,000.00	34,334.00	76.30%		45.90
249-000-479.000	PLUMBING PERMITS	26,047.00	15,457.00	15,000.00	14,314.00	95.43%		15.30
249-000-480.000	MECHANICAL PERMITS	30,916.00	41,448.00	30,000.00	30,160.00	100.53%		30.60
249-000-665.000	INVESTMENT/INTEREST	32.57	4,355.02	500.00	4,487.14	897.43%		51
Total Estimated Revenue:		224,861.99	228,124.17	190,500.00	194,507.23	102.10%		194.31
--- Appropriations ---								
249-380-703.300	SALARIES BLDG INSPECTOR	49,915.05	55,471.68	57,500.00	55,124.10	95.87%	62,314.20	59.22
249-380-703.400	SALARIES/CLERICAL	15,397.32	13,758.13	14,162.50	13,583.53	95.91%	15,355.29	14.58
249-380-708.000	OVERTIME	221.76	130.45	100.00	22.43	22.43%	25.36	10
249-380-710.000	EMPLOYER FICA	4,137.23	4,323.56	4,450.63	4,251.23	95.52%	4,805.74	4.58
249-380-711.000	EMPLOYER MEDICARE	950.76	993.80	1,040.30	977.64	93.98%	1,105.16	1.07
249-380-712.000	WAGES IN LIEU OF HEALTH INS	995.38	950.62	800.00	731.83	91.48%	878.20	1.00
249-380-712.100	WAGES IN LIEU OF INS - RETIREES	2,320.94	2,215.31	2,266.00	1,817.75	80.22%	2,181.30	2.33
249-380-714.000	LONGEVITY	0.00	150.26	155.53	154.79	99.52%	185.75	16
249-380-715.000	RETIREMENT CONTRIBUTION	3,188.77	7,719.05	9,000.00	7,415.41	82.39%	8,898.49	9.27
249-380-718.000	HEALTH INSURANCE	12,133.32	15,978.49	18,000.00	16,485.17	91.58%	19,782.20	23.50
249-380-719.200	OPEB-REQUIRED NORMAL COST	0.00	13,700.00	14,000.00	13,700.00	97.86%	16,440.00	14.42
249-380-724.000	WORKMAN'S COMP INSURANCE	3,376.04	4,773.76	5,198.41	3,961.09	76.20%	4,753.31	5.35
249-380-725.000	DISABILITY INSURANCE	657.90	703.40	824.00	717.96	87.13%	861.55	84
249-380-725.100	LIFE INSURANCE	52.87	58.27	231.75	62.09	26.79%	74.51	23
249-380-751.000	OFFICE SUPPLIES	4,482.71	4,739.46	6,500.00	6,105.81	93.94%	7,326.97	6.69
249-380-756.000	INFORMATION TECH COSTS	3,255.76	3,344.88	3,300.00	3,188.05	96.61%	3,825.66	3.39
249-380-759.000	GAS AND OIL	182.14	257.69	500.00	291.03	58.21%	349.24	51
249-380-801.000	PROFESSIONAL SERVICES	5,047.66	5,462.29	5,000.00	5,223.72	104.47%	6,268.46	5.15
249-380-850.000	TELEPHONE	3,477.66	3,463.16	3,600.00	3,402.42	94.51%	4,082.90	3.70
249-380-850.100	CELLULAR PHONE	505.78	587.86	600.00	505.62	84.27%	606.74	61
249-380-852.000	MODEM	458.51	480.62	600.00	50.35	8.39%	60.42	61
249-380-874.000	HEALTH INSURANCE - RETIREES	1,004.04	874.75	700.00	699.72	99.96%	839.66	72
249-380-920.000	PUBLIC UTILITIES/TWP HALL	2,373.30	2,562.71	3,000.00	2,612.79	87.09%	3,135.35	3.09

GL Number	Description	2022 Activity		2023 Activity		Proposed 12/31/2024		YTD As of 12/31/2024		YTD % of 2024		Projected 2024	
						Amended Budget	Amended Budget	12/31/2024	Amended Budget	Amended Budget	Expenses	2025 RECOMMEN	
249-380-920.010	PUBLIC UTILITIES/WATER USAGE	255.73	286.73	280.00	236.40	236.40	84.43%	283.68	28	283.68	28	1.03	
249-380-932.000	VEHICLE MAINTENANCE	229.50	0.00	1,000.00	0.00	0.00	0.00%	0.00	5,15	0.00	1,03	5.15	
249-380-935.200	TWP HALL/GROUNDS MAINT	3,480.28	3,278.75	5,000.00	3,203.36	3,203.36	64.07%	3,844.03	24,000	3,844.03	24,000	24.00	
249-380-956.100	INSURANCE/BONDS TWP HALL	14,111.12	17,485.84	21,000.00	20,818.68	20,818.68	99.14%	24,982.42	1,54	24,982.42	1,54	1.54	
249-380-961.000	CONFERENCES/WORKSHOPS	125.00	855.84	1,500.00	96.90	96.90	6.46%	116.28	41	116.28	41	4.1	
249-380-962.000	MEMBERSHIP/DUES	276.02	316.02	400.00	209.25	209.25	52.31%	251.10	193,633.97	251.10	193,633.97	193.63	
		132,612.55	164,923.38	180,709.12	165,649.12	165,649.12	91.67%	193,633.97		193,633.97		193.63	
249-382-806.000	ELECTRICAL INSPECTION CONTRACT	32,266.94	35,291.94	34,000.00	22,140.00	22,140.00	65.12%	26,568.00	35,02	26,568.00	35,02	35.02	
		32,266.94	35,291.94	34,000.00	22,140.00	22,140.00	65.12%	26,568.00		26,568.00		35.02	
249-384-806.000	PLUMBING/MECHANICAL CONTRACT	22,795.00	32,860.00	35,000.00	20,090.00	20,090.00	57.40%	24,108.00	36,000	24,108.00	36,000	36.00	
		22,795.00	32,860.00	35,000.00	20,090.00	20,090.00	57.40%	24,108.00		24,108.00		36.00	
Capital Detail													
249-901-970.000	EQUIPMENT	0.00	0.00	5,000.00	0.00	0.00	0.00%	0.00	5,150	0.00	5,150	5.15	
		0.00	0.00	5,000.00	0.00	0.00	0.00%	0.00		0.00		5.15	
Total Appropriations:		187,674.49	233,075.32	254,709.12	207,879.12	207,879.12	81.61%	244,309.97		244,309.97		244.31	
Net of Revenues & / Net of Revenues & Appropriations Fur		37,187.50	(4,951.15)	(64,209.12)	(13,371.89)	(13,371.89)	20.83%					(75.54)	

Fund Balance Beginning of Year	281,914	281,914	217
Total Ending Fund Balance	217,705	268,542	142

GL Number	Description	2022 Activity	2023 Activity	Amended Budget	YTD As Of 12/31/2024	YTD % of 2024		RECOMMEN
						Budget	Expenses	

FUND 250 - LDFA ADMINISTRATIVE FUND

--- Estimated Revenue ---								
250-000-440.000	LDFA PROPERTY TAXES	24,293.80	16,316.47	13,260.00	83,223.77	627.63%	16,701	
250-000-573.000	LOCAL STABILIZATION AUTHORITY PYMT	68,197.87	122,648.40	94,860.00	106,897.56	112.69%	106,801	
250-000-665.000	INVESTMENT/INTEREST	77.84	8,942.29	85.68	9,356.29	10920.04%	8	
Total Estimated Revenue:		92,569.51	147,907.16	108,205.68	199,477.62	184.35%	123,58	

--- Appropriations ---								
250-728-801.000	PROFESSIONAL SERVICES	0.00	0.00	670.53	0.00	0.00%	69	
250-728-801.100	ENTERPRISE GROUP SERVICES	13,750.00	17,500.00	17,500.00	17,500.00	100.00%	17,50	
250-728-802.000	LEGAL	0.00	0.00	3,359.86	240.00	7.14%	3,46	
250-728-804.000	ACCOUNTING	4,731.20	10,441.25	18,816.04	1,425.00	7.57%	19,38	
250-728-934.000	REPAIR/MAINTENANCE						6,50	
250-728-955.000	MISCELLANEOUS EXPENSE	175.00	300.00	4,030.39	6,290.20	156.07%	4,15	
250-728-962.000	MEMBERSHIP/DUES	675.00	700.00	299.73	700.00	233.54%	30	
Total Appropriations:		19,331.20	28,941.25	44,676.55	26,155.20	58.54%	51,99	

250-901-970.000	CONSTRUCTION COSTS	0.00	25,619.50	100,000.00	556.85	0.56%	100,00	
		0.00	25,619.50	100,000.00	556.85	0.56%	100,00	
Total Appropriations:		19,331.20	54,560.75	144,676.55	26,712.05	18.46%	151,99	
Net of Revenues & Appropriation Net of Revenues & Appropriations Fund 250		73,238.31	93,346.41	(36,470.87)	172,765.57		(28,40)	

Fund Balance Beginning of Year		139,513.50	139,513.50				103,04	
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Total Ending Fund Balance		103,042.63	312,279.07				74,63	
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Fund 251 - LDFA SMART ZONE FUND

--- Estimated Revenue ---									
251-000-440.100	PROPERTY TAXES-SMART ZONE-NON SCHOC	86,649.54	135,291.23	88,740.00	104,547.01	117.81%			104,501
251-000-440.200	PROPERTY TAXES-SMART ZONE-SCHOOL	61,148.62	94,214.06	102,000.00	113,299.60	111.08%			137,201
251-000-573.000	LOCAL STABILTIATION AUTHORITY PYMT	18,083.85	8,278.72	6,120.00	8,273.03	135.18%			8,301
		165,882.01	237,784.01	196,860.00	226,119.64	114.86%			250,001

251-933-693.000	LAND SALE PROCEEDS	0.00	0.00	0.00	95,316.50	100.00			250,001
Total Estimated Revenue:		165,882.01	237,784.01	196,860.00	321,436.14	163.28%			

--- Appropriations ---

251-728-801.000	PROFESSIONAL SERVICES	0.00	0.00	206.00	375.00	182.04%	450.00	21
251-728-801.100	ENTERPRISE GROUP SERVICES	13,750.00	17,500.00	17,500.00	0.00	0.00%	0.00	17,501
251-728-802.000	LEGAL	0.00	0.00	103.00	60.00	58.25%	72.00	101
251-728-803.000	PLANNING, MARKETING, ADMINISTRATIVE	0.00	0.00	1,030.00	0.00	0.00%	0.00	1,061
251-728-804.000	ACCOUNTING	4,731.20	927.50	9,270.00	0.00	0.00%	0.00	9,541
251-728-915.000	MEMBERSHIP/DUES	0.00	0.00	309.00	0.00	0.00%	0.00	311
		18,481.20	18,427.50	28,418.00	435.00	1.53%	522.00	28,741

251-901-970.100	JACKSON TECHNOLOGY PARK	100,461.00	651,142.24	100,000.00	40,645.05	40.65%	48,774.06	200,001
		100,461.00	651,142.24	100,000.00	40,645.05	40.65%	48,774.06	200,001

Total Appropriations:

		118,942.20	669,569.74	128,418.00	41,080.05	31.99%		228,741
Net of Revenues & Appropriation Net of Revenues & Appropriations Fund 251		46,939.81	(431,785.73)	68,442.00	280,356.09	409.63%		21,251

Fund Balance Beginning of Year

		338,842		338,842				407
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Total Ending Fund Balance

		407,284		619,198				428
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Regular Board Meeting
Blackman Charter Township
November 18, 2024

The Blackman Charter Township Board convened at 6:00 p.m. on Monday, November 18, 2024, at the Township Hall, 1990 West Parnall Road, Jackson, Michigan.

Members present: Supervisor Jancek, Clerk Elwell, Treasurer Preston, and Trustees: Ambs, Williams, Pack, and Thomas

Members absent:

Public Attendance:

Ray Snell	Dawn Warfield	Byron Schroeder
Chris Boulter	Michelle Boulter	

CALL TO ORDER / PLEDGE OF ALLEGIANCE

BRIEF PUBLIC COMMENTS - (two-minute limit)

1. **Ray Snell**, *9th District County Commissioner*
 - a. Set to approve a 1-million-dollar grant sponsored by Senator Sue Shink for court security improvements
 - b. Court and judicial parking lot to be paved once upgrades are completed
 - c. JDOT to continue road and bridge work
 - d. Jackson Co. Fair to replace bleachers
 - e. Several chairs open on boards/committees
 - f. Budget Hearing
2. **Dawn Warfield**, *Resident / BCT Administrative Assistant*
 - a. Read a letter to the Board stressing the importance of financially compensating our Contract Employee for work relating to the November General Election while the Deputy Clerk was on medical leave.

ADDITIONS / DELETIONS

1. Add to New Business: item 9; approve purchase of Surface Pro 2017 by Trustee Brandon Williams for \$20.00.
Motion by Clerk Elwell, supported by Treasurer Preston to approve the Board of Trustee agenda, with addition, for the Regular Board Meeting held on Monday, November 18, 2024.
Unanimously approved by voice vote

MINUTES APPROVAL

1. No changes/corrections.
Motion by Trustee Thomas, supported by Trustee Williams to approve the Board of Trustee minutes for the Regular Board Meeting held on Monday, October 21, 2024
Unanimously approved by voice vote

CONSENT AGENDA

1. Approval of payroll for the dates 10/11/24 in the amount of \$165,421.05 and for 10/25/24 in the amount of \$199,591.38.
2. Approve \$200,000.00 transfer of funds from General Fund to Public Safety Fund for the month of October 2024
3. Approve to use ARPA Funds to pay a portion of Public Safety October 2024 payroll in the amount of \$176,048.17
4. Receive Revenue and Expenditure Report for the month of October 2024.

Motion by Clerk Elwell, supported by Treasurer Preston
Roll Call: *Ayes - Elwell, Pack, Thomas, Williams, Ambs, Jancek, Preston*
Nays - None Motion Approved

SUPERVISOR'S UPDATE

1. Closed on the Midbrook property

TREASURER'S UPDATE

1. Special Assessment Roll discussion.

CLERK'S UPDATE

1. Election Update
 - a. Everyone successfully reelected to the Board
 - b. County Canvassers certified the November General Election
 - c. Welcome Trustee Michelle Boulter
 - d. Thank you to all office personnel who worked together to run a successful election.
2. Cemetery Update
 - a. Fall Clean Up
 - b. Thank you to Little House Bakery for donating donuts to those who participated.
 - c. The cemetery is in great shape thanks to the mowing crew.

PUBLIC SAFETY

1. Did not meet.
2. Dettman station agreement with JCA discussion

**AMBULANCE
STATION LEASE
AGREEMENT
WITH JCA**

Motion by Trustee Williams, supported by Clerk Elwell to authorize the Supervisor to sign the Ambulance Station Lease Agreement with Jackson Community Ambulance with clarification to include snow removal.
Roll Call: *Ayes - Ambs, Thomas, Jancek, Elwell, Preston, Pack, Williams*
Nays - None Motion Approved

PLANNING COMMISSION

1. Meeting Tuesday, October 29, 2024
 - a. Working forward on the Master Plan and reviewing the Zoning Ordinance
 - b. Sending out a Community Survey

ZONING BOARD OF APPEALS

1. Did not meet.

PARKS & RECREATION

1. Did not meet.
2. Submitted three grant applications.
3. Spring 2025
 - a. Vault restrooms will be installed pending weather.
 - b. Working with Jack on request proposal and bids for pickleball courts.

TECHNOLOGY COMMITTEE

1. Server Updates
2. Generator
3. MDC replacement

UTILITIES COMMITTEE

1. Street Light 55% increase in fees for 2025

ORDINANCE REVIEW COMMITTEE

1. Did not meet.

NEW BUSINESS

**2025 BCT BOARD
OF TRUSTEES
MEETING
SCHEDULE**

Motion by Supervisor Jancek, supported by Clerk Elwell to approve the 2025 Blackman Charter Township Board of Trustees Meeting Schedule

Unanimously approved by voice vote

**COMCAST
SERVICES
AGREEMENT**

Motion by Trustee Thomas, supported by Trustee Pack to authorize the Supervisor or Clerk to sign the Comcast Enterprise Services Master Services Agreement.

Roll Call: Ayes - Jancek, Preston, Pack, Thomas, Elwell, Ambs, Williams

Nays - None Motion Approved

**PROPOSAL FOR
CONSULTANT
SERVICES
PS BUILDING**

Motion by Clerk Elwell, supported by Treasurer Preston to authorize the Supervisor to sign the Proposal for Consultant Services for Public Safety Building Renovation/Addition.

Roll Call: Ayes - Williams, Preston, Thomas, Jancek, Ambs, Elwell, Pack

Nays - None Motion Approved

**RAY PRINTING
WINTER TAX
BILLS ESTIMATE**

Motion by Treasurer Preston, supported by Trustee Thomas to approve the Ray Printing estimate for 2024 winter tax bills, newsletters, #10 window envelopes, mailing services and postage, priced at **\$5,145.00**.

Roll Call: Ayes - Jancek, Ambs, Williams, Pack, Elwell, Preston, Thomas

Nays - None Motion Approved

**RESOLUTION
#11-2024-1118**

Motion by Clerk Elwell, supported by Treasurer Preston to approve Resolution #11-2024-1118; a resolution of recognition, honoring Brandon Williams, outgoing Trustee, for his outstanding service to Blackman Charter Township.

Roll Call: Ayes - Thomas, Ambs, Elwell, Jancek, Pack, Williams, Preston

Nays - None Motion Approved

**PURCHASE
SURFACE PRO
2017 BY BRANDON
WILLIAMS**

Motion by Supervisor Jancek, supported by Treasurer Preston to approve the purchase of a Surface Pro 2017 by Trustee Brandon Williams for market value of \$20.00.

Unanimously approved by voice vote

DISCUSSIONS

1. Proposed Resolution; Compensation for Board and Committee Meetings & Appendix
 - a. Updates for review at our next meeting.
2. PILOT Resolution and Ordinance
 - a. Reflections; renewal for review at our next meeting.
3. Road Diet
 - a. Parnall Road

BILLS

Motion by Trustee Thomas, supported by Treasurer Preston to approve payment of bills on the Board Invoice Post Audit Report dated 11/05/24 in the amount of \$1,328,842.17 and Board Invoice Report dated 11/19/24 in the amount of \$237,503.96.

Roll Call: *Ayes - Pack, Elwell, Preston, Williams, Thomas, Jancek, Amb*
Nays - None Motion Approved

EXTENDED PUBLIC COMMENT (Three-minute limit)

1. **Ray Snell**, *9th District County Commissioner*
 - a. Thanks to the Clerk for running a great election.
 - b. Participated in EV
 - c. We should be following our State Election Laws and honoring them.
2. **Dawn Warfield**, *Resident / BCT Administrative Assistant*
 - a. Disapproves of Road Diet on Parnall Road.

OPEN DISCUSSION

1. **Supervisor Jancek**
 - a. Welcome Michelle as a new board member.
 - b. Thanks to everyone involved in conducting the election.
 - c. Board members will be sworn in.
2. **Treasurer Preston**
 - a. In response to an earlier comment, the Contract Employee should have been paid the same rate of pay as the Deputy Clerk for her work filling in during the Deputy Clerk's absence.

The Supervisor declared the meeting adjourned at 6:59

David Elwell, Township Clerk

Your personal advisor
Chris Theut



Your Ameriprise statement

for November 1, 2024 to November 30, 2024

PREPARED FOR BLACKMAN CHARTER TOWNSHIP

TR Financial Group

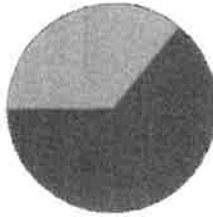
A financial advisory practice of Ameriprise Financial Services, LLC
39400 Woodward Ave Ste 255
Bloomfield Hills, MI 48304-5150
248.645.4173
Chris.Theut@comericafinancialadvisors.com
www.ameripriseadvisors.com/chris.theut

Value of your investment accounts

	This month	This year
Beginning value	\$7,300,091.30	\$8,578,109.67
Net deposits & withdrawals	\$0.00	-\$1,524,392.04
Dividends, interest & income	\$57,726.95	\$312,425.34
Change in value	\$21,023.88	\$12,699.16
Ending value	\$7,378,842.13	\$7,378,842.13

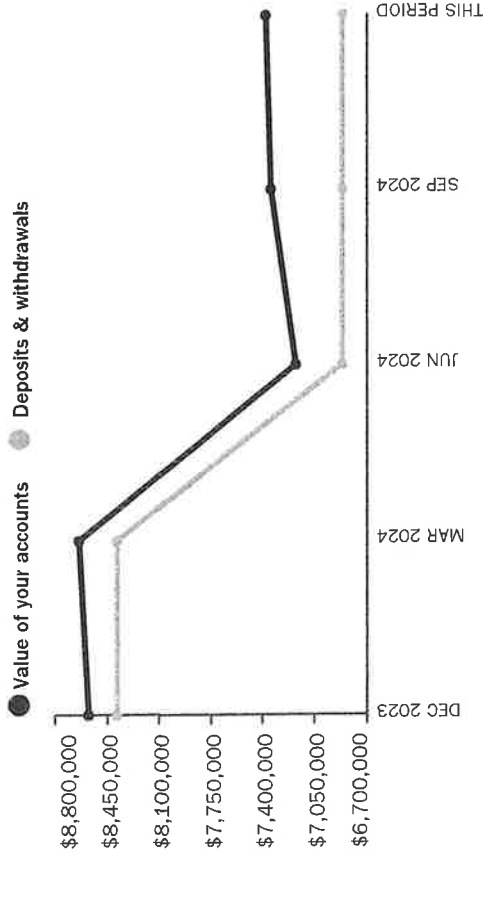
Your asset allocation

Asset class	Nov 30, 2024	Value on Percent of assets
Cash & cash investments*	\$2,663,365.06	36.1%
Fixed income	\$4,715,477.07	63.9%
Total assets	\$7,378,842.13	100%

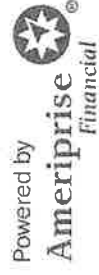


*Cash investments includes cash held inside pooled investments (e.g. mutual funds), as part of a manager's investment strategy, and is not directly accessible unless you sell some of that investment. For details visit ameriprise.com/allocation.

Value of your investment accounts over time



This chart provides a five-year view of your account values. The black line shows the value of your accounts, while the gray line shows your net contributions (deposits less withdrawals).
Get all the details online at ameriprise.com. Click the Portfolio tab to find your latest account value, activity and asset allocation.



Securities offered through Ameriprise Financial Services, LLC. Member FINRA/SIPC.

Ameriprise Brokerage Account

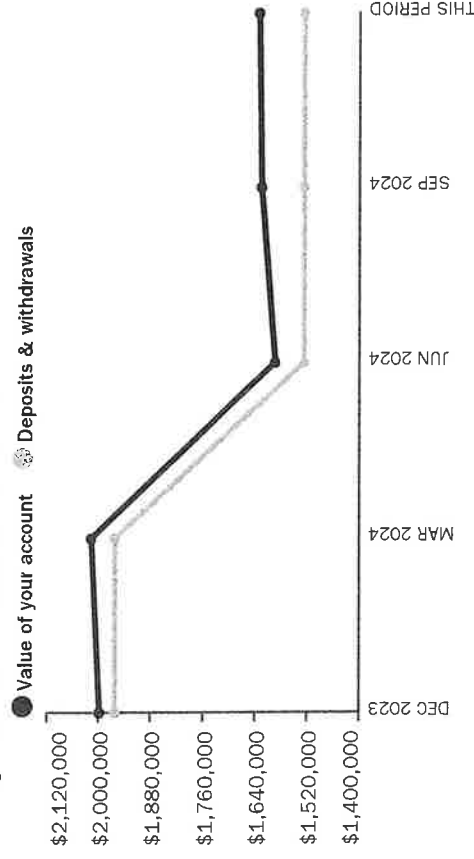
BLACKMAN CHARTER TOWNSHIP | WATER

Investment time frame: 1-3 years; **Risk tolerance:** Moderate; **Investment objective:** Income; **Liquidity needs:** 7+ Years
See the Disclosures at the end of your statement for definitions of these suitability terms.

Value of your account

	This period	This year
Beginning value	\$1,621,210.72	\$1,998,791.06
Withdrawals		
Cash withdrawal	\$0.00	-\$434,522.50
Income		
Dividends	\$0.00	\$456.65
Interest	\$7,510.03	\$59,079.20
Total income	\$7,510.03	\$59,535.85
Change in value	\$3,139.81	\$8,056.15
Ending value	\$1,631,860.56	\$1,631,860.56
Accrued interest	\$6,339.71	

Value of your account over time



Summary of your holdings

Asset	Value of assets	Percent of account
Cash and equivalents	\$2,657.35	0.2%
Bonds, CDs and structured products	\$1,629,203.21	99.8%
Ending value	\$1,631,860.56	100.0%

Your holdings

Description	Ending value this period ⁷	Ending value last period	Net change this period	Estimated Annual income	Yield
Cash and equivalents					
Cash	\$2,570.00			\$0.00	0.00%
Ameriprise Insured Money Market (AIMMA) ²	\$87.35			\$0.26	0.29%
Ameriprise Bank FSB Minneapolis MN	\$87.34				
BNY Mellon Pittsburgh PA	\$0.01				
Total Cash and equivalents⁵	\$2,657.35	\$562.44	\$2,094.91	\$0.26	



Ameriprise Brokerage Account

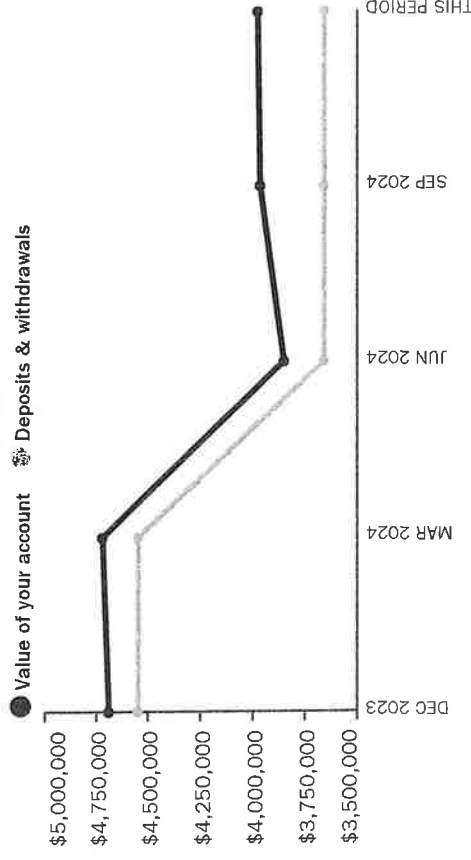
BLACKMAN CHARTER TOWNSHIP | SEWER

Investment time frame: 1-3 years; **Risk tolerance:** Moderate; **Investment objective:** Income; **Liquidity needs:** 7+ Years
 See the Disclosures at the end of your statement for definitions of these suitability terms.

Value of your account

	This period	This year
Beginning value	\$3,926,545.68	\$4,691,142.08
Withdrawals		
Cash withdrawal	\$0.00	-\$889,299.90
Income		
Dividends	\$0.00	\$3,433.28
Interest	\$26,590.04	\$170,131.99
Total income	\$26,590.04	\$173,565.27
Change in value	\$23,791.70	\$1,519.97
Ending value	\$3,976,927.42	\$3,976,927.42
Accrued interest	\$18,935.37	

Value of your account over time



Summary of your holdings

Asset	Value of assets	Percent of account
Cash and equivalents	\$505,382.12	12.7%
Bonds, CDs and structured products	\$3,471,545.30	87.3%
Ending value	\$3,976,927.42	100.0%

Summary of your realized gains and losses

	This period	This year
Investment long term loss	\$0.00	-\$16,985.72

"Investment" includes all non-mutual fund security types with reportable gain/loss information.

Gain/Loss amounts are not a measure of investment return or performance. These amounts estimate the gain or loss on your securities and are provided for informational purposes only. For investment performance information please contact your financial advisor. For tax purposes, please consult your tax advisor. See the "Estimated Cost Basis footnote" section of this statement for more information.

Ameriprise Brokerage Account

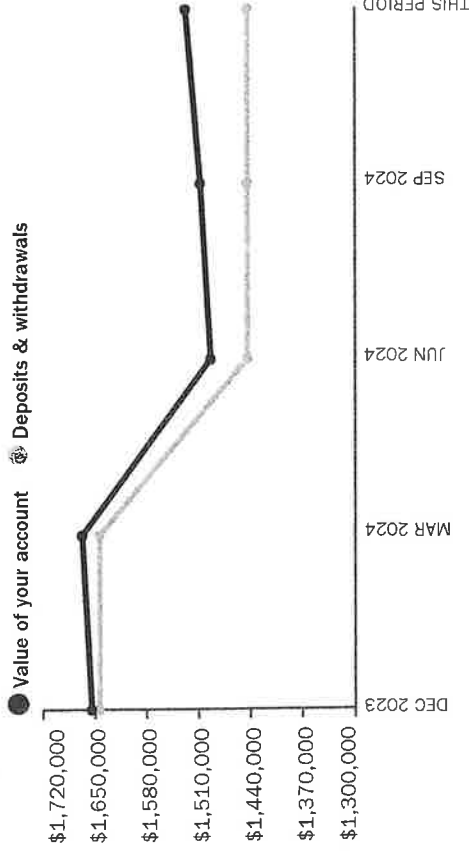
BLACKMAN CHARTER TOWNSHIP | GENERAL

Investment time frame: 1-3 years; **Risk tolerance:** Moderate; **Investment objective:** Income; **Liquidity needs:** 7+ Years
See the Disclosures at the end of your statement for definitions of these suitability terms.

Value of your account

	This period	This year
Beginning value	\$1,510,300.43	\$1,655,039.07
Withdrawals		
Cash withdrawal	\$0.00	-\$200,569.64
Income		
Dividends	\$0.00	\$990.20
Interest	\$20,023.74	\$68,672.09
Total income	\$20,023.74	\$69,662.29
Change in value	-\$3,408.73	\$2,783.72
Ending value	\$1,526,915.44	\$1,526,915.44

Value of your account over time



Summary of your holdings

Asset	Value of assets	Percent of account
Cash and equivalents	\$473,300.27	31.0%
Bonds, CDs and structured products	\$1,053,615.17	69.0%
Ending value	\$1,526,915.44	100.0%

Your holdings

Description	Ending value this period ⁷	Ending value last period	Net change this period	Estimated	
				Annual income	Yield
Cash and equivalents				\$0.00	0.00%
Cash	\$472,075.00			\$4.19	0.34%
Ameriprise Insured Money Market (AIMMA) ²	\$1,225.27				
Ameriprise Bank FSB Minneapolis MN	\$1,225.27				
Total Cash and equivalents⁵	\$473,300.27	\$1,090.66	\$472,209.61	\$4.19	

Ameriprise Brokerage Account

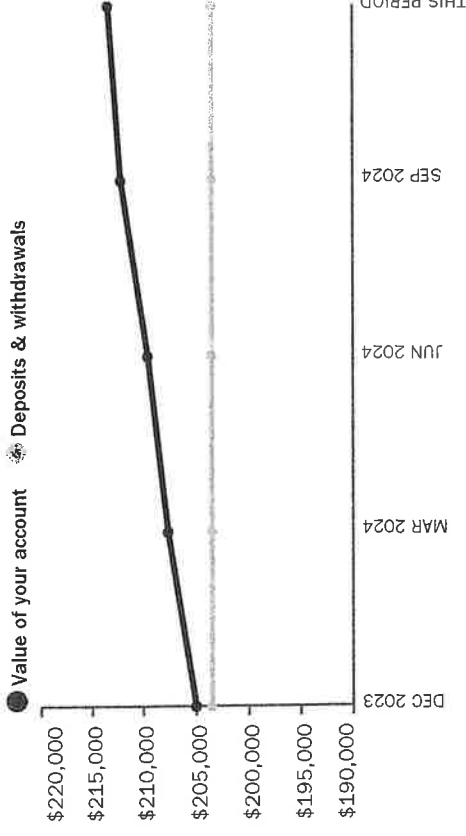
BLACKMAN CHARTER TOWNSHIP | PARKS AND RECREATION

Investment time frame: 1-3 years; **Risk tolerance:** Moderate; **Investment objective:** Capital Preservation; **Liquidity needs:** 7+ Years
 See the Disclosures at the end of your statement for definitions of these suitability terms.

Value of your account

	This period	This year
Beginning value	\$212,990.98	\$205,010.93
Income		
Dividends	\$0.00	\$144.69
Interest	\$3,257.29	\$8,774.03
Total income	\$3,257.29	\$8,918.72
Change in value	-\$2,854.70	-\$536.08
Ending value	\$213,393.57	\$213,393.57

Value of your account over time



Summary of your holdings

Asset	Value of assets	Percent of account
Cash and equivalents	\$111,484.34	52.2%
Bonds, CDs and structured products	\$101,909.23	47.8%
Ending value	\$213,393.57	100.0%

Your holdings

Description	Ending value this period ⁷	Ending value last period	Net change this period	Estimated Annual income	Yield
Cash and equivalents					
Ameriprise Insured Money Market (AIMMA) ²	\$111,484.34			\$389.08	0.35%
Ameriprise Bank FSB Minneapolis MN	\$111,484.34				
Total Cash and equivalents⁵	\$111,484.34	\$300.43	\$111,183.91	\$389.08	

Ameriprise Brokerage Account

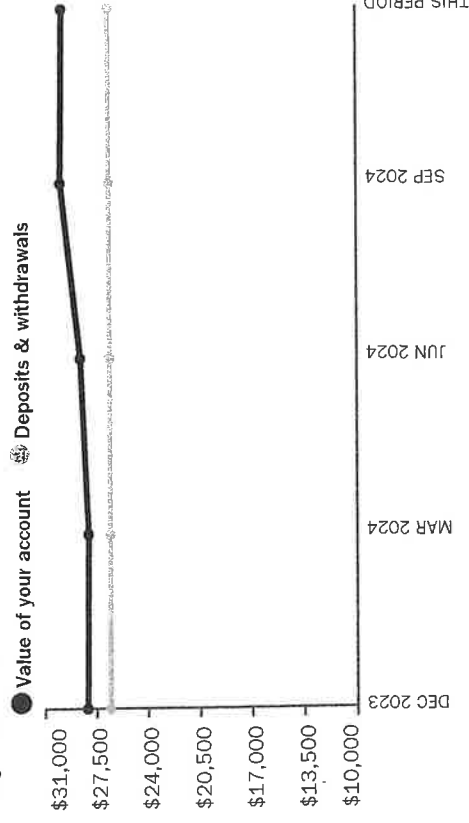
BLACKMAN CHARTER TOWNSHIP | CEMETERY

Investment time frame: 1-3 years; **Risk tolerance:** Moderate; **Investment objective:** Capital Preservation; **Liquidity needs:** 7+ Years
See the Disclosures at the end of your statement for definitions of these suitability terms.

Value of your account

	This period	This year
Beginning value	\$29,043.49	\$28,126.53
Income		
Dividends	\$0.00	\$47.73
Interest	\$345.85	\$695.48
Total income	\$345.85	\$743.21
Change in value	\$355.80	\$875.40
Ending value	\$29,745.14	\$29,745.14
Accrued interest	\$57.50	

Value of your account over time



Summary of your holdings

Asset	Value of assets	Percent of account
Cash and equivalents	\$3,509.24	11.8%
Bonds, CDs and structured products	\$26,235.90	88.2%
Ending value	\$29,745.14	100.0%

Your holdings

Description	Ending value this period ⁷	Ending value last period	Net change this period	Estimated	
				Annual income	Yield
Cash and equivalents				\$10.46	0.30%
Ameriprise Insured Money Market (AIMMA) ² Ameriprise Bank FSB Minneapolis MN	\$3,509.24	\$3,509.24			
Total Cash and equivalents⁵	\$3,509.24	\$3,163.39	\$345.85	\$10.46	



Summary Statement

November 30, 2024

Page 1 of 5

000059-0000475 PDF 719230

Blackman Charter Township
1990 West Parnall Road
Jackson, MI 49201-8612

Michigan CLASS

Michigan CLASS		Average Monthly Yield: 4.8259%						
		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
MI-01-0070-0001	SANTRY SEWVG DISP SYS	450,727.95	0.00	0.00	1,786.48	21,449.41	451,692.19	452,514.43
MI-01-0070-0002	GENERAL FUND	2,461,914.27	0.00	0.00	9,757.84	113,606.71	2,467,181.03	2,471,672.11
MI-01-0070-0003	WATER	1,758,356.09	0.00	0.00	6,969.27	60,318.83	1,762,117.73	1,765,325.36
TOTAL		4,670,998.31	0.00	0.00	18,513.59	195,374.95	4,680,990.95	4,689,511.90

Tel: (855) 382-0496

<https://www.michiganclass.org/>

Blackman Charter Township
Public Safety Committee

Meeting Minutes-Monday, December 9, 2024-5:00 p.m.

Members Present: Mr. Pack, Mr. Ambs.

Members Absent: None

Department Personnel: Director Grajewski

Director Grajewski updated the committee on the current 2024 budget year. Public Safety received State of Michigan Fire Protection.

Director Grajewski advised the committee that current K9 (Pyro) will retire from service effective the second week of February 2025. Director Grajewski is requesting to have (vendor) Northern Michigan K-9 conduct a selection process for a new dual-purpose K-9 as a replacement. After discussion, the committee voted 2-0 to take the K-9 selection process from the provided vendor to the Board of Trustees.

Authorize approval to allow retired officer Thomas Bertram to purchase Glock, 9mm 43X MOS Handgun, for the appraisal price of \$256.20 from quote provided by The Gun Vault. After discussion, the committee voted 2-0 to allow purchase by Thomas Bertram to the Board of Trustees.

The meeting was adjourned at 5:32 p.m.

Submitted by: Director Scott J. Grajewski

BILL OF SALE

THIS BILL OF SALE (this "Agreement") is made as of the 17th day of December 2024 by the Charter Township of Blackman ("Assignor"), to and for the benefit of Thomas Bertram ("Assignee").

RECITALS

- A. Assignor owns duty issued Glock, 9mm 43X MOS handgun, Serial Number CCTW951 ("Equipment").
- B. Assignee has been the sole user of the equipment since its purchase by Assignor.
- C. The Assignee has fulfilled the required full term of employment and is retiring from the Assignor's employment in good standing. It is the policy of the Assignor to offer full-time retirees the option of purchasing the Equipment at its current market value. The assignee has requested to purchase said handgun and magazines at the market value.
- D. The assignor has obtained an appraisal from The Gun Vault in the amount of \$256.20 for the current market value of the Equipment.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

- A. Assignment Assignor does hereby sell, convey, assign, transfer and deliver to the Assignee the equipment for the sum of \$256.20.
- B. Consideration Assignee, at the time this Agreement is executed, has tendered, and Assignor has accepted the sum of \$256.20 as full payment for the Equipment.
- C. Lawful Use Assignee agrees that he will use the Equipment only in accordance with and as allowed by law and for no unlawful purpose.
- D. No Warranty Assignee acknowledges that the Equipment is used, is purchased "as is" and that Assignor has no knowledge of and does not warrant the quality or performance of the Equipment.
- E. Governing Law This agreement shall be governed by and construed in accordance with the laws of the State of Michigan.

IN WITNESS WHEREOF, the parties have executed this Agreement, as of the date set forth above.

ASSIGNOR

ASSIGNEE

Blackman Charter Township

By: Peter Jancek
Its Supervisor

Thomas Bertram

MINUTES
BLACKMAN CHARTER TOWNSHIP
PLANNING COMMISSION
1990 W. PARNALL RD.
Tuesday December 03, 2024
6:00PM

The Blackman Charter Township Planning Commission Convened at 6:00pm on Tuesday, December 03, 2024 at the Blackman Township Office.

Members Present: Decker, Preston, Schroeder, Frohm, Grabert
Members Absent:

Sign-in list of names present: In file

MINUTES APPROVAL: November 19, 2024

Motion by: **Grabert**, supported by: **Preston** to approve Minutes for Planning Commission meeting held 11/19/2024.

Roll Call: Ayes 5, Nays 0. Motion Carried.

CASE #1584 – PARCEL REZONING

Address: 3055 Shirley Dr. Jackson, MI 49201

Parcel #000-08-21-252-007-03

Zoning: Suburban Residential (RS-1)

Requested by: Bruce Freshcorn

Presented by: Bruce Freshcorn

-Discussed the rezoning from RS-1 to C-1 as the facility is a commercial business.

Public Comment: None

Planning Commission Discussion: None

Motion by: **Schroeder** Seconded by **Grabert** to recommend approval of Case #1584 as submitted to Blackman Board.

Roll Calls: Ayes 5, Nays 0. Motions carried.

OTHER MATTERS REVIEWED:

Zoning Ordinance Update:

-Reviewed updated ordinance thru Section 4.6.01

-Preston to research Wind Farm ordinance.

*Preston is still researching wind farm ordinance.

-Powers to contact MTA about Mobile Home Park jurisdiction by State of Michigan.

*Powers contacted MTA and received general response via email.

-Preston to research Battery Storage Facility ordinances.

-Schroeder to research contractor yard definition and clarification.

-Schroeder to research landfill definition/type and clarification.

-Continue review over the next few meetings.

Master Plan Update:

-No Discussion

PUBLIC COMMENT: None

TRUSTEE REPORT: None

ZBA REPORT: None

OPEN DISCUSSION: None

ADJOURNMENT: Motion by: **Decker**, supported by: **Schroeder**, adjourned at 8:00 pm

Minutes prepared by: Byron Schroeder, Secretary

Minutes Approved:

Byron P. Schroeder, Secretary

DRAFT

<u>Job Title</u>	<u>Start</u>	<u>I</u>	<u>II</u>	<u>III</u>	<u>IV</u>
Deputy Clerk/Treasurer	\$ 25.29	\$ 26.09	\$ 26.66	\$ 27.35	\$ 28.13
Assessor (Annual)	\$ 32.55	\$ 33.93	\$ 35.30	\$ 36.68	\$ 39.47
Deputy Assessor	\$ 31.43	\$ 32.79	\$ 34.18	\$ 35.56	\$ 38.33
Level 2 Assessor	\$ 26.96	\$ 28.36	\$ 29.24	\$ 30.04	\$ 30.90
Level 1 Assessor	\$ 21.68	\$ 22.69	\$ 23.76	\$ 24.74	\$ 25.42
Zoning/Building	\$ 31.66	\$ 33.04	\$ 34.42	\$ 35.80	\$ 37.16
Bookkeeper	\$ 21.68	\$ 22.28	\$ 22.92	\$ 23.58	\$ 24.46
Accountant/HR	\$ 32.41	\$ 33.00	\$ 33.57	\$ 34.15	\$ 35.55
Utility Clerk/IT	\$ 19.79	\$ 20.83	\$ 21.58	\$ 22.27	\$ 23.22
Administrative Assistant	\$ 17.32	\$ 17.93	\$ 18.49	\$ 18.96	\$ 19.46
Public Safety Director (Annual)	\$ 115,747.62	\$ 118,511.58	\$ 121,283.80	\$ 124,072.56	\$ 126,895.78
Deputy PS Director (Annual)	\$ 101,995.30	\$ 104,569.50	\$ 107,612.78	\$ 110,509.00	\$ 113,545.82
PS Clerk	\$ 25.29	\$ 26.09	\$ 26.66	\$ 27.35	\$ 28.13

Effective 01/01/2025



December 2, 2024

Board of Trustees
Blackman Charter Township
1990 W. Parnall Road
Jackson, MI 49201

Enclosed is the engagement letter for the **Blackman Charter Township** for the year ended December 31, 2024. *Government Auditing Standards* (as amended) require that we communicate, during the planning stage of an audit, certain information to the Board of Trustees. This information includes the auditors' responsibilities in a financial statement audit, including our responsibilities for testing and reporting on compliance with laws and regulations and internal control over financial reporting. The engagement letter includes the items which must be communicated to the Board of Trustees.

Therefore, please make copies of the attached engagement letter and forward the copies to Board of Trustees.

Please sign and return the enclosed copy of the attached engagement letter to us at your earliest convenience.

Sincerely,

A handwritten signature in black ink that reads "Rehmann Lobson LLC". The signature is written in a cursive, flowing style.

Enclosures





December 2, 2024

Board of Trustees
Blackman Charter Township
1990 W. Parnall Road
Jackson, MI 49201

We are pleased to confirm our understanding of the services we are to provide **Blackman Charter Township** (the "Township") for the year ended December 31, 2024.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements of the Township as of and for the year ended December 31, 2024. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI) such as management's discussion and analysis (MD&A), to supplement the Township's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Township's RSI in accordance with auditing standards generally accepted in the United States of America ("GAAS"). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion nor provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Pension Schedules
3. OPEB Schedules

We have also been engaged to report on supplementary information other than RSI, such as combining and individual fund financial statements, that accompanies the Township's basic financial statements. We will subject the supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves and other additional procedures, in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole.



Board of Trustees
Blackman Charter Township
December 2, 2024
Page 2

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions as to whether the Township's basic financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the basic financial statements taken as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The reports on internal control and compliance will each include a paragraph that states that the purpose of the report is solely to describe the scope of testing of internal control over financial reporting and compliance, and the result of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance and that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering internal control over financial reporting and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the Township is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

The concept of materiality is inherent in the work of an independent auditor. An independent auditor places greater emphasis on those items that have, on a relative basis, more importance to the financial statements and greater possibilities of material error than with those items of lesser importance or those in which the possibility of material error is remote.

Auditors' Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the Township and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Township or to acts by management or employees acting on behalf of the Township. Because the determination of abuse is

Board of Trustees
Blackman Charter Township
December 2, 2024
Page 3

subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

We have advised the Township of the limitations of our audit regarding the detection of fraud and the possible effect on the financial statements (including misappropriation of cash or other assets). We can, as a separate engagement, perform extended procedures specifically designed to potentially detect defalcations. Management acknowledges that the Township has not engaged us to do so and does not wish to do so at this time.

Internal Control Over Financial Reporting

We will obtain an understanding of the Township and its business environment, including the system of internal control, sufficient to assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control, or to identify significant deficiencies or material weaknesses in internal control, or to express an opinion on the effectiveness of internal control over financial reporting. Accordingly, we will express no such opinion. However, during the audit, we will communicate to the appropriate level of management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*. These matters refer to significant matters related to the financial statement audit that are, in our professional judgment, relevant to the responsibilities of those charged with governance in overseeing the Township's financial reporting process. When applicable, we are responsible for communicating certain matters required by laws or regulations, or by additional requirements that may be applicable to this engagement. Auditing standards generally accepted in the United States of America do not require the independent auditor to design or perform procedures for the purpose of identifying other matters to communicate with those charged with governance. Management is responsible for assessing the implications of and correcting any internal control-related matters brought to the Township's attention by us.

Board of Trustees
Blackman Charter Township
December 2, 2024
Page 4

We have identified the following significant risks of material misstatement as part of our audit planning: management override of internal controls, revenue recognition, and estimates of the liabilities and related amounts for pension and other postemployment benefits. However, planning for our audit has not concluded, and modifications to our risk assessment may still be made. If new significant risks are identified during the course of our audit, we will so inform you.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories (if applicable), and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors, and financial institutions. We may request written representations from the Township's attorneys as part of the engagement, and they may bill the Township for responding to this inquiry.

We may from time to time, and depending on the circumstances, use third-party service providers in serving the Township's account. We may share confidential information about the Township with these service providers, but remain committed to maintaining the confidentiality and security of the Township's information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of the Township's personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of the Township's information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of the Township's confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, management will be asked to provide consent prior to the sharing of the Township's confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the Township's financial statements does not relieve management or those charged with governance of their responsibilities.

Compliance with Laws and Regulations and the Provisions of Grant Agreements

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Township's compliance with the provisions of applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

Assistance provided by our Firm in the preparation of a reasonably adjusted trial balance is considered an additional billable service.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your sole and complete responsibility for designing, implementing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including ongoing monitoring activities; to help ensure that appropriate goals and objectives are met; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with an acceptable financial reporting framework. Management is responsible for determining, and has determined, that the applicable and appropriate

Board of Trustees
Blackman Charter Township
December 2, 2024
Page 5

financial reporting framework to be used in the preparation of the Township's financial statements is accounting principles generally accepted in the United States of America.

Management is also solely and completely responsible for making drafts of financial statements, all financial records, and related information available to us, including a reasonably adjusted trial balance, and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). Management is also responsible for providing us with (1) access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters, (2) additional information that we may request from management for the purpose of the audit, and (3) unrestricted access to persons within the Township from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will also require certain written representations from management about the financial statements and related matters.

For the purposes of this letter, related parties mean members of the governing body; board members; administrative officials; immediate families of administrative officials, board members, and members of the governing body; and any companies affiliated with or owned by such individuals.

Management's responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

We will advise management (and the Board of Trustees, as necessary) about appropriate accounting principles and their application and may assist in the preparation of the Township's financial statements, but the ultimate responsibility for the financial statements remains with management with oversight by those charged with governance. As part of our engagement, we may propose standard, adjusting, or correcting journal entries to the Township's financial statements. Management is responsible for reviewing the entries, understanding the nature of any proposed entries and the impact they have on the financial statements, and the implications of such entries on the Township's internal control over financial reporting. Further, the Township is responsible for designating a qualified management-level individual to be responsible and accountable for overseeing these nonattest services.

Management is responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Management's responsibilities include informing us of its knowledge of any allegations of fraud, suspected fraud, or illegal acts affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, management is responsible for identifying and ensuring that the Township complies with applicable laws, regulations, contracts, agreements and grants and for taking timely and appropriate steps to remedy any fraud, violations of contracts or grant agreements, or abuse that we may report.

Management is responsible for the preparation of the supplementary information that is presented fairly in relation to the basic financial statements. Management agrees to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. Management also agrees to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Management's responsibilities include acknowledging to us in the representation letter that (1) management is responsible for presentation of the

Board of Trustees
Blackman Charter Township
December 2, 2024
Page 6

supplementary information in accordance with GAAP; (2) that management believes the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) management has disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. Management is also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as management's planned corrective actions for the report, and for the timing and format for providing that information.

The Township is required to disclose the date through which subsequent events have been evaluated, which ordinarily is the date the financial statements were available to be issued. The Township will not date the subsequent event note earlier than the date of management's written representation letter and the date of our independent auditors' report.

During the course of our engagement, we will request information and explanations from management regarding the Township's operations, internal control over financial reporting, various matters concerning fraud risk, future plans, specific transactions, and accounting systems and procedures. At the conclusion of our engagement, we will require, as a precondition to the issuance of our report, that management provide certain representations in a written management representation letter.

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. As part of the audit, we will assist with the preparation of the Township's financial statements and related notes. Management will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and that management has reviewed and approved the financial statements and related notes prior to their issuance and has accepted responsibility for them. Management agrees to assume all management responsibilities for any nonaudit services we provide; oversee the services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, and/or experience to oversee any nonaudit services we provide; evaluate the adequacy and results of these or other nonattest services provided by our Firm; and understand and accept responsibility for the results of such services.

We are not hosts for any Township information. Management is expected to retain all financial and non-financial information that management uploads to a portal (document sharing site), and management is responsible for downloading and retaining in a timely manner anything we upload. Portals are meant as a method only of transferring and sharing data, and are not intended for the storage of Township information, which may be deleted at any time. Management is expected to maintain control over the Township's accounting systems to include the licensing of applications and the hosting of said applications and data. We do not provide electronic security or back-up services for any of the Township's data or records. Giving us access to the Township's accounting system does not make us hosts of information contained within.

We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management functions or responsibilities.

Board of Trustees
Blackman Charter Township
December 2, 2024
Page 7

Fees

The not-to-exceed fee for the audit of the financial statements will be \$41,000.

Our invoices for these fees are due and payable as follows:

April 21, 2025	\$	16,400
May 15, 2025		16,400
Upon report issuance		8,200

This fee is based on the assumption that unexpected circumstances will not be encountered during the audit. This fee is based on anticipated cooperation from the Township's personnel, continued readiness and proactive assistance on their part in providing us with complete and accurate information (whether financial or nonfinancial in nature) considered necessary by us to form an appropriate opinion, and the assumption that unexpected circumstances will not be encountered during the audit. Such circumstances include, but are not necessarily limited to significant addition or deletion of funds, component units or related entities and first-time application of significant new professional accounting principles or auditing pronouncements. In addition, the fee above assumes management will analyze and maintain appropriate support for significant valuation assertions embodied in the financial statements including the valuation of investment securities, the actuarial methods and assumptions used to calculate the net pension and other postemployment benefits liabilities, impairment of capital assets including those held for sale, the valuation of inventories and land held for resale, allowances for uncollectible receivables, and the estimate for incurred-but-not-reported self insurance claims. If significant additional time is necessary, we will discuss the related circumstances with management and arrive at a new fee estimate, which may or may not occur before we incur the additional time. In these circumstances, we may also issue a change order form (an attached example is provided.)

Engagement Administration and Other

Management shall discuss any independence matters with Rehmann that, in management's judgment, could bear upon Rehmann's independence.

By applying a digital signature to this engagement letter or other document via DocuSign or a similar third-party digital signature service, management acknowledges the Township's consent to receive and execute such documents via this method. Management further acknowledges that a digital signature applied via DocuSign or a similar third-party digital signature service has the same legal commitment as a traditional physical signature.

We will provide copies of our reports to the Township; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Rehmann and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to a cognizant or grantor agency for audit or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify management of any such request. If requested, access to such audit documentation will be provided under the supervision of Rehmann personnel. Furthermore, upon request, we may provide copies of selected audit

Board of Trustees
Blackman Charter Township
December 2, 2024
Page 8

documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the cognizant agency, oversight agency for audit, or pass-through entity. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the parties contesting the audit finding for guidance prior to destroying the audit documentation.

Our audit engagement and responsibility as auditors ends on delivery of our audit report. Any follow-up services that might be required will be part of a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

Government Auditing Standards require that we provide the Township with a copy of our most recent external peer review report and any subsequent peer review reports received during the period of the contract. Our 2023 peer review report accompanies this letter.

This engagement letter, including the attached Rehmann Audit Engagement Letter Terms and Conditions which are incorporated herein by reference as if set forth within the body of this engagement letter in their entirety, reflect the entire understanding between us relating to the audit services covered by this agreement. This agreement may not be amended or varied except by a written document signed by both parties. It replaces and supersedes any previous proposals, correspondence, and understandings, whether written or oral. The agreements of the Township and Rehmann contained in this document shall survive the completion or termination of this engagement. If any term hereof is found unenforceable or invalid, this shall not affect the other terms hereof, all of which shall continue in effect as if the stricken term had not been included.

Reporting

We will issue a written report upon completion of our audit of the Township's financial statements. Our audit will also include performing procedures on the financial information of the Local Development Financing Authority and the Downtown Development Authority to enable us to express an opinion on the Township's financial statements. Our audit will also include performing procedures on the financial information of the Local Development Financing Authority and the Downtown Development Authority to enable us to express an opinion on the Township's financial statements. Our report will be addressed to the Board of Trustees of the Township. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add emphasis-of-matter or other-matter paragraphs to our report, or if necessary, withdraw from this engagement. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with management in advance. If circumstances occur and come to our attention related to the condition of the Township's records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, or we become aware that information provided by the Township is incorrect, incomplete, inconsistent, misleading, contains material omissions, or is otherwise unsatisfactory which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

Board of Trustees
Blackman Charter Township
December 2, 2024
Page 9

We appreciate the opportunity to be of service to **Blackman Charter Township** and believe the arrangements outlined above and in the attached Rehmann Audit Engagement Letter Terms and Conditions accurately summarize the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement, please sign the enclosed copy of this document and return it to us.



Nathan C. Baldermann, CPA, CGFM
Principal
Executive responsible for supervising the
engagement and signing our report

ACKNOWLEDGED AND ACCEPTED:

This letter correctly sets forth the understanding of **Blackman Charter Township**.

Officer Signature

Phil Preston

Printed Name

Title

Date

Rehmann Audit Engagement Letter and Conditions

ADDITIONAL SERVICES - The Township may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with management regarding the scope of the additional services and the estimated separate fees. We also may issue a change order form (an attached example is provided), or a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our attest services will continue to be governed by the terms of this engagement letter.

CODE OF CONDUCT - Management is responsible for identifying any violations by employees of the Township's code of conduct.

CHANGES IN STANDARDS, LAWS AND REGULATIONS - We perform services for the Township based on present professional standards, laws and regulations. While we may on occasion be able to communicate with management with respect to changes in professional standards, laws and regulations, as a general principle we cannot undertake with clients to advise them of every change that may occur. The Township can always obtain reassurance in this regard by contacting us for an updated review of the Township's situation.

MANAGEMENT'S REPRESENTATIONS - The procedures we will perform in our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the written and oral representations that we receive from management. Accordingly, false, misleading, incomplete, inconsistent, or omitted representations could cause us to expend unnecessary efforts or could cause material error or a fraud to go undetected by our procedures. In view of the foregoing, the Township agrees that we shall not be responsible for any material misstatements in the Township's financial statements that we may fail to detect as a result of false, inaccurate, incomplete, inconsistent, or misleading representations that are made to us by management. In addition, the Township further agrees to indemnify and hold us harmless for any liability and all reasonable costs, including legal fees, that we may incur as a result of the services performed under this engagement in the event there are false or misleading representations made to us by any member of the Township's management.

CLIENT ASSISTANCE - We understand that the Township's employees will prepare all cash, accounts receivable, and other confirmations we request and will locate and refile any documents selected by us for testing. In addition, management will provide us with copies of all minutes and other documents that we believe may have a bearing on our evaluation of the Township's financial affairs.

WORK SPACE - The Township shall provide reasonable work space for Rehmann personnel at audit work sites, as well as occasional clerical support services.

TIMELY DECISIONS AND APPROVALS - The Township understands that Rehmann's performance is dependent on the Township's timely and effective satisfaction of its own activities and responsibilities in connection with this engagement, as well as timely decisions and approvals by Township personnel.

ACCURACY AND COMPLETENESS OF INFORMATION - Management agrees to ensure that all information provided to us is accurate, complete, and consistent in all material respects, contains no material omissions and is updated on a prompt and continuous basis. In addition, management will also be responsible for obtaining all third-party consents, if any, required to enable Rehmann to access and use any third-party products necessary to our performance.

EMAIL - The Township acknowledges that (a) Rehmann, the Township and others, if any, participating in this engagement may correspond or convey documentation via Internet e-mail unless the Township expressly requests otherwise, (b) no party has control over the performance, reliability, availability, or security of Internet e-mail, and (c) Rehmann shall not be liable for any loss, damage, expense, harm or inconvenience resulting from the loss, delay, interception, corruption, or alteration of any Internet e-mail due to any reason beyond Rehmann's reasonable control.

OFFERS OF EMPLOYMENT - Professional standards require us to be independent with respect to the Township in the performance of our services. Any discussions that management has with personnel of our Firm regarding employment could pose a threat to our independence. Therefore, we request that management inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence.

Neither party shall, during the term of this engagement letter and for one (1) year after its termination, solicit for hire as an employee, consultant or otherwise any of the other party's personnel without such other party's express written consent. If the Township desires to offer employment to a Rehmann associate and the associate is hired in any capacity by the Township, a market-driven compensation placement fee will apply.

ADDITIONAL FEES AND BILLING POLICIES - It must be understood that the nature of our engagement requires us to exercise our independent professional judgment with respect to various auditing, accounting and related issues. In reaching our conclusions, we must retain the right to judge the nature and scope of the work required in order to conform to professional standards, as well as the work we deem necessary to enable us to reach the conclusions and form the opinions required of us. If our judgment as to the scope of the work required causes us to reassess our estimate of fees for this engagement, we will so advise the Township. We reserve the right to refrain from performing additional work (and thereby incurring additional time charges) unless and until the Township has confirmed its understanding of, and agreement to, any additional estimated charges.

Our fee estimate is based upon our discussions with management, in which management has disclosed no unusual problems or issues which would require us to conduct an audit of unusual scope or otherwise expend time and effort in excess of that normally anticipated in an engagement of this type. The estimate also assumes that we will have the full cooperation of Township personnel, as required, and that there is a reasonable continuity of Township personnel familiar with the matters to which our engagement relates. In addition, our fee is based on the experience level of our personnel, at their respective standard hourly rates, performing certain audit procedures at certain timeframes. If we are caused to vary from that planning formula, additional fees will need to be charged to allow for more experienced personnel performing the work, reallocation of our client priority, overtime, etc. Further, management will provide us with the schedules and records that we request (which ordinarily are detailed in a request list in advance of our fieldwork) and that all such schedules and records will be provided to us timely in accordance with the scheduled fieldwork dates, to be mutually agreed upon. If the requested schedules and records are not provided to us in accordance with the scheduled dates and we are unable to continue our work, we will attempt to resume our work as soon as the schedules and records are provided to us and our professionals assigned to the engagement again become available.

As a result of well-publicized events, global economic convergence, and the continued evolution of the accounting profession, accounting and auditing standard setters and regulators are continually evaluating the need for changes that may affect the Township. Such changes may result in changes in financial reporting and expanding the nature, timing and scope of activities we are required to perform to provide the services discussed in this letter. Proposed changes and shortened deadlines could result in a reduction of the level of assistance and preparedness the Township is able to provide. We expect that our clients may continue to look to us to assist them with these changes. To the extent any changes require us to increase the time required to provide the services described in this letter or to complete new tasks required by such changes, we reserve the right to adjust our fees appropriately. We will endeavor to advise the Township of anticipated changes to our fees on a timely basis.

In accordance with our Firm policies, work may be suspended if the Township's account becomes 30 days or more overdue and will not be resumed until the account is paid in full or we have a definitive payment agreement approved by our Firm administrator in Saginaw, Michigan. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not issued our report. The Township will be obligated to compensate us for all time expended

Rehmann Audit Engagement Letter and Conditions

and to reimburse us for all out-of-pocket expenditures through the date of termination.

Our terms and conditions impose a late charge of 1.5% per month, which is an annual percentage rate of 18%. Balances not paid within 30 days of the receipt of invoice are past due and a late charge of 1.5% will be applied to the entire past due amount.

Rehmann charges a 3% convenience fee on credit card payments.

CLAIMS - Because there are inherent difficulties in recalling or preserving information as the period after an engagement increases, the Township agrees that, notwithstanding the statute of limitations of any particular State or U.S. Territory, any claim based on the audit engagement must be filed within 12 months after performance of our service, unless management has previously provided us with a written notice of a specific defect in our services that forms the basis of the claim.

TERMINATION OF SERVICES - We reserve the right to suspend or terminate services for reasonable cause such as failure to pay our invoices on a timely basis or failure to provide adequate information in response to our inquiries necessary for successful performance of our audit services. Our engagement will be deemed to be completed upon written notification of termination, even if we have not completed the audit and issued our signed auditors' report. The Township is obligated to compensate us for the time expended to that point and to reimburse us for all out-of-pocket expenditures through the date of termination.

We acknowledge the Township's right to terminate our services at any time, and the Township acknowledges our right to withdraw at any time, including, but not limited to, for example, instances where, in our judgment, (a) the conditions in the Audit Scope and Objectives section of this letter exist, (b) our independence has been impaired, (c) we can no longer rely on the integrity of management, (d) management (or the Audit Committee, if applicable) fails to reasonably support our efforts to perform the engagement in accordance with what we believe is necessary to comply with professional standards, or (e) a lack of professionalism exhibited by management appears to demonstrate a lack of respect for our personnel such as that evidenced in inappropriate or threatening language/emails, subject in either case to our right to payment for charges incurred to the date of termination or our resignation.

In the event that we determine to resign, and the Township seeks damages allegedly resulting from such resignation, our maximum liability to the Township in the event we are held liable because of such resignation shall be limited to the fees actually paid to us for current year audit work performed up to the date of resignation.

INITIAL ISSUANCE OF OUR AUDIT REPORT ON FINANCIAL STATEMENTS - If the Township intends to publish or otherwise reproduce our audit report on the financial statements and/or make reference to our Firm name, such as for inclusion in an annual report (such as, for example, in a Comprehensive Annual Financial Report), prospectus, official statement, or similar disclosure document, including incorporation by reference thereto, the Township agrees to provide us with a copy of the final reproduced document for our review and approval before it is distributed, circulated or submitted. Additional fees for issuance or inclusion of our audit report and/or any other reference to our Firm in such other document, will be based on our standard hourly rates.

With regard to electronic dissemination of audited financial statements, including financial statements published electronically on the Township's Internet Web site, the Township understands that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

SUBSEQUENT REPRODUCTION OF OUR AUDIT REPORT ON FINANCIAL STATEMENTS - If the Township decides to include, publish or otherwise reproduce our audit report on the financial statements at a date subsequent to our original report issuance, such as for inclusion in a Preliminary or Official Statement, an exempt offering in connection with a sale of bonds or notes, or other securities, or in a similar exempt offering

or other disclosure document such as a prospectus, official statement, etc. (hereinafter referred to as the "document"), our Firm is presumed not to be associated with such document, and we have no obligation to perform any procedures with respect to such document. In these circumstances, the Township agrees to include in such document a statement that Rehmann has not been engaged to perform and has not performed, since the date of our audit report being reproduced, any procedures on the financial statements contained in such document or on any unaudited financial or other information contained in the document, or on the document itself. If, however, management or the Township's agent (such as an underwriter, bond counsel, placement agent, financial advisor, broker-dealer, etc.) requests our involvement, thereby causing us to be engaged to or otherwise prepare a written acknowledgement (sometimes referred to as a "consent" or "agree to include") letter prior to including our audit report in such a document, or requests or engages us to assist in preparing or reviewing financial or other information contained in such document, or participate in related oral due diligence meetings or offering discussions, our Firm then becomes associated with the document. In this event, in accordance with professional standards, we will be required to perform certain subsequent events-based or other limited procedures with respect to this or other unaudited information contained in the document shortly before the initial and any subsequent distribution, circulation, or submission. Fees for reissuance or inclusion of our audit report in such a document will be based on our standard hourly rates. If the Township wishes to make reference in such a document to our Firm's role in connection with the purpose and dissemination of the document, the caption "Independent Auditors" may be used to title or label that section of the document. In accordance with professional standards, the caption "Experts" should not be used, nor should our Firm be referred to as "Experts" anywhere in the document.

INFORMAL ADVICE - As part of our engagement we may provide advice on operating, internal control over financial reporting and other matters that come to our attention. Informal advice is not considered to be a consulting service unless we have entered into a separate engagement.

THIRD PARTY PROCEEDINGS - As a result of our prior or future services to the Township, we might be requested or subpoenaed to provide information or documents to management, a court, a trier of fact, or a third party in a legal, investigative, regulatory, administrative, mediation, or arbitration or similar proceeding in which we are not a party. If this occurs, our efforts in complying with such requests will be billable to the Township as a separate engagement. We shall be entitled to compensation for our time at our standard or special hourly rates and reasonable reimbursement for our expenses (including our legal fees) in complying with this request. For all such requests, we will observe the confidentiality requirements of our profession and will notify management promptly of the request. This paragraph will survive the termination of this agreement for any reason, and will be binding upon successors to the Township.

PEER REVIEW - Our Firm, as well as other major accounting firms, participates in a "peer review" program covering our audit and accounting practices. This program requires that once every three years we subject our quality assurance practices to an examination by another accounting firm. As part of the process, the peer reviewer will review a sample of our work. It is possible that the work we perform for the Township may be selected by the peer reviewer for their inspection. If it is, the peer reviewer is bound by professional standards to keep all information confidential. If management objects to having the work we perform for the Township reviewed by our peer reviewer, please notify us in writing.

PROMOTIONAL MATERIALS - The Township consents to Rehmann's use of your Township name and a factual description of the services to be performed by Rehmann under this agreement in Rehmann's advertising and promotional materials and other proposal opportunities.

MEDIATION - If any dispute arises among the parties hereto, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Rules for Professional Accounting and Related Services Disputes before resorting to binding arbitration or litigation. Costs of any mediation proceeding shall be shared equally by all parties.

Rehmann Audit Engagement Letter and Conditions

GOVERNING LAW - This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, without regard to the principles of conflicts of law thereof.



EXAMPLE CHANGE ORDER

Client: **Blackman Charter Township** (the "Township")

Date:

Project Description (and estimated completion date, if appropriate):

Estimated Additional Fees: \$ _____

We believe it is our responsibility to exceed the Township's expectations. This Change Order is being prepared because performance by us of the above project and/or additional service efforts was not anticipated in our original Agreement dated _____. The estimated fees for the above project have been mutually agreed upon by the Township and Rehmann. It is our goal to ensure that the Township is never surprised by the price for any Rehmann service and, therefore, we have adopted the Change Order Policy. The estimated additional amount above is due and payable upon completion of the project described.

If management agrees with the above project description and the estimated fee amount, please authorize and date the Change Order below. A copy is enclosed for the Township's records. Thank you for letting us serve the Township.

Agreed to and accepted:

Officer Signature

Printed Name

Title

Date



Report on Firm's System of Quality Control

August 30, 2023

To the Principals of Rehmann Robson LLC
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Rehmann Robson LLC (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended March 31, 2023. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act, audits of employee benefit plans, an audit performed under FDICIA, and an examination of a service organization (SOC 2 engagement).

As a part of our peer review, we considered reviews by regulatory entities as communicated by the Firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Rehmann Robson LLC applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended March 31, 2023, has been suitably designed and complied with to provide the Firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Rehmann Robson LLC has received a peer review rating of *pass*.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Eide Bailly LLP

Blackman Charter Township
473138



E-Billing Enrollment/Confirmation

Timely and easy-to-access invoices and statements will now be emailed to you. Please provide your contact information below to start taking advantage of electronic invoicing and statements.

Primary Billing Contact: _____

Billing Phone Number: _____

Email Address: _____

Comments:

If you are already taking advantage of e-Billing, we will confirm this information in our systems. Additionally, the billing contact will receive information on e-Payment options to simplify your accounts payable process.

Certificate Of Completion

Envelope Id: E41E075EE63E4325BD0746A8F7349B66	Status: Delivered
Subject: Please DocuSign: Rehmann Engagement Letter - Blackman Twp	
Source Envelope:	
Document Pages: 17	Signatures: 0
Certificate Pages: 1	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Jennifer Haire
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	PO Box 2025
	Saginaw, MI 48605
	jennifer.haire@rehmann.com
	IP Address: 68.48.173.138

Record Tracking

Status: Original	Holder: Jennifer Haire	Location: DocuSign
12/2/2024 11:47:16 AM	jennifer.haire@rehmann.com	

Signer Events

Signature	Timestamp
Phil Preston treasurer@blackmantwp.com Security Level: Email, Account Authentication (None)	Sent: 12/2/2024 11:48:24 AM Viewed: 12/9/2024 8:57:09 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign	

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status	Timestamps
Envelope Sent	12/2/2024 11:48:24 AM
Certified Delivered	12/9/2024 8:57:09 AM

Payment Events

Status

Timestamps

Leading the Way for Michigan!

PROPOSAL OF COVERAGES

Public Entity Insurance
Proposal for:

Charter Township of Blackman, Jackson County

Effective Date: 1/1/2025



Presented by:

Megan West
(269) 341-9715
mwest@acrisure.com



HOW ACRISURE SERVES YOU

We specialize in Michigan public entities and understands your unique coverage needs. We are your single source for Group Benefits, Property & Liability, and Group/ Individual Retirement Planning. In addition to comprehensive coverages, we provide risk management services, employee education, onsite reviews, online enrollment, 24/7 access to each employee's benefits information, and much more.

Our Property & Casualty team has over 54 years of experience in the Public Entity Insurance Business. Friendly and professional service for all your insurance needs. Below are the coverage opportunities our team has to offer.

Par Plan/ Open Property & Casualty

Broad coverage, competitive pricing, over 1300 Michigan entities with 96% retention.

CFC Cyber Insurance

Cybercrime, network security privacy, liability, system damage, business interruption and phishing scams.

Workers Compensation

Wage loss, medical treatment, rehab, death benefit and much more. Since 1912 Michigan based.

Provident: Insurance For Emergency Services

24/7 AD&D insurance, line of duty, occupational coverage and a first responder assistance program.

Additional information on any of these programs is available upon your request!

YOUR PROPERTY & CASUALTY TEAM



Jon Johnson

Ext 3163

Account Manager

jojohnson@acrisure.com



Megan West

Ext 3178

Account Manager

mwest@acrisure.com



Bobbi Pritchard

Ext 3111

Department Manager

rpritchard@acrisure.com



Kate Thomas

Ext 3122

Service Representative

kvthomas@acrisure.com



MICHIGAN TOWNSHIP PARTICIPATING PLAN

- The Michigan Township Participating Plan was formed in 1985.
- The Par Plan develops coverage programs specific to every member's needs.
 - The Par Plan is a unique and proven, member-driven system that has effectively provided affordable, tailored property and casualty coverage to Michigan public entities for many years.
 - The Par Plan is a proven, historically stable program with nearly **900 Michigan Townships** and a **98% member retention rate** and a strong, long-term working relationship with its program reinsurers.
- Over **1,300 current members** already know why The Par Plan is #1 in Michigan.
- Par Plan was structured to provide more features and benefits than any other plan:
 - Non-profit Tax-exempt
 - Retain investment income
 - Stable pricing
 - Interactive website
 - Simplified application
 - Specialized loss control
 - Homogenous group

MTPP RISK REDUCTION GRANT PROGRAM

The Michigan Township Participating Plan (Par Plan) established the Risk Reduction Grant Program in 2011 to continue providing its members a concentration of expert services in the public arena. This program further allows the Par Plan to partner with members and foster cooperation in an effective risk management and loss control program.

To the extent that funds are available, the Risk Reduction Grant Program has been established to assist members in reducing specific risk exposures and to assist our members in their efforts of applying effective risk management and loss control techniques for exposures the Par Plan insures.

GRANT QUALIFICATIONS

The applicant must be a member of the Michigan Township Participating Plan. The longevity of membership will be a factor considered in the approval and the amount of grant that is issued. Since risk management and grants usually result in cost savings in future years, members with long continuous membership will be given priority.

First year Par Plan members are not eligible for funding.

GRANT SELECTION PROCESS

The proposed grant request must present an approach which may provide a unique and innovative solution in order to assist our member in their efforts of applying effective risk management and loss control techniques covered by the Par Plan program.

The impact of the grant request must be identifiable and measurable. The grant must have a positive benefit to cost ratio; the project should demonstrate a measurable and realistic outcome to an exposure(s) and must not duplicate similar efforts already undertaken by the member. The budget for the grant request must be realistic and accompanied by supporting data.

The plan of action must have a high probability of assisting or reducing the exposure(s). Statistics or other available data demonstrating the severity or extent of the exposure(s) being addressed will enhance the possibility of receiving the grant.

APPLICATION & SUBMISSION

To obtain an application visit the Michigan Township Par Plan's website at www.theParPlan.com

GRANT WINNING EXAMPLES

- Firefighter Training of Emergency Vehicle Operations
- Police Department In-Car Cameras
- Fire Vehicle Backup Cameras
- Video Surveillance Systems
- Baseball Diamond Fence Guards
- Ambulance Front Bumper Guard
- Park Bulletin Board
- Park/Playground Fall Material or resurfacing
- Police Department Taser Training
- Smoke Detector with Direct Dial in Township Hall
- Well House Video Surveillance
- Fire & Rescue Training Structure
- EMS Power Cot
- Township Hall Emergency Lighting & Exit Signs
- Employee Training or Education
- Park Bleachers
- Cemetery Signage
- Chevron Striping on Emergency Vehicles
- Media Storage / Server for Police Patrol Recordings

TMHCC RISK CONTROL SERVICE & CLAIMS



TOKIO MARINE
HCC

RISK CONTROL SERVICES

Provides customized loss control to a variety of Municipal Governments, including Cities, Counties, Towns, Townships and Villages. We also work closely with the different branches within these entities:

- Police & Fire Departments
- Public Works
- Parks & Recreation Programs
- Human Resources Departments

Our main objective is to assist Municipalities in reducing and/or transferring potential liability exposures. To help our members deal with these, we offer several types of risk control services:

- Risk Control site visits and subsequent report with recommendations for improvement
- Special event and hold harmless language reviews
- Resource materials
- Technical assistance
- Free Risk Control workshops and conferences

These services are provided by experienced risk control personnel who utilize proven risk control techniques and procedures. These techniques and procedures are continuously updated by conferring with TMHCC appointed counsel and HCC Public Risk Claim Service, Inc.* TMHCC Risk Control Department Representatives are available to provide risk control advice and guidance at *no additional cost* to TMHCC insureds to help them avoid, reduce and/or transfer potential liability exposures.

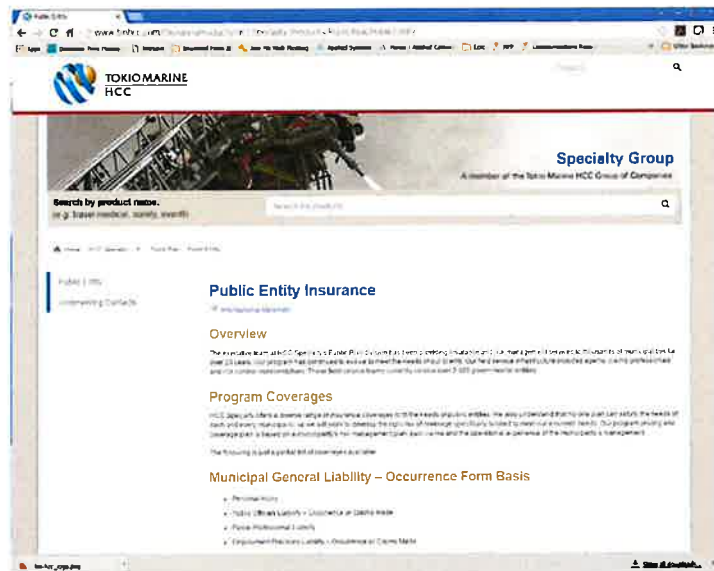
If you have any questions in regards to any of the risk control services that are provided, please contact your local TMHCC Risk Control Representative or the TMHCC Risk Control Department.

* HCC Public Risk Claim Service, Inc. is a subsidiary of TMHCC and is the claims administrator for the TMHCC program. Information regarding TMHCC and appointed counsel is on their web page at www.tmhcc.com.



Set your home page to **www.tmhcc.com** to visit The TMHCC web site, available to you 24 hours each day, 7 days each week.

Visit the site to learn about upcoming events such as annual conventions, important meetings and helpful workshops; learn about the board members who represent you; find contact information for all of the municipal coverage professionals who are eager to serve your needs.



TMHCC maintains some of the highest financial ratings available within the insurance industry:



AA-
by Standard & Poor's



AA-
by Fitch Ratings



A+
by A.M. Best Company

Service Providers



Acrisure
Customer Service
315 S. Kalamazoo Mall
Kalamazoo, MI 49007
888.748.7966



Michigan Township Participating Plan
1700 Opdyke Court
Auburn Hills, Michigan 48326
248- 371-3100



AccidentFund
200 N. Grand Avenue
PO Box 40790
Lansing, MI 48901-7990
866-206-5851



TMHCC
Risk Control Administration
1700 Opdyke Court
Auburn Hills, Michigan 48326
800.878.9878



HCC Public Risk Claim Service, Inc.
Claims Administration
1700 Opdyke Court
Auburn Hills, Michigan 48326
800.878.9878
24 Hour Telephone: 800.225.6561
publicriskclaims@tmhcc.com



CFC Underwriting Limited
85 Gracechurch Street
London EC3V 0AA
United Kingdom

Our Service Promise

We promise.

- We will promptly respond to your phone calls and emails.
- We will expedite any changes in coverage.
- We have staff on-site with expertise in the following areas:
 - Property & Casualty
 - Workers' Compensation
 - Bonds
- We will happily review your coverage at any time. We recommend review on an annual basis.
- We have the ability to review contracts or certificates you receive from other entities.
- We are willing and able to meet with you and your team to fully review coverage.

You Serve Others. We Serve You.





HCC Public Risk Michigan

Quote Date: **November 7, 2024**
Quote for: **BLACKMAN CHARTER TOWNSHIP**
Policy Term: **01/01/2025 - 01/01/2026**
Payment Plan: **Annual**
Company: **U.S. Specialty Insurance Company**
Policy #: **U25PKG80891-01**

General Liability - Occurrence Form

Subject to \$1,000,000 per Occurrence / \$3,000,000 Aggregate
Subject to \$10,000 Deductible Including Claims Expense
Deductible Applies to: Bodily Injury/Property Damage
Basis of Deductible: Per Occurrence
Sexual Abuse Endorsement - No Coverage
Damage to Premises Rented to you \$500,000 - **Subject to \$10,000 Deductible**
Medical Payments \$10,000
Cemetery Professional - Included **Subject to \$0 Deductible**
Pesticide or Herbicide - No Coverage
Nurses Professional Liability - No Coverage
Failure of Dam, Reservoir, Levee, Dike Coverage - No Coverage
Emergency Response Operations - Included
Mutual Aid Property Damage - \$10,000
Sewer Backup Liability \$500,000 per Occurrence / \$500,000 Aggregate
Subject to \$0 per claimant limitation
Subject to \$10,000 per occurrence deductible
GL Prior Time Coverage - No Coverage

Special Events: Subject to receipt of Special Events Application, Risk Control review and Underwriting approval (Additional Premium may apply)

Fireworks Liability: Subject to receipt of Special Events Application, Risk Control review and Underwriting approval prior to binding coverage. All fireworks displays must be ignited/discharged by a licensed and insured pyro technician . Additional Premium will Apply.

Employee Benefits - Occurrence Form

Subject to \$1,000,000 per Occurrence / \$3,000,000 Aggregate
Subject to \$10,000 Deductible Including Claims Expense
EB Prior Time Coverage - No Coverage

Liquor Liability - Coverage limited to Host Liquor

Public Officials Wrongful Acts Liability - Occurrence Form

Subject to \$1,000,000 per Occurrence / \$1,000,000 Aggregate
Subject to \$10,000 Deductible - Including Claims Expense
Non-Monetary Damage \$25,000 Per Suit / \$50,000 Per Policy Limit
Subject to \$10,000 Deductible
Private Property Use Restriction Sublimit \$250,000 per Occurrence / \$0 Aggregate - Defense inside Limit
Subject to \$10,000 Deductible
Prior Time Coverage - No Coverage



HCC Public Risk Michigan

Employment Practices Liability Insurance - Occurrence Form

Subject to \$1,000,000 per Occurrence / \$1,000,000 Aggregate
Subject to \$10,000 Deductible - Including Claims Expense
 Non-Monetary Damage - No Coverage
 Prior Time Coverage - No Coverage

Law Enforcement Liability - Occurrence Form

Subject to \$1,000,000 per Occurrence / \$1,000,000 Aggregate
Subject to \$10,000 Deductible - Including Claims Expense
 Non-Monetary Damage - No Coverage
 Prior Time Coverage - No Coverage

Excess Liability

Coverage applies to General Liability, Employee Benefits, Public Officials Wrongful Acts, Employment Practices, Law Enforcement, Auto Liability, and Employers Liability
 Excludes Uninsured Motorist and Underinsured Motorist Coverage
 Subject to \$5,000,000 per Occurrence / \$5,000,000 Aggregate
 Excludes Zoning, Regulation, and Permissive Use of Property
 Failure to Supply Exclusion Applies
 Abuse or Molestation Exclusion Applies
 Liquor Liability Limited to Host Liquor Only
 Pollution Exclusion Exception - Pollution with Sewer, Potable Water and Hostile Fire
 Dam, Reservoir, Levee, Dike: No Coverage
 Employers Liability
 Carrier: Accident Fund
 Subject to: \$500,000 Each Accident for Injury
 \$500,000 Policy Limit for Disease
 \$500,000 Each Employee for Disease
Subject to Underwriting approval prior to binding coverage

Property

Total Building and Contents Limit	\$16,490,191
	Coinsurance - N/A
Subject to:	\$10,000 Deductible
Blanket Basis	Included
Agreed Amount	Included
Building Valuation—per schedule on file with company	Replacement Cost,
Special Form	Included
Accounts Receivable	\$250,000 any one occurrence
Animal Mortality	\$10,000 any one occurrence
Building Ordinance or Law	\$250,000 Undamaged portion / or demolition 10% of reported values (Increased cost of construction)
Business Income	\$100,000 any one occurrence
Extra Expense	\$500,000 any one occurrence
Communication Towers	\$100,000 any one occurrence
Debris Removal	25% of Loss +\$10,000 any one occurrence
Electrical Utility Service Interruption	\$25,000 any one occurrence
EDP Coverage	\$250,000 any one occurrence In transit subject to \$10,000 limit
	Mechanical Breakdown subject to \$10,000 limit
Fairs or Exhibitions	\$50,000 any one occurrence



HCC Public Risk Michigan

Fine Arts	\$5,000 any one item, \$25,000 any one occurrence
Fire Department Service Charge	\$5,000 for your liability
Foundations of Machinery	\$500,000 any one occurrence
Fire Equipment Recharge	\$5,000 for each separate 12 month period
Golf Course Greens	\$100,000 any one occurrence
Grounds Maintenance Equipment	\$100,000 any one occurrence
Inventory or Appraisal	\$10,000 any one claim
Newly Acquired or Constructed Prop – Building	\$1,000,000 at each building
Newly Acquired or Constructed Prop – Contents	\$250,000 at each building
Paved Surfaces	\$100,000 any one occurrence
Personal Property of Others	\$15,000 any one Occurrence
Property in Transit	\$25,000 any one occurrence
Property off Premises	\$100,000 any one occurrence
Underground Pipes, Flues or Drains	\$1,000,000 any one occurrence
Valuable Papers & Records – Cost of Research	\$100,000 any one occurrence
Water Back Up – Sewer or Drain	\$25,000 for direct physical loss or damage
Unnamed Locations	No Coverage
Expediting Expense	No Coverage
Earthquake Coverage	\$1,000,000 subject to \$50,000 Deductible
Flood Coverage	\$100,000 subject to \$50,000 Deductible
Any location in the following flood zones are excluded: Flood Zones A, A1 - A30, A99, AE, AH, AO, AR, AR/AE, AR/AO, AR/A1 – A30, AR/A, V, V1 – V30, VE. Additionally, we will not cover FEMA zones designated as B or X (shaded). Any areas later designated by FEMA as a high risk area at the time of a Covered Cause of Loss is also subject to this limitation.)	
Equipment & Mechanical Breakdown (Boiler)	Included Subject to: \$1,000 Deductible

Automobile

Based on 39 vehicles - Schedule on file with Company
 Subject to \$1,000,000 Liability Limit
Subject to \$10,000 Deductible - Including Claims Expense
 Emergency Vehicle Endorsement - Standard Form
 \$100,000 Uninsured Motorist Coverage limit
 \$100,000 Underinsured Motorist Coverage limit
 Hired and Non Owned Automobile Liability
 Personal Injury Protection - Unlimited
 Property Protection Insurance - Included
 Mini-Tort Liability - Included
 Physical Damage per schedule on file with company
 Comprehensive Deductible: \$10,000
 Collision Deductible: \$10,000
 Auto Catastrophic Coverage - No Coverage
 Garage Keepers Legal - No Coverage
 Impound Vehicles Coverage - No Coverage



HCC Public Risk Michigan

Inland Marine

Subject to \$1,000 Deductible

Scheduled Contractors Equipment – Per Schedule on file with company	\$1,430,200
Valuation: Replacement Cost - per schedule on file	
	80% Coinsurance
Misc. Property & Equipment	\$60,000
No single item to exceed \$10,000 in value	
Emergency Portable Equipment	\$50,000
Valuation Replacement Cost applies to Misc. Property & Equipment and Emergency Portable Equipment	
Contractors Equipment Rented From Others	\$0
less than 90 days	
Rental Reimbursement	\$0
Flood Limit	No Coverage
Earth Movement Limit	No Coverage
Aircraft Non-Operating Shell	No Coverage
Total Limit	\$1,540,200

EDP - Limited to coverage provided under Property Extensions

Crime

Coverage Form B, C & F Subject to \$0 Deductible

B. Forgery or Alteration	\$10,000
C. Theft, Disappearance and Destruction In/Out	\$100,000
F. Computer Fraud	\$100,000

Coverage Form O & P Subject to \$0 Deductible

O. Employee Dishonesty – Per Loss	\$100,000
P. Employee Dishonesty – Per Employee	No Coverage
Includes Faithful Performance	

Terrorism	INCLUDED
Annual Package Premium - Excluding Applicable Fees:	\$277,472.00
MCCA Fee	\$2,808.00
 Total Annual Premium - Including Applicable Fees	 \$280,280.00

****Note: Terrorism can be Declined**

****Note: Optional quoted premiums are not included in installment plan premiums.**

****Note: Mold, Fungi & Bacterial Exclusion Included**

****Note: Perfluorinated Compounds (PFC)/Per-and Polyfluoroalkyl Substances (PFAS) Total Exclusion Included**

****Note: All SIR's Include Loss, Loss Adjustment Expense and Supplementary Payments**

****Note: Failure of any Dam, Levee or Dike Exclusion Included**

****Note: Accounts cannot be brokered**



HCC Public Risk Michigan

Limited Terrorism coverage and pricing subject to the Terrorism Risk Insurance Act as reauthorized in 2019.

TRIA DOES NOT APPLY TO AUTO LIABILITY, AUTO PHYSICAL DAMAGE, CRIME, EMPLOYEE BENEFITS,
PUBLIC OFFICIALS WRONGFUL ACTS LIABILITY OR LAW ENFORCEMENT

U.S. Specialty Insurance Company, Additional premium for limited terrorism coverage:

PROPERTY AND/OR CASUALTY LIMITED TERRORISM COVERAGE (REAUTHORIZED IN 2019) \$1,098
Please Note: additional fees may apply

Please Note: TRIA Premium is included in the above package premium

You Selected UMLIMITED

Optional Quotes and Premium:

NOTE: The following forms need to be signed and returned prior to binding coverage:

- ~ Application Declaration
- ~ Terrorism Form
- ~ Uninsured / Underinsured Motorist Forms
- ~ Michigan Choice of Bodily Injury Liability Coverage Limits
- ~ Michigan Selection of Personal Injury Protection (PIP) Medical Coverage

Special Conditions:

As indicated herein, this quote remains valid until 01/01/2025 and cannot be amended or altered without express written consent of TMHCC. Also, please be aware that any required subjectivities must be received, reviewed and approved, prior to binding this risk



Property Schedule Information

Loc.# Bldg #	FacLoc # Within 100ft	Address City, State, Zip, County Addl Description	Year Built SQ Feet	Building Contents	Remove from Blanket/Agreed Mine Subsidence	Valuation Prop Boiler	POK BF Code	BC Sprinkler	Spec Ded
1 1	N/A No	360 NORTH DETTMAN ROAD (FIRE HALL) JACKSON, MI 49201	2003 2,254	\$723,320 \$0	No \$0	R R	15 100	1 No	N/A
3 1	N/A No	1996 W PARNALL ROAD (PUBLIC SAFETY) JACKSON, MI 49201	1991 9,160	\$3,852,000 \$180,693	No \$0	R R	15 200	2 No	N/A
4 2	N/A No	3300 WEST PARNALL ROAD (PAVILION) JACKSON, MI 49201	1986 0	\$20,854 \$0	No \$0	R R	11 614	1 No	N/A
* 4 3	N/A No	3300 WEST PARNALL(PAVILION 12X27) JACKSON, MI 49201	1987 324	\$3,867 \$0	No \$0	R R	11 614	1 No	N/A
* 4 4	N/A No	3300 WEST PARNELL(PAVILION 24X40) JACKSON, MI 49201	1999 960	\$12,889 \$0	No \$0	R R	11 614	1 No	N/A
* 4 5	N/A No	3300 WEST PARNELL(PAVILION 12X20) JACKSON, MI 49201	1990 240	\$3,222 \$0	No \$0	R R	11 614	1 No	N/A
* 4 6	N/A No	3300 WEST PARNALL ROAD (RESTROOM) JACKSON, MI 49201	2020 320	\$53,081 \$0	No \$0	R R	11 100	1 No	N/A
5 1	N/A No	1990 W PARNALL ROAD (TOWNSHIP HALL) JACKSON, MI 49201	1991 10,884	\$2,911,470 \$361,387	No \$0	R R	10 100	2 No	N/A
6 1	N/A No	1625 SPRINGPORT ROAD (PUMP STATION) JACKSON, MI 49201	1970 956	\$306,876 \$300,000	No \$0	R R	18 901	6 No	N/A
7 1	N/A No	PARNALL ROAD (WATER TOWER) JACKSON, MI 49201	1993 0	\$2,148,348 \$0	No \$0	R R	14 902	6 No	N/A
9 1	N/A No	105 PEACOCK WALK (LIFT STATION)	1974 0	\$535,000	No \$0	R R	18 905	6 No	N/A

Client Name: BLACKMAN CHARTER TOWNSHIP
Application #: 4814352020601
Michigan - HCC Public Risk-

11/15/2024 10:51:35 AM



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		JACKSON, MI 49201			\$0					
10	N/A	1630 W MICHIGAN AVENUE	1974	\$299,600	No	R	18	6	N/A	
1	No	(LIFT STATION) JACKSON, MI 49201	0	\$0	\$0	R	905	No		
11	N/A	3335 WEST PARNALL ROAD	1974	\$321,000	No	R	18	6	N/A	
1	No	(LIFT STATION) JACKSON, MI 49201	0	\$0	\$0	R	905	No		
12	N/A	4190 CLINTON ROAD (LIFT	1974	\$299,600	No	R	18	6	N/A	
1	No	STATION) JACKSON, MI 49201	0	\$0	\$0	R	905	No		
13	N/A	4241 WEST MICHIGAN (LIFT	1974	\$192,600	No	R	18	6	N/A	
1	No	STATION) JACKSON, MI 49201	0	\$0	\$0	R	905	No		
14	N/A	1175 FERNDALE STREET (LIFT	1974	\$192,600	No	R	18	6	N/A	
1	No	STATION) JACKSON, MI 49201	0	\$0	\$0	R	905	No		
15	N/A	2200 NORTH ELM ROAD (LIFT	1974	\$235,400	No	R	18	6	N/A	
1	No	STATION) JACKSON, MI 49201	0	\$0	\$0	R	905	No		
16	N/A	1850 RIVER STREET (LIFT	1974	\$267,500	No	R	18	6	N/A	
1	No	STATION) JACKSON, MI 49201	0	\$0	\$0	R	905	No		
17	N/A	720 NORTH DETTMAN ROAD	1974	\$235,400	No	R	18	6	N/A	
1	No	(LIFT STATION) JACKSON, MI 49201	0	\$0	\$0	R	905	No		
18	N/A	330 HENRIETTA STREET (LIFT	1974	\$192,600	No	R	18	6	N/A	
1	No	STATION) JACKSON, MI 49201	0	\$0	\$0	R	905	No		
19	N/A	2440 W WASHINGTON ST (LIFT	1974	\$192,600	No	R	18	6	N/A	
1	No	STATION) JACKSON, MI 49201	0	\$0	\$0	R	905	No		
20	N/A	2817 WOLHAVEN ROAD (LIFT	1978	\$192,600	No	R	18	6	N/A	
1	No	STATION) JACKSON, MI 49201	0	\$0	\$0	R	905	No		
21	N/A	5145 RIDGE ROAD (LIFT	1981	\$192,600	No	R	18	6	N/A	

Client Name: BLACKMAN CHARTER TOWNSHIP
Application #: 4814352020601
Michigan - HCC Public Risk-

11/15/2024 10:51:35 AM



**TOKIO MARINE
HCC**

1	No	STATION) JACKSON, MI 49201	0	\$0	\$0	R	905	No	
22	N/A	4651 LANSING AVENUE (LIFT	1982	\$192,600	No	R	18	6	N/A
1	No	STATION) JACKSON, MI 49201	0	\$0	\$0	R	905	No	
23	N/A	3728 HENDEE ROAD (LIFT	1990	\$192,600	No	R	18	6	N/A
1	No	STATION) JACKSON, MI 49201	0	\$0	\$0	R	905	No	
24	N/A	3580 COUNTY FARM ROAD	1993	\$235,400	No	R	18	6	N/A
1	No	(LIFT STATION) JACKSON, MI 49201	0	\$0	\$0	R	905	No	
25	N/A	4891 W MICHIGAN AVENUE	1996	\$214,000	No	R	18	6	N/A
1	No	(LIFT STATION) JACKSON, MI 49201	0	\$0	\$0	R	905	No	
26	N/A	2901 BLAKE ROAD (LIFT	2000	\$192,600	No	R	18	6	N/A
1	No	STATION) JACKSON, MI 49201	0	\$0	\$0	R	905	No	
27	N/A	1240 WEST PARNALL ROAD	2000	\$192,600	No	R	18	6	N/A
1	No	(LIFT STATION) JACKSON, MI 49201	0	\$0	\$0	R	905	No	
28	N/A	1995 CHANTER ROAD (LIFT	2000	\$203,300	No	R	18	6	N/A
1	No	STATION) JACKSON, MI 49201	0	\$0	\$0	R	905	No	
*	N/A	1992 WEST PARNALL ROAD (2005	\$374,500	No	R	10	1	N/A
1	No	HEATED STORAGE) JACKSON, MI 49201	4,575	\$48,184	\$0	R	403	No	
		20X20							
30	N/A	6752 RIVES JUNCTION ROAD	2000	\$192,600	No	R	18	6	N/A
1	No	(LIFT STATION) JACKSON, MI 49201	0	\$0	\$0	R	905	No	
31	N/A	6525 W MICHIGAN AVE (LIFT	2010	\$224,700	No	R	18	3	N/A
1	No	STATION) JACKSON, MI 49201	0	\$0	\$0	R	905	No	

Client Name: **BLACKMAN CHARTER TOWNSHIP**
 Application #: 4814352020601
 Michigan - HCC Public Risk-

11/15/2024 10:51:35 AM



Automobile Schedule

Veh. #	Cost New	Comprehensive	Collision	Year	Type	Description Vehicle ID Number	Aux Running Lights Anti-Theft Device
2	\$1,300,000	\$10,000	\$10,000	2022	9	ROSENBAUER 104' PLATFORM AERIAL 54F3JFCK3MWM13093	No None
3	\$5,000	\$1,000	\$1,000	2003	13	HAULMARK ENCLOSED TRAILER 16HGB20224H115395	No None
4	\$30,000	\$5,000	\$5,000	2015	2	CHEVROLET SILVERADO 4X4 1GCVKPEC0FZ259829	No None
5	\$30,000	\$5,000	\$5,000	2014	11	DODGE CHARGER 2C3CDXAT3EH283617	No None
6	\$35,000	\$5,000	\$5,000	2009	13	RKO ENTERPRISES FOAM TRAILER 1R9PF162X9M414027	No None
7	\$45,000	\$5,000	\$5,000	2015	11	CHEVY TAHOE 4WD 1GNSK2EC4FR637065	No None
8	\$825,000	\$5,000	\$5,000	2003	18	PIERCE LADDER TRUCK (L-1) 4P1CT02H93A002956	No None
10	\$0	\$0	\$0	2002	2	AMERICAN GENERAL HUMVEE 213794	No None
11	\$30,000	\$5,000	\$5,000	2016	11	Dodge Charger 2C3CDXKT3GH247864	No None
12	\$30,000	\$5,000	\$5,000	2016	11	Dodge Charger 2C3CDXKT1GH247863	No None
13	\$74,000	\$5,000	\$5,000	2017	18	CHEVROLET 3500 4WD GRASS TRUCK 1GC3KYCG6HZ254852	No None
14	\$605,108	\$5,000	\$5,000	2017	18	ROSENBAUER PUMPER TANKER 54F3DE611HWM11739	No None

Client Name: BLACKMAN CHARTER TOWNSHIP
Application #: 4814352020601
Michigan - HCC Public Risk-

11/15/2024 10:51:35 AM



**TOKIO MARINE
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15	\$0	\$0	\$0	1946	10	CHEVY ANTIQUE FIRE TRUCK BG830702	No None
16	\$5,000	\$1,000	\$1,000	1990	2	CHEVY GRASS TRUCK (T-1) 1GCGK24K96W207199	No None
17	\$50,000	\$5,000	\$5,000	2018	11	CHEVROLET SUBURBAN 1GNNSKEC4JR268202	No None
18	\$32,000	\$5,000	\$5,000	2019	11	DODGE CHARGER 2C3CDXKT4KH581961	No None
19	\$35,000	\$5,000	\$5,000	2019	11	DODGE CHARGER V8 AWD PURSUIT 2C3CDXKTXXKH622710	No None
20	\$35,000	\$5,000	\$5,000	2019	11	DODGE CHARGER V8 AWD PURSUIT 2C3CDXKT1KH622711	No None
21	\$35,000	\$5,000	\$5,000	2019	11	DODGE CHARGER V8 AWD PURSUIT 2C3CDXKT5KH622713	No None
22	\$30,000	\$5,000	\$5,000	2019	11	DODGE CHARGER V8 AWD PURSUIT 2C3CDXKT0KH622716	No None
24	\$55,000	\$5,000	\$5,000	2020	11	DODGE DURANGO W EQUIPMENT 1C4SDJFT2LC3188905	No None
25	\$55,000	\$5,000	\$5,000	2020	11	DODGE DURANGO W EQUIPMENT 1C4SDJFT9LC318903	No None
26	\$55,000	\$5,000	\$5,000	2020	11	DODGE DURANGO W EQUIPMENT 1C4SDJFT0LC318904	No None
27	\$55,000	\$5,000	\$5,000	2021	11	DODGE DURANGO V-8 AWD PURSUIT 1C4SDJFT4MC688786	No None
28	\$55,000	\$5,000	\$5,000	2021	11	DODGE DURANGO V-8 AWD PURSUIT 1C4SDJFT2MC689726	No None

Client Name: BLACKMAN CHARTER TOWNSHIP
Application #: 4814352020601
Michigan - HCC Public Risk-

11/15/2024 10:51:35 AM



**TOKIO MARINE
HCC**

29	\$55,000	\$5,000	\$5,000	2021	11	DODGE DURANGO V-8 AWD PURSUIT 1C4SDJFT6MC688787	No None
30	\$55,000	\$5,000	\$5,000	2021	11	DODGE DURANGO V-8 AWD PURSUIT 1C4SDJFTXMC688789	No None
31	\$55,000	\$5,000	\$5,000	2021	11	DODGE DURANGO AWD V-8 1C4SDJFT8MC688788	No None
32	\$55,000	\$5,000	\$5,000	2021	11	Dodge Durango AWD V8 1C4SDJFT0MC764570	No None
33	\$41,000	\$5,000	\$5,000	2021	1	Dodge Durango V-8 AWD 1C4SDJFT1MC823545	No None
34	\$55,000	\$5,000	\$5,000	2021	11	Dodge Durango V-8 AWD 1C4SDJFT5MC823547	No None
35	\$55,000	\$5,000	\$5,000	2021	11	Dodge Durango V-8 AWD 1C4SDJFT5MC823550	No None
36	\$55,000	\$5,000	\$5,000	2023	11	Dodge Durango 1C4SDJFT8PC558806	No None
37	\$55,000	\$5,000	\$5,000	2023	11	Dodge Durango 1C4SDJFT1PC564592	No None
38	\$55,000	\$5,000	\$5,000	2023	11	Dodge Durango 1C4SDJFTXPC564591	No None
39	\$50,000	\$5,000	\$5,000	2023	17	Chevy Tahoe 1GNSKLED1PR265491	No None
40	\$50,000	\$5,000	\$5,000	2023	11	Dodge Durango 1C4SDJFT6PC558805	No None
41	\$50,000	\$5,000	\$5,000	2023	11	Dodge Durango 1C4SDJFT4PC558804	No None
42	\$50,000	\$5,000	\$5,000	2023	11	Dodge Durango 1C4SDJFT8PC564590	No None

Client Name: BLACKMAN CHARTER TOWNSHIP
Application #: 4814352020601
Michigan - HCC Public Risk-

11/15/2024 10:51:35 AM



Inland Marine Coverage

#	Serial Number Dept.	Year:	Make: Type:	Model: Actual / Replacement:	Limit:	Spec Ded.
2	1 Parks and Recreation	1900	MISCELLANEOUS Commercial Articles	PARK EQUIPMENT R	\$15,000	N/A
3	M16638171 Water and Sewer	1900	GOODWIN BYPASS PUMP Commercial Articles	CD225M 2 ON TRIALER R	\$70,000	N/A
4	1 General Administrative	1900	TOTAL STATION ACCIDENT Commercial Articles	RECONSTRUCTION HARDWARE & SOFTWARE R	\$43,000	N/A
5	1 General Administrative	1900	SIGN Signs	@ SMART ZONE PARK R	\$15,000	N/A
6	1 Fire	2019	MOTOROLA PORTABLE Emergency Portable Equip	RADIOS 44 @\$5K EACH R	\$255,200	N/A
7	1 Water and Sewer	1900	DIESEL GENERATOR Commercial Articles	2 TRAILER MOUNTED (\$80,000 EACH) R	\$160,000	N/A
8	M#750 General Administrative	1987	JOHN DEERE 4 WHEEL DRIVE Contractors Equipment	DIESEL WITH ATTACHMENTS R	\$9,000	N/A
9	1 General Administrative	1900	11 DOMINION Commercial Articles	ICP TABULATORS R	\$88,000	N/A
10	1 General Administrative	1900	4 TOTAL ICX Commercial Articles	VOTER ASSIST TREMINALS R	\$25,000	N/A
11	1 General Administrative	1900	MAIL FINANCE Commercial Articles	MAILING MACHINE R	\$11,000	N/A
12	1 Parks and Recreation	1900	PLAY STRUCTURE Commercial Articles	NA R	\$18,000	N/A
13	1 Parks and Recreation	1900	7 SETS OF BLEACHERS Commercial Articles	R	\$15,400	N/A
14	1 Parks and Recreation	1900	4) 15 FOOT BENCHES Commercial Articles	R	\$1,600	N/A
15	1 Parks and Recreation	1900	4 CHAIN LINK Commercial Articles	BACKSTOPS & FENCING R	\$32,000	N/A
16	1	1900	2 THERMAL	IMAGING CAMERAS	\$20,000	N/A

Client Name: BLACKMAN CHARTER TOWNSHIP
Application #: 4814352020601
Michigan - HCC Public Risk-

11/15/2024 10:51:35 AM



**TOKIO MARINE
HCC**

	Fire		Emergency Portable Equip	R		
17	1 Fire	1900	AIR COMPRESSOR SYSTEM Commercial Articles	R	\$30,000	N/A
18	1 Fire	1900	JAWS OF LIFE Emergency Portable Equip	R	\$40,000	N/A
19	Parks and Recreation	9999	NEW PLAY STRUCTURE Commercial Articles	R	\$50,000	N/A
20	Fire	2023	SCOTT AIR PACKS 43 @ 7500 EACH Commercial Articles	R	\$322,500	N/A
21	Police	9999	POLICE VESTS & BREAST PLATES INSERTS 43 @1500 EACH Commercial Articles	R	\$64,500	N/A
22	Police	9999	DOG VESTS 2@ 1000 EACH Commercial Articles	R	\$2,000	N/A
23	Parks and Recreation	2024	Picnic tables and Gate Commercial Articles	R	\$8,000	N/A
24	Police	2024	Thermo Scientific Portable analytical instrument Commercial Articles	R	\$30,000	N/A
25	General Administrative	2024	Electrical Township Sign Commercial Articles	R	\$60,000	N/A
26	Parks and Recreation	2024	Security Camera System at the park Commercial Articles	R	\$45,000	N/A

Total Items:	25	Schedule Sub Total:	\$1,430,200
Miscellaneous Property and Equipment:			\$60,000
Emergency Portable Equipment:			\$50,000
Contractor's Equipment Rented From Others Limit:			\$0
Sub Total:			\$110,000
		Total:	\$1,540,200

Premium Summary

Charter Township of Blackman, Jackson County

General Liability	Included
Employee Benefits Liability	Included
Wrongful Acts Liability	Included
Law Enforcement Liability	Included
Property	Included
Automobile	Included
Inland Marine	Included
EDP	Included
Crime	Included
Terrorism	Included
Total MTPP Premium:	\$280,280

Earth Movement and Flood Coverage Quotes are available upon your written request.

****NOTICE**

This proposal is an overview of coverage and is merely descriptive and should be used for reference purposes only. Please refer to the coverage document for specific terms, conditions, and exclusions. Any questions should be referred to your independent insurance agent.

Additional Forms Required

Charter Township of Blackman, Jackson County

Additional forms to be signed and returned

- Bind Request
- Policyholder Disclosure Notice of Terrorism Insurance Coverage Form
- Application Declaration Form
- Cyber application
- Bodily Injury
- Un/Underinsured Motorist
- Personal Injury Protection

****Please Note—if these forms are not returned, it will delay the issuance of your policy.****

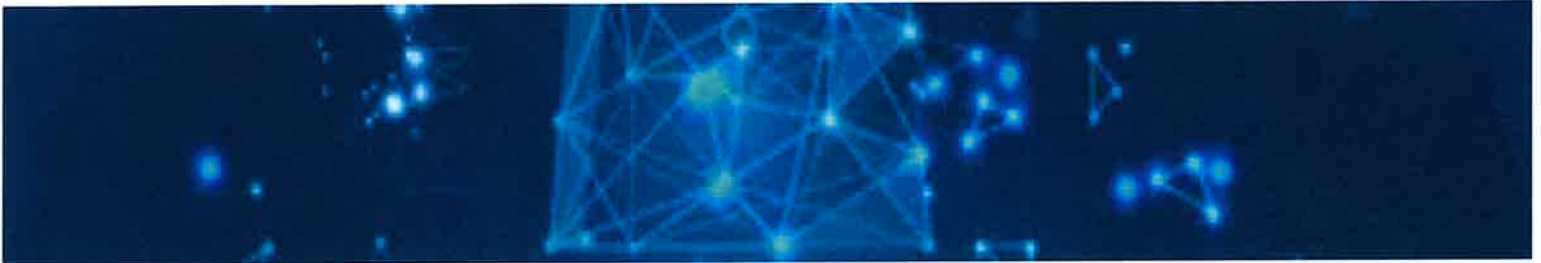
Mail to:

Acrisure
Attn: Kate Thomas
315 S. Kalamazoo Mall
Kalamazoo, MI 49007



Cyber Coverage Proposal

Charter Township of Blackman, Jackson County



Effective:

1/1/2025

*Presented & Administered By:
Megan West*





DECLARATIONS

THE FOLLOWING INSURING CLAUSES ARE SUBJECT TO AN EACH AND EVERY CLAIM LIMIT

INSURING CLAUSE 1: CYBER INCIDENT RESPONSE

SECTION A: INCIDENT RESPONSE COSTS

Limit of liability: USD1,000,000 each and every claim

Deductible: USD0 each and every claim

SECTION B: LEGAL AND REGULATORY COSTS

Limit of liability: USD1,000,000 each and every claim

Deductible: USD10,000 each and every claim

SECTION C: IT SECURITY AND FORENSIC COSTS

Limit of liability: USD1,000,000 each and every claim

Deductible: USD10,000 each and every claim

SECTION D: CRISIS COMMUNICATION COSTS

Limit of liability: USD1,000,000 each and every claim

Deductible: USD10,000 each and every claim

SECTION E: PRIVACY BREACH MANAGEMENT COSTS

Limit of liability: USD1,000,000 each and every claim

Deductible: USD10,000 each and every claim

SECTION F: THIRD PARTY PRIVACY BREACH MANAGEMENT COSTS

Limit of liability: USD1,000,000 each and every claim

Deductible: USD10,000 each and every claim

SECTION G: POST BREACH REMEDIATION COSTS

Limit of liability: USD50,000 each and every claim, subject to a maximum of 10% of all sums we have paid as a direct result of the **cyber event**

Deductible: USD0 each and every claim



INSURING CLAUSE 2: CYBER CRIME

SECTION A: FUNDS TRANSFER FRAUD

Limit of liability: USD100,000 each and every claim

Deductible: USD10,000 each and every claim

SECTION B: THEFT OF FUNDS HELD IN ESCROW

Limit of liability: USD100,000 each and every claim

Deductible: USD10,000 each and every claim

SECTION C: THEFT OF PERSONAL FUNDS

Limit of liability: USD100,000 each and every claim

Deductible: USD10,000 each and every claim

SECTION D: EXTORTION

Limit of liability: USD1,000,000 each and every claim

Deductible: USD10,000 each and every claim

SECTION E: CORPORATE IDENTITY THEFT

Limit of liability: USD100,000 each and every claim

Deductible: USD10,000 each and every claim

SECTION F: TELEPHONE HACKING

Limit of liability: USD100,000 each and every claim

Deductible: USD10,000 each and every claim

SECTION G: PUSH PAYMENT FRAUD

Limit of liability: USD50,000 each and every claim

Deductible: USD10,000 each and every claim

SECTION H: UNAUTHORIZED USE OF COMPUTER RESOURCES

Limit of liability: USD100,000 each and every claim

Deductible: USD10,000 each and every claim



INSURING CLAUSE 3: SYSTEM DAMAGE AND BUSINESS INTERRUPTION

SECTION A: SYSTEM DAMAGE AND RECTIFICATION COSTS

Limit of liability: USD1,000,000 each and every claim

Deductible: USD10,000 each and every claim

SECTION B: INCOME LOSS AND EXTRA EXPENSE

Limit of liability: USD1,000,000 each and every claim, sub-limited to USD1,000,000 in respect of **system failure**

Deductible: USD10,000 each and every claim

SECTION C: ADDITIONAL EXTRA EXPENSE

Limit of liability: USD100,000 each and every claim

Deductible: USD10,000 each and every claim

SECTION D: DEPENDENT BUSINESS INTERRUPTION

Limit of liability: USD1,000,000 each and every claim, sub-limited to USD1,000,000 in respect of **system failure**

Deductible: USD10,000 each and every claim

SECTION E: CONSEQUENTIAL REPUTATIONAL HARM

Limit of liability: USD1,000,000 each and every claim

Deductible: USD10,000 each and every claim

SECTION F: CLAIM PREPARATION COSTS

Limit of liability: USD25,000 each and every claim

Deductible: USD0 each and every claim

SECTION G: HARDWARE REPLACEMENT COSTS

Limit of liability: USD1,000,000 each and every claim

Deductible: USD10,000 each and every claim



THE FOLLOWING INSURING CLAUSES ARE SUBJECT TO AN AGGREGATE LIMIT

INSURING CLAUSE 4: NETWORK SECURITY & PRIVACY LIABILITY

SECTION A: NETWORK SECURITY LIABILITY

Aggregate limit of liability:	USD1,000,000	in the aggregate, including costs and expenses
Deductible:	USD10,000	each and every claim, including costs and expenses

SECTION B: PRIVACY LIABILITY

Aggregate limit of liability:	USD1,000,000	in the aggregate, including costs and expenses
Deductible:	USD10,000	each and every claim, including costs and expenses

SECTION C: MANAGEMENT LIABILITY

Aggregate limit of liability:	USD1,000,000	in the aggregate, including costs and expenses
Deductible:	USD10,000	each and every claim, including costs and expenses

SECTION D: REGULATORY FINES

Aggregate limit of liability:	USD1,000,000	in the aggregate, including costs and expenses
Deductible:	USD10,000	each and every claim, including costs and expenses

SECTION E: PCI FINES, PENALTIES AND ASSESSMENTS

Aggregate limit of liability:	USD1,000,000	in the aggregate, including costs and expenses
Deductible:	USD10,000	each and every claim, including costs and expenses

INSURING CLAUSE 5: MEDIA LIABILITY

SECTION A: DEFAMATION

Aggregate limit of liability:	USD1,000,000	in the aggregate, including costs and expenses
Deductible:	USD10,000	each and every claim, including costs and expenses

SECTION B: INTELLECTUAL PROPERTY RIGHTS INFRINGEMENT

Aggregate limit of liability:	USD1,000,000	in the aggregate, including costs and expenses
Deductible:	USD10,000	each and every claim, including costs and expenses

INSURING CLAUSE 6: TECHNOLOGY ERRORS AND OMISSIONS

NO COVER GIVEN



INSURING CLAUSE 7: COURT ATTENDANCE COSTS

Aggregate limit of liability: USD100,000 in the aggregate

Deductible: USD0 each and every claim



PUBLIC ENTITY AMENDATORY CLAUSE

ATTACHING TO POLICY N/A

NUMBER:

THE INSURED: Charter Township of Blackman Jackson

WITH EFFECT FROM: -

It is understood and agreed that the following amendments are made to this Policy:

1. The **DEFINITION** of "**Company**" is deleted in its entirety and replaced with the following:

"Company" means

the organization stated in the Declarations page and any of its departments or divisions that are included within the operating budget provided to **us** by **you** in **your** application for this insurance.

2. The **DEFINITION** of "**Senior executive officer**" is deleted in its entirety and replaced with the following:

"Senior executive officer" means

board members and executive committee members of the **company** or any individual holding an equivalent position in the **company**.

SUBJECT OTHERWISE TO THE TERMS AND CONDITIONS OF THE POLICY



POLICYHOLDER DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE

ATTACHING TO POLICY N/A

NUMBER:

THE INSURED: Charter Township of Blackman Jackson

WITH EFFECT FROM: -

Coverage for acts of terrorism is included in your policy. You are hereby notified that under the Terrorism Risk Insurance Act, as amended in 2015, the definition of act of terrorism has changed. As defined in Section 102(1) of the Act: The term "act of terrorism" means any act or acts that are certified by the Secretary of the Treasury—in consultation with the Secretary of Homeland Security, and the Attorney General of the United States—to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

Under your coverage, any losses resulting from certified acts of terrorism may be partially reimbursed by the United States Government under a formula established by the Terrorism Risk Insurance Act, as amended. However, your policy may contain other exclusions which might affect your coverage, such as an exclusion for nuclear events. Under the formula, the United States Government generally reimburses 85% through 2015; 84% beginning on January 1, 2016; 83% beginning on January 1, 2017; 82% beginning on January 1, 2018; 81% beginning on January 1, 2019 and 80% beginning on January 1, 2020, of covered terrorism losses exceeding the statutorily established deductible paid by the insurance company providing the coverage.

The Terrorism Risk Insurance Act, as amended, contains a \$100 billion cap that limits U.S. Government reimbursement as well as insurers' liability for losses resulting from certified acts of terrorism when the amount of such losses exceeds \$100 billion in any one calendar year. If the aggregate insured losses for all insurers exceed \$100 billion, your coverage may be reduced.

The portion of your annual premium that is attributable to coverage for acts of terrorism is USD0.00 and does not include any charges for the portion of losses covered by the United States government under the Act.

SUBJECT OTHERWISE TO THE TERMS AND CONDITIONS OF THE POLICY

Charter Township of Blackman, Jackson County

1/1/2025

Premium Summary

\$1,000,000 Coverage Limit	\$8,650.00
Policy Fees	\$500.00
Policy Taxes	\$216.25
Total Premium:	\$9,366.25

The above premium is an indication only and is subject to the receipt of the following:

1. Fully completed & signed application
2. Downloading & registering the CFC Incident Response Mobile App within 30 days of policy issuance.

****NOTICE:**

This proposal is an overview of coverages and is merely descriptive and should be used for reference purposes only. Please refer to the coverage document for specific terms, conditions, and exclusions. Any questions should be referred to your independent insurance agent.





 **ACRISURE[®]**

**U.S. SPECIALTY INSURANCE COMPANY
PUBLIC RISK**

MICHIGAN SUPPLEMENTAL APPLICATION

Policy Number: U25PKG80891-01	Policy Effective Date: 01/01/2025
Company: U.S. Specialty Insurance Company	Producer: BURNHAM & FLOWER AGENCY, INC.
Applicant/Named Insured: BLACKMAN CHARTER TOWNSHIP	

UNINSURED/UNDERINSURED MOTORIST COVERAGE SELECTION

Michigan law permits you to make certain decisions regarding Uninsured and Underinsured Motorists Coverage. This document describes this coverage and the options available with respect to Uninsured and Underinsured Motorists Coverage. You should read this document carefully.

Bodily Injury Uninsured and Underinsured Motorists Coverage provides insurance protection to an insured for compensatory damages which the insured is legally entitled to recover from the owner or operator of an uninsured motor vehicle because of bodily injury caused by an automobile accident. If you purchase Uninsured Motorists limits greater than \$40,000 your coverage will also include Underinsured Motorists Coverage. Underinsured Motorists Coverage provides protection to an insured for compensatory damages which the insured is legally entitled to recover from the owner or operator of an underinsured motor vehicle because of bodily injury caused by an automobile accident. Underinsured Motorists Coverage will apply only if your own Underinsured Motorists limit is higher than the bodily injury limit of the negligent owner or operator of a motor vehicle.

In accordance with Michigan Statutes, your automobile or motor vehicle liability policy may have Uninsured Motorists coverage, which provides protection against uninsured and underinsured motor vehicles equal to the Bodily Injury Liability limits of your policy. You may, however, elect lower limits of Uninsured Motorists coverage, but not less than the Minimum Financial Responsibility Limits. You also have the option to reject Uninsured Motorist coverage entirely.

Please indicate your Uninsured Motorists coverage selection:

- I reject Uninsured and Underinsured Motorists Coverage in its entirety. I understand that by selecting this option, I have NO PROTECTION for damages as a result of a bodily injury caused by an uninsured motorist.
- I select Uninsured and Underinsured Motorists Coverage less than my policy's bodily injury liability limit, but greater than or equal to the minimum Financial Responsibility Limit. I want a Combined Single Limit of:

- \$40,000
- \$100,000
- \$250,000
- \$350,000
- \$500,000
- \$1,000,000

NO-FAULT PROPERTY DAMAGE LIABILITY COVERAGE BUYBACK

Changes in the Insurance Laws may make you pay for damages, of up to \$3,000, which are caused as a result of an automobile accident in Michigan. If you caused the accident which damaged another auto, and the owner cannot make a full recovery from an insurance policy, he can sue you in the Michigan Small Claims Court. If he wins, you will have to pay for those unrecoverable damages, up to \$3,000.

We will provide you with the insurance to pay the amount awarded, at an additional premium. To make certain that your new policy is issued correctly; please indicate your choice below:

- COVERAGE REJECTION** – I have had this coverage explained and do not want to purchase this Property Damage Liability Coverage Buyback Insurance. I understand that if rejected, no coverage will be afforded for any amount awarded by the Michigan Small Claims Court, as judgment for unrecoverable damages from an automobile accident occurring in Michigan.

- Property Damage Liability Coverage Buyback Insurance** – I have had this coverage explained and will pay the additional premium to purchase this additional coverage. I understand that the Company's maximum limit of liability for this coverage shall be \$3,000.

APPLICANT'S ACKNOWLEDGEMENT

By my signature, I hereby acknowledge that I have read, or have had read to me, the above explanations and offers of coverage stated above. I have indicated whether or not I wish to purchase each coverage in the spaces provided. I further understand that the above explanations are intended only to be brief descriptions and that payment of benefits under this insurance is subject both to the terms and conditions of the automobile insurance policy and the laws of the State of Michigan.

Applicant Signature: _____

Title: _____

Date: _____

**MICHIGAN SELECTION OF PERSONAL INJURY PROTECTION (PIP)
MEDICAL COVERAGE - COMMERCIAL/BUSINESS**

AGENCY: BURNHAM & FLOWER AGENCY, INC.	APPLICANT/NAMED INSURED: BLACKMAN CHARTER TOWNSHIP	
	INSURANCE COMPANY: U.S. Specialty Insurance Company	
	POLICY/QUOTE NO.: U25PKG80891-01	POLICY/QUOTE NO.: U25PKG80891-01

READ THIS ENTIRE FORM CAREFULLY

THE PURPOSE OF THIS FORM

The purpose of this form is to explain the choice you have regarding your **Personal Injury Protection medical (PIP medical)** coverage and to assist you in making that choice. Read this form carefully because the choice you make will have financial consequences for you, your company, and your employees.

Definitions for all terms in bold type on this form have been provided on the next page.

This form is divided into three sections, which are described below.

- Section A will review your **PIP medical** coverage options and the risks and benefits of each option.
- Section B will ask you to choose ONE coverage option.
- Section C will ask you to certify your choice and acknowledge the information within this form.

Personal Injury Protection (PIP) Coverage Explained

Personal Injury Protection (PIP) pays allowable expenses for a covered person's medical care, recovery, rehabilitation, wage loss, and replacement services. PIP coverage also includes some funeral expense benefits and survivor's benefits which are paid to a covered person's dependents if injuries from an auto accident result in their death. This form allows you to select the level of **PIP medical** coverage you want included with your commercial auto policy.

NOTICE

You **must** choose the level of **PIP medical** coverage you wish to have under your auto policy. If you do not make a **PIP medical** coverage selection from the options listed:

- Your policy may be issued with unlimited **PIP medical** coverage; AND
- You will be charged the appropriate premium for the coverage issued.

If you are renewing an expiring policy, your policy will be issued with the same **PIP medical** coverage as your expiring policy.

Definitions

The terms in bold letters throughout this form are defined below.

Applicant means a person, company or business who has submitted an application for insurance but is not yet insured under a policy.

Attendant care means services that are provided for the particular needs of an injured person, i.e., services that would not have been required before the injury and that are not performed for the benefit of the whole household.

- Attendant care generally includes, but is not limited to, serving meals in bed, bathing, dressing, grooming, administering medication, escorting, supervising, or transporting for medical treatment.

- Attendant care generally does not include providing transportation that is not for medical treatment, preparing family meals, or maintaining the house, automobile, or yard – even if such tasks would have been performed by the injured person but for the covered injury.

Excess attendant care means additional coverage purchased for **attendant care** above the **PIP medical** coverage limit selected for your policy.

Named insured means the individual(s), company or business named in an insurance policy.

Personal Injury Protection (PIP) Medical is coverage under an auto insurance policy issued in Michigan that pays allowable expenses for medical care, recovery, rehabilitation, and some funeral expenses.

Section A: Your PIP Medical Choices and the Risks and Benefits of Each

Option 1: Unlimited Coverage

This option provides the most coverage. It will pay for all allowable expenses for care, recovery, and rehabilitation if a person covered under this policy is injured in an auto accident.

Risks	The premiums for this option are higher than premiums for other options.
Benefits	PIP medical will cover costs that may not be covered by health insurance, such as rehabilitation and attendant care . This choice will significantly limit the risk that anyone covered under this policy will have out-of-pocket costs for their care.

Option 2: Limited Coverage of \$500,000 per person per accident OR

Option 3: Limited Coverage of \$250,000 per person per accident

If you choose one of these limits, this amount is the most your auto insurance company will pay per person per accident for an injured person's expenses under **PIP medical** coverage.

NOTE: If you choose Option 2 or Option 3, your insurance company must offer **excess attendant care** coverage, which you may purchase for an additional premium. Check with your agent or company for additional information.

Risks	Limited PIP medical coverages may not be enough to cover medical expenses. If the PIP medical limit is reached, an injured person may need to rely on other health coverage, which may not cover all medical, rehabilitation, or attendant care costs. If an injured person does not have other health coverage, they may be personally responsible for paying these expenses.
Benefits	Lower coverage limits have less expensive premiums than plans with higher or unlimited PIP medical coverage. Up to the limit chosen, PIP medical will cover the cost of products and services that may not be covered by health insurance, such as rehabilitation and attendant care .

Section B: PIP Medical Coverage Options and Certification

INITIAL ONE AND ONLY ONE option on the line next to your choice. Make your selection carefully because the choice you make will have financial consequences. If you choose more than one option, your insurer will provide the option that has the highest level of benefits and will charge the appropriate premium for that option.

_____ Option 1: Unlimited coverage **OR**
(Initial)

_____ Option 2: \$500,000 per person per accident **OR**
(Initial)

_____ Option 3: \$250,000 per person per accident **OR**
(Initial)

Section C: Certification

You must initial each line and sign and date this form.

_____ I have read this form. I understand the **PIP medical** options available and the benefits and risks associated with
(Initial) those options.

_____ I have made a coverage selection and I understand that the selection I have made applies to any person
claiming
(Initial) benefits under this policy.

_____ I understand that if I have not made a selection the policy will either be issued with the same coverages as my
(Initial) expiring policy (if applicable) or unlimited **PIP medical** coverage and I will be charged the premium for the
coverage issued.

APPLICANT/NAMED INSURED SIGNATURE

DATE

MICHIGAN CHOICE OF BODILY INJURY LIABILITY COVERAGE LIMITS

AGENCY:
BURNHAM & FLOWER AGENCY, INC.

APPLICANT/NAMED INSURED:
BLACKMAN CHARTER TOWNSHIP

INSURANCE COMPANY:
U.S. Specialty Insurance Company

POLICY/QUOTE NO.:
U25PKG80891-01

EFFECTIVE DATE:
01/01/2025

**READ THIS ENTIRE FORM CAREFULLY
THE PURPOSE OF THIS FORM**

The purpose of this form is to explain the choice you have regarding your bodily injury liability insurance protection and to assist you in making that choice. Read this form carefully because the choice you make will have financial consequences.

PART A: BODILY INJURY LIABILITY INSURANCE COVERAGE EXPLAINED

Bodily injury liability insurance covers claims made against you for injuries to others if you are at fault in an auto accident. Michigan auto insurance policies are required to provide bodily injury liability insurance coverage of not less than \$250,000 per person and up to \$500,000 per accident (“\$250,000/\$500,000”) for these claims unless you select higher or lower limits depending on the amount of protection you need. In no event can you select less than \$50,000 per person and \$100,000 per accident. If you do not make a selection, your policy will be issued with limits of \$250,000/\$500,000.

If you want bodily injury liability coverage limits of \$250,000/\$500,000 or more, you do **NOT** need to complete this form.

PART B: INCREASED RISKS WITH LOWER BODILY INJURY LIABILITY INSURANCE COVERAGE LIMITS

If you are responsible for injuries to another person, you may be liable for damages for their pain and suffering, as well as the costs of their medical and other care that exceed their coverage under their auto insurance policy. The bodily injury liability limit of your policy will pay for such damages, but only up to the amount of the limit you choose. You will be required to pay any amount over the limit you choose. This amount could be substantial and may lead to severe financial consequences, such as:

- Your assets may be seized, or a lien may be placed on your home;
- Your wages may be garnished; or
- Your driver’s license may be suspended.

Selecting lower bodily injury liability insurance coverage limits may also affect your eligibility for an umbrella policy.

PART C: CONFIRMATION OF UNDERSTANDING—YOU MUST READ AND INITIAL EACH LINE

_____ I have received a list of all the bodily injury liability coverage options available to me and the price for each
(Initials) option.

_____ I understand that any bodily injury liability coverage election I make applies to me and any other person
(Initials) covered by this policy.

_____ I understand that the bodily injury liability coverage limits I choose will remain the same as long as the
(Initials) policy is in effect or until I change them.

BY SIGNING THIS FORM, I ACKNOWLEDGE THAT: (1) I HAVE READ THIS FORM OR HAD IT READ TO ME; (2) I UNDERSTAND MY CHOICES AND THE POTENTIALLY SEVERE RISKS DESCRIBED ABOVE; AND (3) I AM CHOOSING TO PURCHASE BODILY INJURY LIABILITY COVERAGE LIMITS LOWER THAN \$250,000/\$500,000.

Named Insured/Applicant Signature

Date



TOKIO MARINE
HCC

Applicant Name: **BLACKMAN CHARTER TOWNSHIP - JACKSON**
Policy Effective Date: 01/01/2025
Application Number: 4814352020601

Tokio Marine HCC Public Risk APPLICATION DECLARATION

After complete investigation and inquiry, to the best of applicant's knowledge and belief, no principals, partners, directors, officers, employees, or insurance managers have knowledge of any act, error, omission, fact, incident, situation, unresolved job dispute, accident, or any other circumstance that is or could be the basis for a claim under this proposed insurance policy.

Report knowledge of all such incidents to your current carrier prior to your current policy expiration. The proposed insurance being applied for will not respond to incidents about which you had knowledge prior to the effective date of the policy nor will coverage apply to any claim or circumstance identified or that should have been identified in this application.

The applicant has read the foregoing and understands that completion of this Application does not bind the Underwriter or other party to provide coverage. It is agreed, however, that this Application is complete and correct to the best of applicant's knowledge and belief and that all particulars which may have a bearing upon acceptability as an insurance risk have been revealed. It is understood that this Application shall form the basis of the contract should the Underwriter approve coverage and should the applicant be satisfied with the Underwriter's quotation.

It is further agreed that, if in the time between submission of this Application and the requested date for coverage to be effective, the applicant becomes aware of any information which would change the answers furnished in response to any question of this Application, such information shall be revealed immediately in writing to the Underwriter.

Signature of authorized official: _____ Date _____

Print name of authorized official: _____

Title of authorized official: _____

Client Name: **BLACKMAN CHARTER TOWNSHIP**
Application #: 4814352020601

11/7/2024 2:48:46 PM

**POLICYHOLDER DISCLOSURE
NOTICE OF TERRORISM
INSURANCE COVERAGE**

You are hereby notified that under the Terrorism Risk Insurance Act, as amended in 2015 and reauthorized in 2019, you have a right to purchase insurance coverage for losses resulting from acts of terrorism, as defined in Section 102(1) of the Act: The term " act of terrorism" means any act that is certified by the Secretary of the Treasury – in consultation with the Secretary of Homeland Security, and the Attorney General of the United States – to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals, as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

YOU SHOULD KNOW THAT COVERAGE PROVIDED BY THIS POLICY FOR LOSSES CAUSED BY CERTIFIED ACTS OF TERRORISM, MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. **HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, INCLUDING BUT NOT LIMITED TO, AN EXCLUSION FOR NUCLEAR EVENTS. PLEASE READ IT CAREFULLY.** UNDER THE FORMULA, THE UNITED STATES GOVERNMENT GENERALLY REIMBURSES 80% BEGINNING ON JANUARY 1, 2020 OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A \$100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS' LIABILITY FOR LOSSES CAUSED BY CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS \$100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEEDS \$100 BILLION, YOUR COVERAGE MAY BE REDUCED.

Acceptance or Rejection of Terrorism Insurance Coverage

_____	I hereby elect to purchase coverage for a prospective premium of \$ 1,098
_____	I hereby decline to purchase terrorism coverage for certified acts of terrorism. I understand that I will have no coverage for losses arising from certified acts of terrorism. (Please check the box to the left and initial if this is your election)

Policyholder/Applicant's Signature	U.S. Specialty Insurance Company
Print Name	Insurance Company U25PKG80891-01 01/01/2025 - 01/01/2026
Date	Policy Number BLACKMAN CHARTER TOWNSHIP
	Insured Name

INVOICE /BIND REQUEST

Charter Township of Blackman, Jackson County
1990 West Parnall Road

Jackson, MI 49201

ACRISURE
315 South Kalamazoo Mall
Kalamazoo, MI 49007

ENTITY NAME: Charter Township of Blackman, Jackson County EFFECTIVE: 1/1/2025

Please bind coverage per the attached proposal premiums as indicated below.

Package

General Liability	Included
Employee Benefits Liability	Included
Wrongful Acts Liability	Included
Property	Included
Automobile	Included
EDP	Included
Crime	Included
Terrorism	Included

MTPP Package Premium	\$280,280
Cyber Premium	<u>\$9,366.25</u>
<u>Total Premium</u>	\$289,646.25
Total Premium Submitted	\$ _____

PAYMENT DUE ON OR BEFORE POLICY EFFECTIVE DATE

Please continue to make checks payable to **Burnham & Flower** until further notice.
ACH or Credit Card payments may be made at <https://serviceapi.securfee.com/burnhamfloweragency>

THANK YOU FOR YOUR BUSINESS AND CONTINUED SUPPORT!

AUTHORIZED SIGNATURE: _____ **DATE:** _____



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
DIRECTOR

Wednesday, November 27, 2024

Michael J. Brown, Attorney
C/O Multani #1 LLC
mbrown@cebhlaw.com

RID # RQ-2411-15214 **Reference/Transaction:** Transfer all membership interest by dropping Navjot Randhawa as member; and as a result, Harmanpreet Singh will hold 100% membership interest

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: Multani #1 LLC

Business address and phone number: 2900 E Michigan Ave Ste A, Jackson, MI 49202

Home address and phone number of partner(s)/subordinates:
Harmanpreet Singh, 751 Pemberton Ln, Jackson, MI 49203, C: 517-888-3141

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

Lansing District Office (517) 284-6330

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is not required. However, a copy of this notice is also being provided to **Local Governmental Unit** should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

SR

cc: Blackman Twp: clerk@blackmantwp.com



Local Government Approval
(Authorized by MCL 436.1501)

Resolution #12-2024-1216

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a Regular meeting of the Blackman Charter Township council/board
(regular or special) (township, city, village)
called to order by Supervisor Pete Jancek on December 16, 2024 at 6:00 P.M.
the following resolution was offered: (date) (time)

Moved by _____ and supported by _____

that the application from Multani #1 LLC
(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): Transfer membership interest. Dropping Navjot Randhawa. Harmanpreet Singh will hold 100% mbrshp
(list specific licenses requested)

to be located at: 2900 E. Michigan Ave. Ste. A, Jackson, MI 49202

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it Recommends this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the Charter Township
council/board at a Regular meeting held on December 16, 2024 (township, city, village)
(regular or special) (date)

David K. Elwell

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059

**BLACKMAN CHARTER TOWNSHIP
RESOLUTION #13-2024-1216**

A resolution to amend the 2024 General Fund, Public Safety Fund, Parks Fund, Street Lights Fund, LDFA Administrative Fund, LDFA Smart Zone Construction Fund, DDA Administrative Fund and DDA Capital Projects budgets.

The Board of Trustees of Blackman Charter Township resolves:

To amend the 2024 General Fund, Public Safety Fund, Building Fund, Parks Fund, Street Lights Fund, LDFA Administrative Fund, LDFA Smart Zone Administrative Fund, and DDA Administrative Fund budgets, per the attached schedules.

At a regular meeting of the Blackman Charter Township Board of Trustees, County of Jackson, State of Michigan, held in the Township Hall on December 16, 2024, at 6:00p.m., this resolution was presented by _____ and supported by _____

Upon a roll call vote,
The following voted "AYE":
The following voted "NAY":
The following were absent:

The Supervisor declared this resolution adopted,

Peter Jancek, Township Supervisor

David Elwell, Township Clerk

I, David Elwell, the duly appointed and acting Clerk of the Charter Township of Blackman, hereby certify that the foregoing resolution was adopted by the Blackman Board by a roll call

GL Number	Description	Proposed	2025
		12/31/2024	RECOMMENDED
		Amended Budget	

Fund 101 - GENERAL FUND

--- Estimated Revenue ---

101-000-402.000	CURRENT PROPERTY TAX	448,800.00	457,776.00
101-000-412.000	DELINQUENT PERSONAL PROPERTY TAX	1,828.86	1,865.44
101-000-414.000	TAX TRIBUNAL/REFUNDS ORDERED	(5,100.00)	(5,202.00)
101-000-434.000	TRAILER FEES	6,663.66	6,796.93
101-000-448.000	TAX COLLECTION FEES	262,920.30	268,178.71
101-000-484.000	TRASH HAULER PERMITS	1,300.00	1,326.00
101-000-485.000	FOOD TRUCK FEES	1,500.00	1,530.00
101-000-528.000	FEDERAL GRANT - ARPA	600,000.00	0.00
101-000-529.000	FEDERAL GRANTS	0.00	0.00
101-000-540.000	GRANT INCOME	0.00	0.00
101-000-572.000	METRO ACT FEES	17,000.00	17,340.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	9,000.00	9,180.00
101-000-576.000	ELECTION REIMBURSEMENT	16,000.00	16,320.00
101-000-607.000	NOMINATING PETITION FEE	0.00	0.00
101-000-672.000	MISCELLANEOUS REVENUE	6,000.00	6,120.00
101-000-674.000	PRIVATE CONTRIBUTIONS/DONATIONS	0.00	0.00
101-000-626.000	MOWING & SNOW REMOVAL	6,500.00	15,000.00
101-000-445.000	PENALTIES & INTEREST	20,000.00	20,400.00
101-000-477.000	CABLE TV FRANCHISE FEE	270,000.00	275,400.00
101-000-481.000	ZONING FEES	9,000.00	9,180.00
101-000-482.000	IFT FEES	1,000.00	1,020.00
101-000-483.000	LAND DIVISION FEES	500.00	510.00
101-000-574.000	STATE SHARED REVENUE	2,400,000.00	2,415,000.00
101-000-630.000	GRAVE OPENINGS/HEADSTONES	3,000.00	3,060.00
101-000-633.000	CEMETERY/PERP CARE	500.00	510.00
101-000-665.000	INVESTMENT/INTEREST	50,000.00	51,000.00
101-000-687.000	REFUNDS/REBATES	1,000.00	1,020.00
		4,127,412.82	3,573,331.08

101-933-693.000	SALE OF PROPERTY	500.00	510.00
		500.00	510.00

Total Estimated Revenue: 4,127,912.82 3,573,841.08

--- Appropriations ---

Board Fund

101-101-703.000	ELECTED OFFICIALS SALARIES	19,055.00	19,626.65
101-101-710.000	EMPLOYER FICA	2,235.10	2,302.15

GL Number	Description	Proposed	2025
		12/31/2024	RECOMMENDED
		Amended Budget	

Fund 101 - GENERAL FUND

101-101-711.000	EMPLOYER MEDICARE	523.24	538.94
101-101-712.100	WAGES IN LIEU OF INS - RETIREES	16,200.00	16,200.00
101-101-719.200	OPEB-REQUIRED NORMAL COST	20,723.60	21,345.31
101-101-725.100	LIFE INSURANCE	906.40	933.59
101-101-874.000	HEALTH INSURANCE - RETIREES	19,776.00	25,100.00
101-101-961.000	CONFERENCES/WORKSHOPS	2,500.00	2,575.00
101-101-962.000	MEMBERSHIP/DUES	7,500.00	7,725.00
		89,419.34	96,346.64

Committees

101-102-701.010	COMMITTEE MEETINGS	1,688.17	1,738.82
101-102-710.000	EMPLOYER FICA	105.06	108.21
101-102-711.000	EMPLOYER MEDICARE	23.69	24.40
		1,816.92	1,871.43

Supervisor Fund

101-171-703.000	ELECTED OFFICIALS SALARIES	24,163.80	24,163.80
101-171-703.400	SALARY/INFORMATION TECH	2,349.43	1,500.00
101-171-703.600	SALARY/ADMINISTRATIVE	34,000.00	34,000.00
101-171-708.000	OVERTIME	206.00	212.18
101-171-710.000	EMPLOYER FICA	4,455.78	4,589.45
101-171-711.000	EMPLOYER MEDICARE	1,060.90	1,092.73
101-171-712.000	WAGES IN LIEU OF HEALTH INS	265.74	273.71
101-171-712.100	WAGES IN LIEU OF INS - RETIREES	6,000.00	7,500.00
101-171-714.000	LONGEVITY	47.38	0.00
101-171-715.000	RETIREMENT CONTRIBUTION	3,100.00	2,000.00
101-171-718.000	HEALTH INSURANCE	7,000.00	8,500.00
101-171-719.200	OPEB-REQUIRED NORMAL COST	11,000.00	11,330.00
101-171-724.000	WORKMAN'S COMP INSURANCE	3,090.00	3,182.70
101-171-725.000	DISABILITY INSURANCE	318.27	327.82
101-171-725.100	LIFE INSURANCE	212.18	218.55
101-171-801.000	PROFESSIONAL SERVICES	100,000.00	103,000.00
101-171-874.000	HEALTH INSURANCE - RETIREES	6,180.00	6,365.40
101-171-961.000	CONFERENCES/WORKSHOPS	530.00	545.90
		203,979.48	208,802.24

Clerk Fund

101-215-703.000	ELECTED OFFICIALS SALARIES	16,995.00	16,995.00
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GL Number	Description	Proposed	2025
		12/31/2024	RECOMMENDED
Amended Budget			
Fund 101 - GENERAL FUND			
101-215-703.300	SALARIES/PERM EMPLOYEES	38,000.00	45,500.00
101-215-703.400	SALARIES/ACCOUNTING/HR	35,000.00	36,100.00
101-215-708.000	OVERTIME	6,752.68	4,000.00
101-215-710.000	EMPLOYER FICA	7,104.94	7,318.09
101-215-711.000	EMPLOYER MEDICARE	1,661.39	1,711.23
101-215-712.000	WAGES IN LIEU OF HEALTH INS	4,738.00	5,500.00
101-215-712.100	WAGES IN LIEU OF INS - RETIREES	8,100.00	10,000.00
101-215-714.000	LONGEVITY	968.20	1,500.00
101-215-715.000	RETIREMENT CONTRIBUTION	9,228.00	9,504.84
101-215-718.000	HOSPITAL INSURANCE	5,500.00	8,100.00
101-215-719.200	OPEB-REQUIRED NORMAL COST	34,535.90	35,571.98
101-215-721.300	EDUCATION	200.00	100.00
101-215-724.000	WORKMAN'S COMP INSURANCE	881.68	908.13
101-215-725.000	DISABILITY INSURANCE	913.61	941.02
101-215-725.100	LIFE INSURANCE	482.04	496.50
101-215-751.000	OFFICE SUPPLIES	30,000.00	30,000.00
101-215-861.000	MILEAGE	119.48	123.06
101-215-874.000	HEALTH INSURANCE - RETIREES	17,000.00	20,000.00
101-215-900.000	PRINTING/PUBLISHING	5,219.01	5,375.58
101-215-934.000	REPAIR/MAINTENANCE	369.77	380.86
101-215-955.000	MISCELLANEOUS EXPENSES	142.14	146.40
101-215-961.000	CONFERENCES/WORKSHOPS	5,796.84	5,970.75
101-215-962.000	MEMBERSHIP/DUES	132.87	136.86
		229,841.55	246,380.30

Technology Improvements

101-228-802.000	WEBSITE DEVELOPMENT	1,000.00	10,000.00
		1,000.00	10,000.00

Board of Review

101-247-703.300	SALARY & WAGES BOARD OF REVIEW	2,769.67	2,852.76
101-247-710.000	EMPLOYER FICA	185.40	190.96
101-247-711.000	EMPLOYER MEDICARE	41.20	42.44
101-247-955.000	MISCELLANEOUS EXPENSE	100.00	103.00
101-247-961.000	CONFERENCES AND WORKSHOPS	500.00	515.00
		3,596.27	3,704.16

Treasurer Fund

GL Number	Description	Proposed	2025
		12/31/2024	RECOMMENDED
		Amended Budget	

Fund 101 - GENERAL FUND

101-253-703.000	ELECTED OFFICIALS SALARIES	12,730.80	12,750.00
101-253-703.300	SALARIES/PERM EMPLOYEES	27,295.00	28,113.85
101-253-708.000	OVERTIME	1,176.26	1,211.55
101-253-710.000	EMPLOYER FICA	2,654.31	2,733.94
101-253-711.000	EMPLOYER MEDICARE	621.09	639.72
101-253-712.000	WAGES IN LIEU OF HEALTH INS	3,811.00	4,500.00
101-253-715.000	RETIREMENT CONTRIBUTION	3,300.00	3,600.00
101-253-719.200	OPEB-REQUIRED NORMAL COST	24,500.00	25,235.00
101-253-724.000	WORKMAN'S COMP INSURANCE	313.12	322.51
101-253-725.000	DISABILITY INSURANCE	391.40	403.14
101-253-725.100	LIFE INSURANCE	352.26	362.83
101-253-758.000	BANK FEES	7,800.00	8,034.00
101-253-801.000	PROFESSIONAL SERVICES	7,500.00	5,000.00
101-253-861.000	MILEAGE	500.00	515.00
101-253-874.000	HEALTH INSURANCE - RETIREES	9,600.00	11,000.00
101-253-955.000	MISCELLANEOUS EXPENSE	143.17	147.47
101-253-956.000	INSURANCE/BONDS	6,000.78	6,180.80
101-253-961.000	CONFERENCES/WORKSHOPS	3,000.00	1,500.00
101-253-962.000	MEMBERSHIP/DUES	200.00	206.00
		111,889.19	112,455.81

Assessor			
101-257-703.150	SALARIES/ASSESSOR	71,735.00	73,887.05
101-257-703.200	SALARIES/DEPUTY ASSESSOR	55,500.00	57,165.00
101-257-708.000	OVERTIME	710.70	500.00
101-257-710.000	EMPLOYER FICA	8,047.39	8,288.81
101-257-711.000	EMPLOYERS MEDICARE	1,881.81	1,938.26
101-257-712.000	WAGES IN LIEU OF HEALTH INSURANCE	6,000.00	6,800.00
101-257-714.000	LONGEVITY	1,091.80	1,124.55
101-257-715.000	RETIREMENT CONTRIBUTION	15,905.00	15,000.00
101-257-718.000	HEALTH INSURANCE	19,000.00	24,200.00
101-257-719.200	OPEB-REQUIRED NORMAL COST	13,812.30	14,226.67
101-257-724.000	WORKMAN'S COMP INSURANCE	2,369.00	2,440.07
101-257-725.000	DISABILITY INSURANCE	1,400.00	1,442.00
101-257-725.100	LIFE INSURANCE	212.18	218.55
101-257-801.000	PROFESSIONAL SERVICES	2,200.00	2,400.00
101-257-861.000	MILEAGE	500.00	515.00
101-257-874.000	HEALTH INSURANCE - RETIREES	3,800.00	4,800.00

GL Number	Description	Proposed	2025
		12/31/2024	RECOMMENDED
Amended Budget			
Fund 101 - GENERAL FUND			
101-257-901.000	TAX ROLL PREPARATION	20,000.00	20,600.00
101-257-961.000	CONFERENCES AND WORKSHOPS	2,000.00	500.00
101-257-961.100	EDUCATION AND TRAINING	1,000.00	800.00
101-257-962.000	MEMBERSHIPS AND DUES	1,230.85	800.00
		228,396.03	237,645.96

Elections			
101-262-703.500	SALARY/TEMP EMPLOYEES	35,635.94	30,000.00
101-262-708.000	OVERTIME - ADMINISTRATIVE STAFF	6,500.00	6,695.00
101-262-710.000	EMPLOYER FICA	358.44	369.19
101-262-711.000	EMPLOYER MEDICARE	119.48	123.06
101-262-751.000	SUPPLIES/POSTAGE	20,500.00	20,000.00
101-262-767.000	BALLOTS/ELECTION SUPPLIES	31,827.00	20,000.00
101-262-805.000	CONTRACT EMPLOYEE	7,500.00	5,000.00
101-262-934.000	REPAIR/MAINTENANCE	562.38	250.00
101-262-955.000	ELECTIONS/MISCELLANEOUS EXPENSES	7,000.00	6,000.00
		110,003.24	88,437.26

Township Hall and Grounds			
101-265-703.300	SALARIES/PERM EMPLOYEES	7,519.00	7,744.57
101-265-710.000	EMPLOYER FICA	434.66	447.70
101-265-711.000	EMPLOYER MEDICARE	101.97	105.03
101-265-715.000	RETIREMENT CONTRIBUTION	999.10	1,029.07
101-265-718.000	HEALTH INSURANCE	2,100.00	2,500.00
101-265-724.000	WORKMAN'S COMP INSURANCE	191.58	197.33
101-265-725.000	DISABILITY INSURANCE	88.58	91.24
101-265-725.100	LIFE INSURANCE	25.00	25.00
101-265-756.000	INFORMATION TECH COSTS	25,000.00	25,000.00
101-265-850.000	TELEPHONE	13,000.00	13,390.00
101-265-920.000	PUBLIC UTILITIES	9,000.00	9,270.00
101-265-920.004	AREA LIGHTING	225.57	232.34
101-265-920.010	WATER USAGE	2,700.00	2,781.00
101-265-920.200	1980 W PARNALL/UTILITIES	1,700.00	1,750.00
101-265-932.000	VEHICLE MAINTENANCE	5,000.00	2,500.00
101-265-934.000	HALL & GROUNDS REPAIR/MAINTENANCE	26,000.00	30,000.00
101-265-943.000	LEASED EQUIPMENT	2,500.00	2,575.00
101-265-956.000	INSURANCE/BONDS	24,823.00	32,000.00
		121,408.46	131,638.27

GL Number	Description	Proposed	2025
		12/31/2024 Amended Budget	RECOMMENDED
Fund 101 - GENERAL FUND			
Drain at Large			
101-445-955.000	DRAIN AT LARGE/MISCELLANEOUS	16,000.00	16,000.00
		16,000.00	16,000.00
Highways, Streets & Bridges			
101-446-955.000	HIGHWAYS,STREETS,BRIDGES/MISC	5,000.00	2,000.00
		5,000.00	2,000.00
Cemetery Fund			
101-567-802.000	GRAVE OPENINGS/FOUNDATIONS	6,000.00	8,240.00
101-567-955.000	CEMETERY/MISCELLANEOUS EXPENSES	10,000.00	12,000.00
		16,000.00	20,240.00
Planning Commission Fund			
101-701-703.300	SALARY & WAGES PLANNING COMM	5,970.91	12,000.00
101-701-710.000	EMPLOYER FICA	369.77	744.00
101-701-711.000	EMPLOYER MEDICARE	86.52	174.00
101-701-900.000	PRINTING/PUBLISHING	3,000.00	3,090.00
101-701-961.100	TRAINING EXPENSES	1,200.00	1,236.00
		10,627.20	17,244.00
Zoning Administration			
101-702-703.300	SALARIES/PERM EMPLOYEES	11,683.29	12,033.79
101-702-710.000	EMPLOYER FICA	724.09	745.81
101-702-711.000	EMPLOYER MEDICARE	168.92	173.99
101-702-715.000	RETIREMENT CONTRIBUTION	1,500.00	1,545.00
101-702-718.000	HEALTH INSURANCE	3,090.00	3,700.00
101-702-719.200	OPEB-REQUIRED NORMAL COST	4,800.00	4,944.00
101-702-724.000	WORKMAN'S COMP INSURANCE	2,243.34	2,310.64
101-702-725.000	DISABILITY INSURANCE	132.87	136.86
101-702-725.100	LIFE INSURANCE	74.16	76.38
101-702-801.000	PROFESSIONAL SERVICES	2,200.00	2,266.00
101-702-805.100	BLIGHT ABATEMENT	30,000.00	30,900.00
101-702-826.000	MOWING/SNOW REMOVAL EXP	15,000.00	20,000.00
101-702-874.000	HEALTH INSURANCE - RETIREES	4,349.69	4,700.00
101-702-961.100	TRAINING EXPENSES	1,000.00	1,030.00
101-702-962.000	MEMBERSHIP/DUES	800.00	824.00

GL Number	Description	Proposed	2025
		12/31/2024 Amended Budget	RECOMMENDED
Fund 101 - GENERAL FUND			
		77,766.36	85,386.47
Regional Planning			
101-704-955.000	REGIONAL PLANNING/MISCELLANEOUS	6,000.00	6,180.00
		6,000.00	6,180.00
Capital Detail			
101-901-970.265	EQUIPMENT/TWP HALL	41,200.00	20,000.00
101-901-970.265	EQUIPMENT/CEMETERY		40,000.00
101-901-971.265	BUILDING ADDITIONS/IMPROVEMENTS	2,060,000.00	2,000,000.00
		2,101,200.00	2,060,000.00
101-966-995.219	TRANSFER TO STREETLIGHT	10,000.00	0.00
101-966-995.000	CONTRIBUTIONS TO PUBLIC SAFETY	1,527,000.00	1,392,000.00
		1,537,000.00	1,392,000.00
Total Appropriations:		4,870,944.04	4,736,332.54
Net of Revenues & Ap		Net of Revenues & Appropriations Fund 1	(743,031.22) (1,162,491.46)

Beginning of Year:		
Reserved for Metro Act	128,958	137,303
Unrestricted	9,406,220	8,268,233
Total Beginning Fund Balance	9,535,178	8,405,536

End of Year:		
Reserved for Metro Act	137,303	152,643
Unrestricted	8,268,233	7,090,401
Total Ending Fund Balance	8,405,536	7,243,045

GL Number	Description	Proposed	2025
		Amended Budget	RECOMMENDED

FUND 205 - PUBLIC SAFETY

--- Estimated Revenue ---

205-000-402.000	CURRENT PROPERTY TAX	1,102,620.00	1,124,672.40
205-000-412.000	DELINQUENT PERSONAL PROPERTY TAX	3,000.00	3,060.00
205-000-414.000	TAX TRIBUNAL/REFUNDS ORDERED	(4,000.00)	(4,080.00)
205-000-505.200	CITY OF JACKSON PSN	0.00	0.00
205-000-505.300	FEDERAL GRANT - BVP	0.00	1,500.00
205-000-528.000	GOVERNMENT GRANTS	0.00	0.00
205-000-540.000	STATE GRANT	42,710.46	43,564.67
205-000-567.000	LIQUOR LICENSE FEES	18,581.34	18,952.97
205-000-568.000	302 TRAINING FUND	6,558.60	6,689.77
205-000-569.000	CPE TRAINING FUNDS	0.00	19,500.00
205-000-573.000	LOCAL COMMUNITY STABILIZATION	36,412.98	37,141.24
205-000-581.000	CONTRIB FROM LOCAL UNITS-INGHAM CO SAKI	122,400.00	124,848.00
205-000-635.000	LEONI CONTRACT PAYMENTS	1,935,017.52	1,973,717.87
205-000-640.000	FIRE RUNS/PROTECTION	2,800,000.00	2,856,000.00
205-000-646.000	POLICE REPORTS	13,300.00	13,566.00
205-000-647.000	IMPROVEMENT CONTRIBUTION	174,862.68	178,359.93
205-000-672.000	MISCELLANEOUS REVENUE	1,000.00	1,020.00
205-000-574.000	STATE SHARED REVENUE	0.00	1,600.00
205-000-582.000	CONTRIBUTION FROM NORTHWEST SCHOOLS	19,300.00	19,686.00
205-000-629.000	PATROL REIMBURSEMENTS	7,000.00	7,140.00
205-000-656.000	ORDINANCE FINES/PARKING VIOLATIONS	42,000.00	42,840.00
205-000-674.000	COMMUNITY PROMOTION	5,000.00	5,100.00
205-000-687.000	REFUNDS/INSURANCE CLAIMS	180,922.92	184,541.38
		6,506,686.50	6,659,420.23

205-932-691.000	OTHER FINANCING SOURCES - SBITA	550,000.00	66,000.00
205-932-696.000	OTHER FINANCING SOURCES - CAPITAL OUTLA	50,000.00	
		600,000.00	66,000.00

205-933-693.000	SALE OF PROPERTY	50,000.00	51,000.00
		50,000.00	51,000.00

205-931-699.000	G.F. CONTRIBUTIONS TO P.S.	1,527,000.00	1,392,000.00
		1,527,000.00	1,392,000.00

Total Estimated Revenue: 8,683,686.50 8,168,420.23

--- Appropriations ---

205-345-703.000	SALARIES/DIRECTOR	117,100.00	123,700.00
205-345-703.100	DEPUTY DIRECTORS	211,100.00	220,750.00
205-345-703.200	SALARIES	3,000,000.00	3,100,000.00

GL Number	Description	Proposed	2025
		Amended Budget	RECOMMENDED
FUND 205 - PUBLIC SAFETY			
205-345-703.400	CLERICAL	56,770.51	59,000.00
205-345-705.000	VACATION CASH OUT - UNION	29,995.66	30,895.53
205-345-705.100	VACATION CASH OUT - NON UNION	7,430.00	8,000.00
205-345-706.000	SICK PAYOUT - UNION	79,000.00	81,370.00
205-345-706.100	SICK PAYOUT - NON UNION	7,725.00	7,956.75
205-345-708.000	OVERTIME	164,439.50	165,000.00
205-345-708.100	OVERTIME - COMP CASH OUT	100,300.37	103,309.38
205-345-708.200	OVERTIME - HOLIDAY PAY	51,210.57	52,746.89
205-345-708.300	HOLIDAY PAY - OFF	23,881.58	24,598.03
205-345-710.000	EMPLOYER FICA	268,613.70	276,672.11
205-345-711.000	EMPLOYER MEDICARE	66,716.19	68,717.68
205-345-712.000	WAGES IN LIEU OF HEALTH INS	132,660.00	130,000.00
205-345-712.100	WAGES IN LIEU OF INS - RETIREES	57,000.00	87,000.00
205-345-714.000	LONGEVITY - UNION	63,000.00	63,000.00
205-345-714.100	LONGEVITY - NON UNION	7,700.00	8,100.00
205-345-715.000	RETIREMENT CONTRIBUTION	7,100.00	7,313.00
205-345-715.100	MERS RETIREMENT CONTRIBUTION	1,273,080.00	1,311,272.40
205-345-718.000	HOSPITAL INSURANCE	475,000.00	475,000.00
205-345-721.000	PLAIN CLOTHES ALLOWANCE	2,000.00	2,000.00
205-345-721.100	CLOTHING ALLOWANCE	50,000.00	51,500.00
205-345-721.200	CLEANING ALLOWANCE	30,140.89	31,045.12
205-345-721.300	EDUCATION REIMBURSEMENT	14,294.34	14,723.17
205-345-723.100	RETIREE HEALTH CARE - MERS OPEB TRUST	180,000.00	180,000.00
205-345-724.000	WORKMAN'S COMP INSURANCE	255,440.00	263,103.20
205-345-725.000	DISABILITY INSURANCE	17,800.00	18,334.00
205-345-725.100	LIFE INSURANCE	2,701.69	2,782.74
205-345-751.000	OFFICE SUPPLIES	17,000.00	17,510.00
205-345-756.000	INFORMATION TECH COSTS	125,000.00	128,750.00
205-345-759.000	GAS AND OIL	165,000.00	150,000.00
205-345-780.000	RESCUE SUPPLIES	8,000.00	8,240.00
205-345-790.000	NON-CAPITAL EQUIPMENT	60,000.00	50,000.00
205-345-801.000	PROFESSIONAL SERVICES	80,000.00	70,000.00
205-345-850.000	TELEPHONE	20,000.00	20,600.00
205-345-850.100	CELLULAR PHONE	8,755.00	9,017.65
205-345-852.000	MODEMS	12,360.00	12,730.80
205-345-865.000	ACCREDITATION & COMPLIANCE TRAINING	19,104.44	19,677.57
205-345-874.000	HEALTH INSURANCE - RETIREES	133,000.00	179,000.00
205-345-880.000	COMMUNITY PROMOTION	5,000.00	5,150.00
205-345-900.000	PRINTING/PUBLISHING	2,000.00	2,060.00
205-345-920.001	STA. 1 PUBLIC UTILITIES- W PARNALL	25,000.00	25,750.00
205-345-920.005	EMERGENCY SIRENS (UTILITIES)	2,000.00	2,060.00

GL Number	Description	Proposed	2025
		12/31/2024	RECOMMENDED
Amended Budget			
FUND 205 - PUBLIC SAFETY			
205-345-920.010	WATER USAGE	4,776.11	4,919.39
205-345-932.000	VEHICLE MAINTENANCE/INVENTORY	7,163.65	7,378.56
205-345-932.001	POLICE - CAR 1 - REPAIR/MAINTENANCE	1,194.80	1,230.64
205-345-932.002	POLICE - CAR 2 - REPAIR/MAINTENANCE	1,194.80	1,230.64
205-345-932.003	POLICE - CAR 3 -REPAIR/MAINTENANCE	1,194.80	1,230.64
205-345-932.004	POLICE - CAR 4-REPAIR/MAINTENANCE	3,582.34	3,689.81
205-345-932.006	POLICE - CAR 6 - REPAIR/MAINTENANCE	3,582.34	3,689.81
205-345-932.007	POLICE - CAR 7 - REPAIR/MAINTENANCE	3,582.34	3,689.81
205-345-932.008	POLICE - CAR 8-REPAIR/MAINTENANCE	3,582.34	3,689.81
205-345-932.009	POLICE - CAR 9-REPAIR/MAINTENANCE	0.00	3,689.81
205-345-932.010	POLICE - CAR 10-REPAIR/MAINTENANCE	3,582.34	3,689.81
205-345-932.011	POLICE - CAR 11-REPAIR/MAINTENANCE	3,582.34	3,689.81
205-345-932.014	POLICE - CAR 14-REPAIR/MAINTENANCE	3,582.34	3,689.81
205-345-932.015	POLICE - CAR 15-REPAIR/MAINTENANCE	3,582.34	3,689.81
205-345-932.016	POLICE - CAR 16-REPAIR/MAINTENANCE	3,582.34	3,689.81
205-345-932.017	POLICE - CAR 17 -REPAIR/MAINTENANCE	3,582.34	3,689.81
205-345-932.018	POLICE - CAR 18 -REPAIR/MAINTENANCE	3,582.34	3,689.81
205-345-932.019	FIRE - RESCUE NO. 1 - REPAIR/MAINTENANCE	5,304.50	5,463.64
205-345-932.020	FIRE ENGINE NO. 1 - REPAIR/MAINTENANCE	7,535.48	8,000.00
205-345-932.021	TOWER 1 - REPAIR/MAINTENANCE	10,000.00	10,300.00
205-345-932.023	FIRE - TRUCK NO.1 - REPAIR/MAINT	1,194.80	1,000.00
205-345-932.024	POLICE - CAR 24 - REPAIR/MAINTENANCE	3,582.34	3,689.81
205-345-932.025	BT 1 - REPAIR/MAINTENANCE	1,092.83	1,125.61
205-345-932.090	K9-90 - REPAIR/MAINTENANCE	3,582.34	3,689.81
205-345-932.091	K9-9 - REPAIR/MAINTENANCE	3,582.34	3,689.81
205-345-932.092	S-90 - REPAIR/MAINTENANCE	3,582.34	3,689.81
205-345-932.093	VCU CAR - REPAIR/MAINTENANCE	3,582.34	3,689.81
205-345-932.094	SAKI CAR - REPAIR/MAINTENANCE	3,582.34	0.00
205-345-932.095	SCHOOL LIASON TAHOE - REPAIR/MAINTENANCE	1,092.83	0.00
205-345-934.000	REPAIR/MAINTENANCE	5,000.00	5,150.00
205-345-935.000	BUILDING IMPROVEMENTS	50,000.00	10,000.00
205-345-935.001	STATION 1-REPAIR/MAINTENANCE	17,910.67	18,000.00
205-345-936.000	REIMBURSABLE EXPENSES	126,047.32	30,000.00
205-345-955.000	MISCELLANEOUS EXPENSE	1,000.00	1,030.00
205-345-956.000	INSURANCE/BONDS	150,000.00	154,500.00
205-345-961.000	CONFERENCES/WORKSHOPS	1,000.00	1,030.00
205-345-961.100	TRAINING EXPENSES	36,000.00	37,080.00
205-345-961.200	CPE TRAINING EXPENSE	0.00	0.00
205-345-961.302	302 TRAINING EXPENSE	6,621.87	6,820.53
205-345-962.000	MEMBERSHIP/DUES	2,500.00	2,575.00
		7,933,143.68	8,039,227.45

GL Number	Description	Proposed	2025
		12/31/2024	RECOMMENDED
		Amended Budget	
FUND 205 - PUBLIC SAFETY			
205-901-970.000	EQUIPMENT	850,000.00	384,600.00
		850,000.00	384,600.00
Total Appropriations:		8,783,143.68	8,423,827.45
Net of Revenues & A Net of Revenues & Appropriations Fund 205:		(99,457.18)	(255,407.22)

Beginning of Year:

Unrestricted	346,082.90	246,688.99
Reserved - 302 - Current	9,939.00	9,875.73
Total Beginning Fund Balance	356,021.90	256,564.72

End of Year:

Unrestricted	246,688.99	(8,587.47)
Reserved - 302 - Current	9,875.73	9,744.98
Total Ending Fund Balance	256,564.72	1,157.50

GL Number	Description	Proposed	2025
		12/31/2024 Amended Budget	RECOMMENDED

FUND 208 - PARK FUND

--- Estimated Revenue ---

208-000-408.000	PARK MILLAGE	130,000.00	142,000.00
208-000-573.000	LOCAL COMMUNITY STABILIZATION	5,000.00	5,100.00
208-000-651.000	PARK REVENUE	6,500.00	6,630.00
208-000-665.000	INVESTMENT/INTEREST	10,000.00	10,200.00
Total Estimated Revenue:		151,500.00	163,930.00

--- Appropriations ---

208-751-703.400	COMMITTEE MEETING SALARIES	2,250.55	2,318.07
208-751-710.000	EMPLOYER FICA	139.05	143.22
208-751-711.000	EMPLOYER MEDICARE	32.96	33.95
208-751-801.000	PROFESSIONAL SERVICES	500.00	515.00
208-751-805.000	CONTRACT EMPLOYEE	4,000.00	4,120.00
208-751-932.000	VEHICLE MAINTENANCE	500.00	515.00
208-751-934.000	REPAIR/MAINTENANCE	40,000.00	45,000.00
208-751-955.000	MISCELLANEOUS	1,000.00	1,030.00
		48,422.56	53,675.24

208-901-970.000	EQUIPMENT/PARK IMPROVEMENTS	250,000.00	400,000.00
		250,000.00	400,000.00
Total Appropriations:		298,422.56	453,675.24

Net of Revenues & Appropriations Fund 2	(146,922.56)	(289,745.24)
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Fund Balance Beginning of Year	465,612	318,689
Total Ending Fund Balance	318,689	28,944

GL Number	Description	Proposed	2025
		12/31/2024 Amended Budget	RECOMMENDED

FUND 219 - STREETLIGHT FUND

--- Estimated Revenue ---

219-000-451.000	SPECIAL ASSESSMENT	119,500.00	185,225.00
219-000-665.000	INVESTMENT/INTEREST	306.00	312.12
		119,806.00	185,537.12

219-931-699.000	TRANSFER FROM GF	10,000.00	0.00
		10,000.00	0.00

Total Estimated Revenue: **129,806.00** **185,537.12**

--- Appropriations ---

219-448-920.000	PUBLIC UTILITIES	160,000.00	185,000.00
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Total Appropriations: **160,000.00** **185,000.00**

Net of Revenues & Appropriations f Net of Revenues & Approx **(30,194.00)** **537.12**

Fund Balance Beginning of Year	32,942	2,748
Total Ending Fund Balance	2,748	3,285

GL Number	Description	Proposed	2025
		12/31/2024 Amended Budget	RECOMMENDED
FUND 248 - DDA FUND			
--- Estimated Revenue ---			
248-000-414.000	TAX TRIBUNAL/REFUNDS ORDERED	(11,731.02)	(11,965.64)
248-000-440.000	DDA PROPERTY TAXES	438,600.00	522,000.00
248-000-525.200	FEDERAL GOV'T INTEREST CREDIT	28,932.30	29,510.95
248-000-573.000	LOCAL STABLITIATION AUTHORITY PYMT	30,600.00	31,212.00
248-000-672.000	MISCELLANEOUS REVENUE	3,060.00	3,121.20
248-000-665.000	INVESTMENT/INTEREST	2,550.00	2,601.00
Total Estimated Revenue:		492,011.28	576,479.51
--- Appropriations ---			
248-728-801.000	PROFESSIONAL SERVICES	52,303.40	53,000.00
248-728-900.000	PRINTING/PUBLISHING	133.90	140.00
248-728-934.000	REPAIR/MAINTENANCE	7,878.47	10,000.00
248-728-955.000	MISCELLANEOUS EXPENSE	238.96	250.00
		60,554.73	63,390.00
Capital Detail			
248-901-970.000	CONSTRUCTION COSTS	100,000.00	103,000.00
		100,000.00	103,000.00
Bond Payments			
248-906-991.000	BOND PAYMENTS PRINCIPAL	250,000.00	816,500.00
248-906-993.000	BOND PAYMENT INTEREST	66,843.75	23,000.00
		316,843.75	839,500.00
Total Appropriations:		477,398.48	1,005,890.00
Net of Revenues & Appropri		14,612.80	(429,410.49)
Net of Revenues & Appropriations Fund 2			
Fund Balance Beginning of Year		1,230,922	1,245,535
Total Ending Fund Balance		1,245,535	816,125

Proposed 12/31/2024

GL Number	Description	Amended Budget	2025 RECOMMENDED
FUND 249 - BUILDING FUND			
--- Estimated Revenue ---			
249-000-476.000	BUILDING PERMITS	100,000.00	102,000.00
249-000-478.000	ELECTRICAL PERMITS	45,000.00	45,900.00
249-000-479.000	PLUMBING PERMITS	15,000.00	15,300.00
249-000-480.000	MECHANICAL PERMITS	30,000.00	30,600.00
249-000-665.000	INVESTMENT/INTEREST	500.00	510.00
Total Estimated Revenue:		190,500.00	194,310.00
--- Appropriations ---			
249-380-703.300	SALARIES BLDG INSPECTOR	57,500.00	59,225.00
249-380-703.400	SALARIES/CLERICAL	14,162.50	14,587.38
249-380-708.000	OVERTIME	100.00	100.00
249-380-710.000	EMPLOYER FICA	4,450.63	4,584.15
249-380-711.000	EMPLOYER MEDICARE	1,040.30	1,071.51
249-380-712.000	WAGES IN LIEU OF HEALTH INS	800.00	1,000.00
249-380-712.100	WAGES IN LIEU OF INS - RETIREES	2,266.00	2,333.98
249-380-714.000	LONGEVITY	155.53	160.20
249-380-715.000	RETIREMENT CONTRIBUTION	9,000.00	9,270.00
249-380-718.000	HEALTH INSURANCE	18,000.00	23,500.00
249-380-719.200	OPEB-REQUIRED NORMAL COST	14,000.00	14,420.00
249-380-724.000	WORKMAN'S COMP INSURANCE	5,198.41	5,354.36
249-380-725.000	DISABILITY INSURANCE	824.00	848.72
249-380-725.100	LIFE INSURANCE	231.75	238.70
249-380-751.000	OFFICE SUPPLIES	6,500.00	6,695.00
249-380-756.000	INFORMATION TECH COSTS	3,300.00	3,399.00
249-380-759.000	GAS AND OIL	500.00	515.00
249-380-801.000	PROFESSIONAL SERVICES	5,000.00	5,150.00
249-380-850.000	TELEPHONE	3,600.00	3,708.00
249-380-850.100	CELLULAR PHONE	600.00	618.00
249-380-852.000	MODEM	600.00	618.00
249-380-874.000	HEALTH INSURANCE - RETIREES	700.00	721.00
249-380-920.000	PUBLIC UTILITIES/TWP HALL	3,000.00	3,090.00
249-380-920.010	PUBLIC UTILITIES/WATER USAGE	280.00	288.40
249-380-932.000	VEHICLE MAINTENANCE	1,000.00	1,030.00
249-380-935.200	TWP HALL/GROUNDS MAINT	5,000.00	5,150.00
249-380-956.100	INSURANCE/BONDS TWP HALL	21,000.00	24,000.00
249-380-961.000	CONFERENCES/WORKSHOPS	1,500.00	1,545.00
249-380-962.000	MEMBERSHIP/DUES	400.00	412.00
		180,709.12	193,633.39
249-382-806.000	ELECTRICAL INSPECTION CONTRACT	34,000.00	35,020.00
		34,000.00	35,020.00

		Proposed 12/31/2024	
GL Number	Description	Amended Budget	2025 RECOMMENDED
FUND 249 - BUILDING FUND			
249-384-806.000	PLUMBING/MECHANICAL CONTRACT	35,000.00	36,050.00
		35,000.00	36,050.00
Capital Detail			
249-901-970.000	EQUIPMENT	5,000.00	5,150.00
		5,000.00	5,150.00
Total Appropriations:		254,709.12	269,853.39
Net of Revenues & / Net of Revenues & Appropriations Fur		(64,209.12)	(75,543.39)
Fund Balance Beginning of Year		281,914	217,705
Total Ending Fund Balance		217,705	142,161

GL Number	Description	Proposed 12/31/2024 Amended Budget	2025 RECOMMENDED
FUND 250 - LDFA ADMINISTRATIVE FUND			
--- Estimated Revenue ---			
250-000-440.000	LDFA PROPERTY TAXES	13,260.00	16,700.00
250-000-573.000	LOCAL STABLITIATION AUTHORITY PYMT	94,860.00	106,800.00
250-000-665.000	INVESTMENT/INTEREST	85.68	87.39
Total Estimated Revenue:		108,205.68	123,587.39
--- Appropriations ---			
250-728-801.000	PROFESSIONAL SERVICES	670.53	690.65
250-728-801.100	ENTERPRISE GROUP SERVICES	17,500.00	17,500.00
250-728-802.000	LEGAL	3,359.86	3,460.66
250-728-804.000	ACCOUNTING	18,816.04	19,380.52
250-728-934.000	REPAIR/MAINTENANCE		6,500.00
250-728-955.000	MISCELLANEOUS EXPENSE	4,030.39	4,151.30
250-728-962.000	MEMBERSHIP/DUES	299.73	308.72
		44,676.55	51,991.85
250-901-970.000	CONSTRUCTION COSTS	100,000.00	100,000.00
		100,000.00	100,000.00
Total Appropriations:		144,676.55	151,991.85
Net of Revenues & Appropriation		(36,470.87)	(28,404.45)
Net of Revenues & Appropriations Fund 250			
Fund Balance Beginning of Year		139,513.50	103,042.63
Total Ending Fund Balance		103,042.63	74,638.18

GL Number	Description	Proposed 12/31/2024 Amended Budget	2025 RECOMMENDED
Fund 251 - LDFA SMART ZONE FUND			
--- Estimated Revenue ---			
251-000-440.100	PROPERTY TAXES-SMART ZONE-NON SCHOC	88,740.00	104,500.00
251-000-440.200	PROPERTY TAXES-SMART ZONE-SCHOOL	102,000.00	137,200.00
251-000-573.000	LOCAL STABLITIATION AUTHORITY PYMT	6,120.00	8,300.00
		196,860.00	250,000.00
251-933-693.000	LAND SALE PROCEEDS	0.00	0.00
Total Estimated Revenue:		196,860.00	250,000.00
--- Appropriations ---			
251-728-801.000	PROFESSIONAL SERVICES	206.00	212.18
251-728-801.100	ENTERPRISE GROUP SERVICES	17,500.00	17,500.00
251-728-802.000	LEGAL	103.00	106.09
251-728-803.000	PLANNING, MARKETING, ADMINISTRATIVE	1,030.00	1,060.90
251-728-804.000	ACCOUNTING	9,270.00	9,548.10
251-728-915.000	MEMBERSHIP/DUES	309.00	318.27
		28,418.00	28,745.54
251-901-970.100	JACKSON TECHNOLOGY PARK	100,000.00	200,000.00
		100,000.00	200,000.00
Total Appropriations:		128,418.00	228,745.54
Net of Revenues & Appropriation	Net of Revenues & Appropriations Fund 251	68,442.00	21,254.46
Fund Balance Beginning of Year		338,842	407,284
Total Ending Fund Balance		407,284	428,539

**BLACKMAN CHARTER TOWNSHIP
GENERAL APPROPRIATIONS ACT
FISCAL YEAR 2025
RESOLUTION #14-2024-1216**

A resolution to establish a general appropriations act for Blackman Charter Township; to define the powers and duties of the Blackman Charter Township officers in relation to the administration of the budgets; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Blackman Charter Township resolves:

Section 1: Title

This resolution shall be known as the Blackman Charter Township General Appropriations Act.

Section 2: Chief Administrative Officer

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearings on the Budget

Pursuant to MCL 42.26, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on December 5, 2024, and a public hearing on the proposed budgets was held on December 16, 2024.

Section 5: Estimated Revenues

Estimated township General fund revenues for fiscal year 2025, including a millage of .8154 mills; and various miscellaneous revenues shall total \$3,573,841.

Estimated township Public Safety fund revenues for fiscal year 2025, including a voter-authorized millage of 2.0000 mills; and various miscellaneous revenues and transfers, shall total \$8,168,420.

Estimated township Building Department fund revenues and transfers for fiscal year 2025 shall total \$194,310.

Estimated township Parks fund revenues for fiscal year 2025 including a voter-authorized millage of .2500 mills; and various miscellaneous shall total \$163,930.

Estimated township Street Light fund revenues for fiscal year 2025 shall total \$185,537.

Estimated township Local Development Finance Authority – Administrative fund revenues and transfers for fiscal year 2025 shall total \$123,587.

Estimated township Local Development Finance Authority – Smart Zone Administrative fund revenues for fiscal year 2025 shall total \$250,000.

Estimated township Downtown Development Authority – Administrative fund revenues for fiscal year 2025 shall total \$576,480.

Section 6: Millage Levy

The Blackman Charter Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to .8154 mills as authorized under state law for general township operations, 2.0000 mills approved by the electorate for operation, maintenance, and purchase of equipment for the Public Safety fund, and .2500 mills approved by the electorate for maintenance, improvements, and development of recreational opportunities, including park improvements, and trail access for both water, walking, and biking trails.

Section 7: Estimated Expenditures

Estimated township General fund expenditures for fiscal year 2025 for various township activities are as follows:

EXPENDITURES:

Committees	\$ 1,871
Township Board	96,347
Township Supervisor	208,802
Assessor	237,646
Treasurer	112,456
Clerk	246,380
Elections	88,437
Board of Review	3,704
Technology Improvements	10,000
Cemetery	20,240
Township Hall and Grounds	131,638
Drain at Large	16,000
Highways, Streets & Bridges	2,000
Planning and Zoning	17,244
Zoning Admin/Enforcement Officer	85,387
Regional Planning	6,180
Other Uses – Transfers	1,392,000
Capital Outlay	<u>2,060,000</u>
TOTAL EXPENDITURES	<u>\$4,736,332</u>

Estimated township Public Safety fund expenditures for fiscal year 2025 are \$8,423,827, including \$384,600 Capital Outlay.

Estimated township Building Department fund expenditures for fiscal year 2025 are \$269,853, including \$5,150 for Capital Outlay.

Estimated township Parks fund expenditures for fiscal year 2025 are \$453,675, including \$400,000 for Equipment Capital Outlay and Park Improvements.

Estimated township Street Light fund expenditures for fiscal year 2025 are \$185,000.

Estimated township Local Development Finance Authority - Administrative fund expenditures for fiscal year 2025 are \$151,992, including \$100,000 for Construction.

Estimated township Local Development Finance Authority - Smart Zone Administrative fund expenditures for fiscal year 2025 are \$228,746, including \$200,000 for Construction Costs.

Estimated township Downtown Development Finance Authority - Administrative fund expenditures for fiscal year 2025 are \$1,005,890, including \$839,500 for Debt Service and \$103,000 for Construction Costs.

Section 8: Adoption of Budget by Reference

The General fund, Public Safety fund, Building Department fund, Parks fund, Street Light fund, Local Development Finance Authority – Administrative fund, Local Development Authority - Smart Zone Administrative fund, and Downtown Development Authority – Administrative fund budgets of Blackman Charter Township are hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this act.

Section 9: Adoption of Budget by Activity (Cost Center)

The Board of Trustees of Blackman Charter Township adopts the 2025 fiscal year General fund, Public Safety fund, Building Department fund, Parks fund, Street Light fund, Local Development Finance Authority – Administrative fund, Local Development Authority - Smart Zone Administrative fund and Downtown Development Authority – Administrative fund budgets by activity. Subject to the township policy requiring township board authorization for certain expenditures, township officials responsible for the expenditures authorized in the budgets may expend township funds up to, but not to exceed, the total appropriation authorized for each activity. The Chief Administrative Officer may make transfers among the various line items contained in the activity appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

Section 10: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any town order for expenditures that exceed appropriations.

Section 11: Transfer Authority

The Chief Administrative Officer shall have the authority to make transfers among the various activities without prior board approval, if the amount to be transferred does not exceed \$10,000. The Board shall be notified at its next meeting of any such transfers made, and reserves the right to modify, amend or nullify any such transfers made. Under no circumstances may the total general fund budget or the total of any other funds' budget, as listed above, be changed without prior board approval.

Section 12: Preauthorization of Advance Payments for Certain Claims

All claims shall be approved by Blackman Charter Township board prior to payment, except for the following:

1. Payroll (including election workers compensation) and related payroll taxes, payroll service cost, transfers to payroll checking account and employee benefits.
2. Utility, phone and insurance bills.
3. Invoices with penalties or discounts that would be incurred if payment is not received prior to the board meeting where claims will be approved, including, but not limited to, credit card payments.

These claims shall be post-audited at the next board meeting.

The supervisor may authorize emergency expenditures when deemed essential to the imminent threat to the health, safety, and welfare of the township.

Section 13: Periodic Fiscal Reports

The fiscal officer shall transmit to the board at the end of each of the first three quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations, including, but not limited to:

- a. a summary statement of the actual financial condition of the General fund, Public Safety fund, Building Department fund, Parks fund, Street Light fund, Local Development Finance Authority – Administrative fund, Local Development Authority – Smart Zone Administrative fund, and Downtown Development Authority – Administrative fund at the end of the previous quarter;
- b. a summary statement showing the receipts and expenditures and encumbrances for the previous quarter and/or month and for the current fiscal year to the end of the previous quarter and/or month.
- c. a detailed list of:
 - i. expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year; the balance of estimated revenues to be collected in the then current fiscal year; and any revisions in revenue estimates resulting from collection experience to date.
 - ii. for each activity, the amount appropriated; the amount charged to each appropriation in the previous quarter and/or month and for the current fiscal year; the unencumbered balance of appropriations; and any revisions in the estimate of expenditures.

Section 14: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 15: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 16: Violations of This Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible officer(s) or employee(s) to disciplinary action as outlined in Public Act 621 (1978) and the Blackman Charter Township personnel manual, if applicable.

Section 17: Board Adoption

At a regular meeting of the Blackman Charter Township Board of Trustees, County of Jackson, State of Michigan, held in the Township Hall on December 16, 2024, at 6:00p.m., this resolution was presented by _____ and supported by _____

Upon a roll call vote,
The following voted "AYE":
The following voted "NAY":
The following were absent:

The Supervisor declared this resolution adopted,

Peter Jancek, Township Supervisor

David Elwell, Township Clerk

I, David Elwell, the duly appointed and acting Clerk of the Charter Township of Blackman, hereby certify that the foregoing resolution was adopted by the Blackman Board by a roll call

ORDINANCE NO. ____

An ordinance to provide for approval of an exemption from ad valorem property taxes for housing being developed or rehabilitated for workforce housing for persons and families whose household income is not greater than 120% of area median income, as authorized by provisions of the State Housing Development Authority Act of 1966, Public Act 346 of 1966, as amended, MCL 125.1401, et seq.

WORKFORCE HOUSING PILOT ORDINANCE

THE CHARTER TOWNSHIP OF BLACKMAN, JACKSON COUNTY, STATE OF MICHIGAN, ORDAINS:

SECTION 1. Title. This Ordinance shall be known and cited as the “Blackman Township Workforce Housing PILOT Ordinance.”

SECTION 2. Preamble.

It is a proper public purpose for Blackman Township to encourage the development or rehabilitation of workforce housing for persons and families whose household income is not greater than 120% of area median income by exempting such housing from all ad valorem property taxes imposed by any taxing jurisdiction and providing for payment of an annual service charge for public services in lieu of all such taxes. A PILOT, or service charge payment in lieu of taxes, is an effective means of incentivizing the construction, rehabilitation and/or preservation of workforce housing. A stable and predictable service charge paid in lieu of all ad valorem property taxes for a fixed period is essential to the determination of the economic feasibility of workforce housing projects developed or rehabilitated in reliance on such tax exemption. Blackman Township is authorized by section 15a of Public Act 346 of 1966, as amended, MCL 125.1415a, to establish, or change by any amount it chooses, the service charge to be paid in lieu of all ad valorem taxes in accordance with section 15a with respect to new or rehabilitated workforce housing, but not an amount that exceeds the taxes that would be paid but for this authorization or the other limitations imposed by that section. Because workforce housing for individuals and families whose household income is not greater than 120% of area median income is a public necessity, and because Blackman Township will be benefited and improved by such housing, encouraging the same through an ad valorem property tax exemption is a valid public purpose.

SECTION 3. Definitions.

(A) "Additional Amount" means an amount equal to the difference between the following:

(1) the millage rate levied for operating purposes by the County multiplied by the current Taxable Value of a workforce housing project for which a PILOT Resolution has been adopted, and

(2) the amount of the annual service charge paid in lieu of ad valorem property taxes by the housing project under subsection (4)(C) that is distributed to the County pursuant to MCL 125.1415a(5).

(B) "Annual Shelter Rent" means the total collections during an agreed annual period from or paid on behalf of the occupants of a housing project representing rent or occupancy charges, exclusive of charges for gas, electricity, heat, or other utilities furnished to the occupants and paid for by the housing project.

(C) "Sponsor" means any person or entity applying for a workforce housing exemption under this Ordinance and includes any person or entity who subsequently owns the housing project.

(D) "Authority" means the Michigan State Housing Development Authority.

(E) "Restrictive Covenant" means a recorded agreement between Sponsor and Blackman Township running with the land that restricts the use of the housing project to workforce housing, as defined in this Ordinance, for a period not to exceed 15 years, or such greater or lesser period of time as may be authorized by state law and as may be required by the PILOT Resolution.

(F) "County" means the County of Jackson.

(G) "PILOT Resolution" means a project-specific resolution adopted by the Blackman Township Board that approves a housing project for exemption under this Ordinance.

(H) "Taxable Value" means taxable value as calculated under section 27a of the general property tax act, 1893 PA 206, MCL 211.27a.

(I) "Workforce housing" means rental units or other housing options that are reasonably affordable to, and occupied by, a household whose total household income is not greater than 120% of the area median income published by the United States Department of Housing and Urban Development.

SECTION 4. Authorization and Establishment of Workforce Housing Exemption.

(A) The class of housing projects to which the tax exemption shall apply and for which a service charge may be paid in lieu of all ad valorem property taxes are housing projects being developed or rehabilitated for workforce housing.

(B) Subject to the recording of a Restrictive Covenant, workforce housing and the property on which such housing is or will be located shall be exempt from all ad valorem property taxes as of December 31 of the year in which (a) the housing project is occupied as workforce housing, as defined in the Workforce Housing Ordinance and the Act, or (b) the construction or rehabilitation of the housing project begins, whichever occurs first. Construction must start or occupancy of the housing project as

workforce housing must occur within one year of the date of the Authority's notification of exemption or such longer period of time as may be provided by the PILOT Resolution.

(C) Blackman Township will accept payment of an annual service charge in lieu of all ad valorem property taxes for public services from the owner of a housing project for which Blackman Township has received a certified notification of exemption from the Authority in accordance with the following:

(1) Subject to subsections (D), (E) and (F), for a new construction project, an amount that is the greater of the tax on the property on which the project is located for the tax year proceeding the date on which the construction is commenced or 10% of the Annual Shelter Rent obtained from the project, or such lower percentage as may be set forth in a PILOT Resolution.

(2) Subject to subsections (D), (E) and (F), for a rehabilitation project, an amount that is the lesser of the tax on the property on which the project is located for the tax year proceeding the date on which rehabilitation is commenced or 10% of the Annual Shelter Rent obtained from the project, or such lower percentage as may be set forth in a PILOT Resolution.

(3) The service charge paid in lieu of taxes shall not exceed the amount in ad valorem taxes that the Sponsor would have otherwise paid if the workforce housing project were not tax exempt.

(D) Notwithstanding the provisions of MCL 125.1415a(3)(b) and 125.1415a(7) to the contrary, upon the adoption of a PILOT Resolution and receipt of a certified notification of exemption from the Authority, a contract shall be deemed effected between Blackman Township and the Sponsor, to provide a tax exemption and accept service charge payments in lieu of taxes as previously described by this section.

(E) Notwithstanding subsection (C), the service charge paid each year in lieu of taxes for that part of a workforce housing project that is tax exempt under this Ordinance but not used for workforce housing must be equal to the full amount of the taxes that would be paid on that portion of the project as if the project were not tax exempt. The owner of the project shall allocate the benefits of any tax exemption granted pursuant to this Ordinance exclusively to workforce housing or to the maintenance and preservation of the housing project as a safe, decent, and sanitary workforce housing.

(F) The annual service charge under subsection (C) for a workforce housing project for which a PILOT Resolution has been adopted must be increased by the Additional Amount if both of the following requirements are met:

(1) Not later than 45 days after the county treasurer's receipt of the certified notification of exemption, the County Board of Commissioners passes a resolution, by majority vote, that provides that the Additional Amount must be paid.

(2) The approval of the resolution described in subparagraph (1) is in accordance with an ordinance or resolution adopted by the County Board of Commissioners establishing the factors to be considered when assessing whether the Additional Amount must be paid.

SECTION 5. Authority Affidavit and Assessor Notification.

(A) Following adoption of the PILOT Resolution, the Sponsor must submit an affidavit to the Authority in the form required by the Authority for certification by the Authority that the project is eligible for the workforce housing exemption.

(B) Upon receipt of notification from the Authority that the project is eligible for a workforce housing exemption, the Sponsor or the Authority must file the certified notification of exemption with the Blackman Township assessor before November 1 of the year preceding the tax year in which the exemption is to be effective.

(C) Not later than 5 business days after receipt of the certified notification of exemption, the assessor shall provide a copy of the certified notification of exemption to the County treasurer.

SECTION 6. Payment of PILOT.

(A) The Sponsor shall remit the annual PILOT payment to the Blackman Township treasurer no later than June 1st of each year, or such other date provided for in the PILOT Resolution. The PILOT payment shall be accompanied by a statement certified by the Owner, showing the actual Annual Shelter Rent obtained for the preceding calendar year.

(B) Except as otherwise provided in this section and section 4, any payments for public services under this Ordinance shall be distributed to the governmental units levying the general property tax in the same proportion as prevailed with the general property tax in the previous calendar year. The distribution to those governmental units shall be made as if the number of mills levied for local school district operating purposes were equal to the number of mills levied for the purposes in 1993 minus the number of mills levied under the state education tax act, 1993 PA 331, MCL 211.901 to 211.906, for the year for which the distribution is calculated. The amount of payments in lieu of taxes to be distributed to a local school district for operating purposes under this subsection must not be distributed to the local school district but instead must be paid to the state treasury and credited to the state school aid fund established by section 11 of article IX of the state constitution of 1963.

(C) Any PILOT payment or portion of PILOT payment remaining unpaid as of the due date shall bear interest at 1% per month and require payment of a 3% penalty fee. The collection of past due PILOT payments shall otherwise be in accordance with the provisions of Chapter 211 of the General Property Tax Act, Act 206 of 1893, as amended; MCL 211.44 et seq.

SECTION 7. Duration and Recorded Restrictive Covenant.

(A) A workforce housing project approved for an exemption by a PILOT Resolution shall be encumbered by a Restrictive Covenant recorded in the office of the register of deeds for the County.

(B) The Restrictive Covenant shall acknowledge (i) that the economic feasibility of the workforce housing project depends on the approval and continuing effect of the payment in lieu of all ad valorem taxes as approved by the PILOT resolution; (ii) the Township's agreement to accept payment of an annual service charge in lieu of all ad valorem taxes in consideration of the Sponsor's offer to construct or rehabilitate workforce housing; and (iii) the amount of the annual service charge to be paid for each operating year.

(C) The Restrictive Covenant shall also provide (a) that the Restrictive Covenant may be enforced by Blackman Township and any Tenants to be benefitted; (b) for the reporting and monitoring of the Sponsor's compliance with the Restrictive Covenant, this Ordinance and the PILOT Resolution; (c) other remedies available to Blackman Township for non-compliance, including termination of the exemption; and (d) that the Restrictive Covenant cannot be modified or terminated except in a written instrument executed by the Sponsor or then current owner and Blackman Township.

SECTION 9. Severability.

The provisions of this Ordinance shall be deemed to be severable, and should any provision be declared by any court of competent jurisdiction to be unconstitutional or invalid, the same shall not affect the validity of this Ordinance as a whole or provision of this Ordinance, other than the provision so declared to be unconstitutional or invalid.

SECTION 10. Inconsistent Ordinances.

All ordinances or parts of ordinances inconsistent or in conflict with the provisions of this Ordinance are repealed to the extent necessary to give this ordinance full force and effect.

SECTION 11. Effective Date.

This Ordinance shall become effective on _____.

At a regular meeting of the Blackman Charter Township Board of Trustees, County of Jackson, State of Michigan, held in the Township Hall on December 16, 2024, at 6:00 pm, this resolution was presented by _____ and supported by _____

Upon a roll call vote,

The following voted "AYE":

The following voted "NAY":

The following were absent:

ORDINANCE 2024-__ IS ENACTED.

Pete Jancek, Blackman Township Supervisor

David Elwell, Blackman Township Clerk

CHARTER TOWNSHIP OF BLACKMAN, JACKSON COUNTY, MICHIGAN

RESOLUTION NO. #15-2024-1216

**A RESOLUTION TO APPROVE TAX EXEMPTION AND
A PAYMENT IN LIEU OF TAXES
FOR A SENIOR HOUSING PROJECT
KNOWN AS REFLECTIONS**

WHEREAS, the Township Board of Trustees enacted Ordinance _____ (the "Workforce Housing Ordinance") pursuant to Section 15a of the State Housing Development Authority Act, Act 346 of the Public Acts of 1966, MCL 125.1401 *et seq* (the "Act");

WHEREAS, Jackson Elderly Limited Dividend Housing Association Limited Partnership (the "Sponsor") intends to operate the apartment property located at 2771 Airport Road in the Township of Blackmon, Jackson County, Michigan (tax parcel identification no. ___) (the "Housing Project") as a senior "workforce housing" project, as defined in the Workforce Housing Ordinance and the Act;

WHEREAS, the Sponsor has applied to the Township for tax exemption and a service charge or payment in lieu of taxes ("PILOT") as provided by Section 15a of the Act and has agreed to subject the Housing Project to a covenant running with the land that will restrict the occupancy of the Housing Project for a period of not less than fifteen (15) years to individuals and families whose household income is not greater than 120% of area median income, as published by the U.S. Department of Housing and Urban Development, adjusted for family size, and at rents that are reasonably affordable to such persons (the "Restrictive Covenant");

WHEREAS, the Housing Project will increase the supply of safe, decent and affordable housing in the Township, will encourage the growth of the population of the Township, and will facilitate the provision of attractive, viable housing units in locations consistent with the housing goals and objectives of the Township;

WHEREAS, the Township Board of Trustees hereby finds that the Housing Project qualifies for an exemption from all *ad valorem* property taxes and a PILOT as contemplated by the Act and the Workforce Housing Ordinance because the Project will increase or preserve the number of available workforce housing units in the City, will encourage expansion of the population of the Township, and will facilitate the provision of attractive viable housing units in locations consistent with the housing goals and objectives of the Township;

WHEREAS, those terms not otherwise defined herein shall have the meaning set forth in the Ordinance or the Act;

THEREFORE, IT IS RESOLVED, the Housing Project shall be exempt from all *ad valorem* property taxes as of December 31 of the year in which (a) the Housing Project is occupied as workforce housing, as defined in the Workforce Housing Ordinance and the Act, or (b) the construction or rehabilitation of the Housing Project begins, whichever occurs first. The Sponsor shall pay a service charge equal to ___% of the Annual Shelter Rents (as defined in the Workforce Housing Ordinance), subject to the terms of the Act and the Workforce Housing Ordinance; provided, however, that the service charge paid each year in lieu of taxes for that part of the Housing Project that is tax exempt under this resolution and the Ordinance but not used for workforce housing must be equal to the full amount of the taxes that would be paid on that portion of the project as if the Housing Project were not tax exempt;

RESOLVED, that no later than June 1 of each year after the calendar year in which the tax exemption first becomes effective and every year thereafter so long as the Housing Project is tax exempt, the Sponsor shall provide the Township Assessor with a statement certified by the Sponsor, showing the actual Annual Shelter Rent obtained for the preceding calendar year;

RESOLVED, the PILOT payment for each calendar year shall be due no later than June 1 of the following year;

RESOLVED, that all portions of the Workforce Housing Ordinance are hereby incorporated by reference;

RESOLVED, that the effectiveness of the tax exemption approved by this resolution is subject to the following:

- a. The Sponsor shall provide documentation to the City substantiating its ownership of the Housing Project.
- b. Construction or rehabilitation or occupancy of the Housing Project as workforce housing must be commenced within twenty-four months after the date of this resolution, or this resolution shall be void and of no effect.
- c. 100% of the dwelling units in the Housing Project must be restricted to use as Workforce Housing for persons age 55 or older and will be reasonably affordable to, and occupied by, persons age 55 or older whose total household income is not greater than 120% of area median income, as published by the U.S. Department of Housing and Urban Development, adjusted for family size.
- d. The Sponsor shall submit an affidavit to the Michigan State Housing Development Authority ("MSHDA") in the form required by MSHDA for certification that the Housing Project is eligible for the workforce housing exemption.
- e. Upon receipt of notification from MSHDA that the Housing Project is eligible for a workforce housing exemption, the Sponsor or MSHDA shall file the certified notification of exemption with the Township Assessor before November 1 of the year preceding the first tax year for which the exemption is to be effective.
- f. The Sponsor shall record a Restrictive Covenant in a form acceptable to the Township Attorney. The Restrictive Covenant must be recorded in the register of deeds for the county in which the Housing Project is located.

RESOVLED, that the Township Manager is authorized to take necessary administrative actions to implement this resolution.

At a regular meeting of the Blackman Charter Township Board of Trustees, County of Jackson, State of Michigan, held in the Township Hall on December 16, 2024, at 6:00p.m., this resolution was presented by _____ and supported by _____

Upon a roll call vote,
The following voted "AYE":
The following voted "NAY":
The following were absent:

The Supervisor declared this resolution adopted,

Peter Jancek, Township Supervisor

David Elwell, Township Clerk

I, David Elwell, the duly appointed and acting Clerk of the Charter Township of Blackman, hereby certify that the foregoing resolution was adopted by the Blackman Board by a roll call

**BLACKMAN CHARTER TOWNSHIP
JACKSON COUNTY MICHIGAN
RESOLUTION #16-2025-1216**

**COMPENSATION FOR BOARD AND COMMITTEE MEETINGS OF BOARD
MEMBERS AND CITIZENS.**

WHEREAS pursuant to MCLA 41.95(3), which provides that in a township that does not hold an annual meeting, the salary for officers composing the township Board shall be determined by the Township Board, and

WHEREAS, the board of Blackman Charter Township deems it desirable to adjust the salary of the Township Trustees to ensure that Compensation for this position remains equitable and commensurate with the duties of said elective office, and

WHEREAS, the board of Blackman Charter Township deems it desirable to recognize citizens participation and employee participation where justified based upon time, complexity, and importance,

NOW, THEREFORE, BE IT RESOLVED that at the meeting of the Blackman Township Board of Trustees, on this 18th day of November 2024, the Board hereby approves payment for meetings per the attached appendix with the following notation: listed on the Appendix.

1. When two or more meetings are attended on the same day, the daily pay shall not exceed \$150.00.
2. Only one Committee Meeting of same Committee (non- statutory) shall be paid per month.
Example: Two Park meetings in one month is paid one time.
3. Officers on Statutory Committees must be paid if other members are paid.
(Exception : Officers are NOT paid for Township Board Meetings or for Finance & Compensation meetings at any time.)
4. Committee Chairpersons are responsible for communicating attendance to the Bookkeeper/HR.
5. Meeting participant is paid if meetings are outside of the hours of 8 am and 5 pm.

Committees not listed in Appendix are unpaid.

This Resolution replaces the September, 14, 2015 resolution on committee pay. (09-2015-0914)

At a regular meeting of the Blackman Charter Township Board of Trustees, County of Jackson, State of Michigan, held in the Township Hall on December 16, 2024, at 6:00p.m., this resolution was presented by _____ and supported by _____

Upon a roll call vote,

The following voted "AYE":

The following voted "NAY":

The following were absent:

The Supervisor declared this resolution adopted,

Peter Jancek, Township Supervisor

David Elwell, Township Clerk

Appendix to Resolution on Committee Pay

09-2015-09 Committee Synopsis of activities

(statute required = bolded)

		Current Members	Officers	Trustee	Citizens
Personnel & Finance	Review business of TWP & make recommendations to the Board for approval	Township Supervisor, Clerk & Treasurer.	0	NA	NA
Planning Commission	preparation for the meeting (reviewing the applications, reviewing submitting drawings, blueprints or sketches, reviewing land use plan or zoning ordinance, and site visit) and the actual meeting.	1 Trustee Board , 4 Citizens	<u>Note 3.</u>	<u>50 75</u>	<u>50 75</u>
Region 2 Planning Commission	Attends Bimonthly meetings representing Blackman Twp. Liaison between Region & local Planning Commission & Twp Board.	Supervisor & 1 Trustee	<u>0 note 5</u>	<u>0 50</u>	<u>NA 50</u>
Elections	Assist in election preparation, assessments, improvements, selection of election workers.	Clerk & 2 Trustees	50 see note 3	50	<u>NA 50</u>
Township Board	Requires prep, interpretation of conflicting issues, long term implications, including court challenge, frequency of meetings is 2 per month	Supervisor, Clerk, Treasurer, 4 Trustees	0	75	NA
March Board of Review, Organizational Mtg	1.5-2 hours Assessor turns assessment role over to board of Review, presents work performed throughout years time. Board schedule extra	7 Citizens	<u>NA 50</u> <u>Note 5</u>	<u>NA 50</u> <u>Note</u>	<u>25 50</u>
Board of Reviews March, July, December. 1.5-2 hours	1.5 - 2 hours, review of assessments, like properties, professional appraisals, provide forum for taxpayer protests, and grant relief when appropriate.	7 Citizens	<u>NA note 5</u>	<u>NA note 5</u>	<u>25 50</u>
Board of Reviews March -appeals 1/2 day	Review of assessments, like properties, professional appraisals, public justifications	7 Citizens	<u>NA note 5</u>	<u>NA note 5</u>	<u>50 75</u>

Appendix to Resolution on Committee Pay

09-2015-0914

Committee (<i>statute required = bolded</i>)	Synopsis of activities	Current Members	Officers	Trustee	Citizens
Board of Reviews March -appeals 3/4 day	Review of assessments, like properties, professional appraisals, public justifications	7 Citizens	NA	NA	<u>75 125</u>
Board of Reviews March -appeals, Full day	Review of assessments, like properties, professional appraisals, public justifications (Chairperson for this full day receives 50 additional dollars)	7 Citizens	NA	NA	<u>100 150</u>
Construction BOR	Requires experience with trades, certifications, ordinance enforcement, potential legal challenge	Building/Zoning official + 4 Citizens	NA	NA	<u>35 75</u>
BLDFA	LDFA is to encourage local development to prevent conditions of unemployment and promote economic growth. The LDFA provides for the creation and implementation of development plans. The LDFA can buy and sell interests in real and personal property. It can also incur debt to further the goals and purposes of the LDFA.	Supervisor, Blackman County Commissioner, Assessor, 2 Trustees, 4 Citizens, 1 JC Rep, 2 School Reps, 1 County Rep	0	0	0
BDDA	DDA is to plan, propose and implement the construction, repair, remodeling, rehabilitation, restoration, preservation or reconstruction of a public facility, an existing building or a new building within the boundaries of the DDA. The DDA also develops long range plans to halt the deterioration of property values in the downtown district and to promote the long-term economic growth of the downtown district.	Supervisor, 1 Trustee, Assessor, DDA Staff, 8 Citizens	0	0	0
ZBA	site visits, prep, interpretation of ordinance, long term implications, including court challenge, frequency of meetings is several / year	1 Board member, 5 Citizens	<u>50 75</u> see note 3	<u>50 75</u>	<u>50 75</u>
THE FOLLOWING ARE NON-STATUTORY					

Appendix to Resolution on Committee Pay

09-2015-0914

Committee (<i>statute required = bolded</i>)	Synopsis of activities	Current Members	Officers	Trustee	Citizens
Ordinance Committee	Requires prep, interpretation of conflicting issues, long term implications, detailed reading & writing, could result in court challenge, frequency of meetings is tbd	3 Board members, 2 Citizens	0 <u>75</u> <u>Note 5</u>	50 <u>75</u>	50 <u>75</u>
Parks & Rec	Duties: To expand recreational opportunities within the township. Explore, oversee, review and recommend improvements/ expansions.	3 Board members, 2 Citizens	0	50	NA 50
Public Safety,	Work in cooperation with Public Safety Director. Review personnel issues related to PS. Review grievances from PS Union. Recommend changes to policy to Twp Board. Recommend purchases to full Board. Conduct interviews and recommend to Twp Board.	3 Board members	0	50 <u>75</u>	NA
Technology	Review, Research, recommend needed changes to Twp technology needs	3 Board members, 1 Employee	0 <u>See note 5</u>	50 <u>75</u>	NA
Utilities	Research & recommends on matters of utilities. Negotiating team on utility issues.	3 Board members, 1 Employee	0 <u>See note 5</u>	50 <u>75</u>	NA

Appendix to Resolution on Committee Pay

09-2015-0914

Committee (statute required = bolded)	Synopsis of activities	Current Members	Officers	Trustee	Citizens
Notes from Resolution __ - 2015-0914					
<p>1. When two or more meetings are attended on the same day, the daily pay shall not exceed \$100.00 <u>\$ 150.00.</u></p> <p>2. Only one Committee Meeting of same Committee (non-statutory) shall be paid per month. Example: Two Park meetings in one month is paid one time.</p> <p>3. Officers on Statutory Committees must be paid if other members are paid (by law). (Exception : Officers are NOT paid for Township Board Meetings or for Finance & Compensation meetings at any time.)</p> <p><u>4.</u> Committee Chairpersons are responsible for communicating attendance to the Bookkeeper/HR.</p> <p><u>4-5.</u> <u>5. Meeting participant is paid if after hours.</u></p>					

BLACKMAN CHARTER TOWNSHIP
COMMITTEE APPOINTMENTS

1. Reappoint Pete Jancek to the Blackman Local Development Finance Authority for a 4-year term ending 03/31/2028.
2. Reappoint Barry Harmon to the Blackman Local Development Finance Authority for a 4-year term ending 03/31/2028.
3. Reappoint Pete Jancek to the Finance and Compensation Committee for a 4-year term ending 11/20/2028.
4. Reappoint David Elwell to the Finance and Compensation Committee for a 4-year term ending 11/20/2028.
5. Reappoint Phil Preston to the Finance and Compensation Committee for a 4-year term ending 11/20/2028.
6. Appoint Mike Thomas to the Public Safety Committee for a 2-year term ending 12/31/2026.
7. Reappoint Mike Ambs to the Public Safety Committee for a 2-year term ending 12/31/2026.
8. Reappoint Scott Pack to the Public Safety Committee for a 2-year term ending 12/31/2026.
9. Reappoint Phil Preston to the Planning Commission for a 3-year term ending 12/31/2027.
10. Reappoint David Elwell to the Election Committee for a 4-year term ending 11/20/2028.
11. Reappoint Scott Pack to the Election Committee for a 4-year term ending 11/20/2028.
12. Reappoint Mike Ambs to the Election Committee for a 4-year term ending 11/20/2028.
13. Reappoint Scott Pack to the Zoning Board of Appeals for a 3-year term ending 12/31/2027.
14. Reappoint Rachel Johnson to the Board of Review for a 2-year term ending 12/31/2026.
15. Reappoint Barry Harmon to the Board of Review for a 2-year term ending 12/31/2026.
16. Reappoint Kathy Wiggins to the Board of Review for a 2-year term ending 12/31/2026.
17. Reappoint William Warner to the Board of Review for a 2-year term ending 12/31/2026.
18. Reappoint David Warfield to the Board of Review for a 2-year term ending 12/31/2026.
19. Reappoint Diane Donaldson to the Board of Review for a 2-year term ending 12/31/2026.
20. Reappoint Pete Jancek to the Administrative Committee for a 4-year term ending 11/20/2028.
21. Reappoint David Elwell to the Administrative Committee for a 4-year term ending 11/20/2028.
22. Reappoint Phil Preston to the Administrative Committee for a 4-year term ending 11/20/2028.
23. Reappoint Pete Jancek to the Utility Committee for a 2-year term ending 12/31/2026.
24. Reappoint Mike Thomas to the Utility Committee for a 2-year term ending 12/31/2026.
25. Appoint Michelle Boulter to the Utility Committee for a 2-year term ending 12/31/2026.
26. Reappoint Pete Jancek to the Technology Committee for a 2-year term ending 12/31/2026.
27. Reappoint Chris Boulter to the Technology Committee for a 2-year term ending 12/31/2026.
28. Reappoint Mike Ambs to the Technology Committee for a 2-year term ending 12/31/2026.
29. Appoint Michelle Boulter to the Technology Committee for a 2-year term ending 12/31/2026.
30. Reappoint Pete Jancek to the Enterprise Group for a 2-year term ending 12/31/2026.
31. Reappoint Pete Jancek to the Blackman Downtown Development Authority for a 4-year term ending 11/20/2028.
32. Reappoint Kevin Ganton to the Blackman Downtown Development Authority for a 4-year term ending 12/31/2028.
33. Reappoint Mike Ambs to the Blackman Downtown Development Authority for a 4-year term ending 11/20/2028.
34. Reappoint Rebecca Stewart to the Blackman Downtown Development Authority for a 4-year term ending 12/31/2028.
35. Reappoint Phil Preston to the Ordinance Committee for a 2-year term ending 12/31/2026.

36. Reappoint Shelly Sercombe to the Ordinance Committee for a 2-year term ending 12/31/2026.
37. Reappoint Rachel Johnson to the Ordinance Committee for a 2-year term ending 12/31/2026.
38. Reappoint Mike Thomas to the Ordinance Committee for a 2-year term ending 12/31/2026.
39. Appoint Michelle Boulter to the Ordinance Committee for a 2-year term ending 12/31/2026.
40. Reappoint Phil Preston to the Parks and Recreation Committee for a 2-year term ending 12/31/2026.
41. Reappoint Shelly Sercombe to the Parks and Recreation Committee for a 2-year term ending 12/31/2026.
42. Reappoint Kay Brown to the Parks and Recreation Committee for a 2-year term ending 12/31/2026.
43. Reappoint David Elwell to the Parks and Recreation Committee for a 2-year term ending 12/31/2026.
44. Reappoint Dan Arntz to the Parks and Recreation Committee for a 2-year term ending 12/31/2026.