

**BLACKMAN CHARTER TOWNSHIP
BOARD MEETING AGENDA
Monday, September 16, 2024
6:00 PM**

CALL TO ORDER / PLEDGE OF ALLEGIANCE

BRIEF PUBLIC COMMENTS - (two-minute limit)

ADDITIONS / DELETIONS

MINUTES APPROVAL

1. Approval of the minutes for the Regular Board Meeting held on Monday, August 19, 2024
2. Approval of the minutes for the Special Board Meeting held on Thursday, September 5, 2024

PRESENTATIONS

1. Jackson District Library Millage

CONSENT AGENDA

1. Approval of payroll for the dates 8/2/24 in the amount of \$181,276.59, for 8/16/24 in the amount of \$214,189.89, for 8/30/24 in the amount of \$187,368.05.
2. Approve \$200,000.00 transfer of funds from General Fund to Public Safety Fund for the month of August 2024.
3. Receive Revenue and Expenditure Report for the month of August 2024

SUPERVISOR'S UPDATE

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TREASURER'S UPDATE

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CLERK'S UPDATE

1. Grant update
2. General election update
3. Public Safety building RFQ update
4. Public Safety millage language

PUBLIC SAFETY

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PLANNING COMMISSION

1. Meeting Minutes (draft) Tuesday, September 3, 2024
2. CASE #1580 – CONDITIONAL USE Blackman Solar Garden Address: 0 Blackman Road, Jackson, MI 49201 Parcel #000-08-19-601-003-03 Zoning: Agricultural (AG) Requested by: Consumers Energy (Joe Lawson) Presented by: Consumers Energy (Joe Lawson) -Solar garden with direct connection to Consumers Energy substation -Approximately 30 ac

ZONING BOARD OF APPEALS

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PARKS & RECREATION

1. Foundation Grant Application update
2. Main complex lower loop trail update

TECHNOLOGY COMMITTEE

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UTILITIES COMMITTEE

1. Street Light update
2. Dettman Sewer Repair Agreement update

ORDINANCE REVIEW COMMITTEE

NEW BUSINESS

1. Mission Statement

BILLS

1. Approve payment of bills on the Board Invoice Post Audit Report dated 9/4/24 in the amount of \$319,828.91 and Board Invoice Report dated 9/17/24 in the amount of \$276,034.76.

EXTENDED PUBLIC COMMENT (Three-minute limit)

OPEN DISCUSSION

ADJOURNMENT

Regular Board Meeting
Blackman Charter Township
August 19, 2024

The Blackman Charter Township Board convened at 6:00 p.m. on Monday, August 19, 2024 at the Township Hall, 1990 West Parnall Road, Jackson, Michigan.

Members present: Supervisor Jancek, Clerk Elwell, Treasurer Preston, and Trustees: Williams, Pack

Members absent: Trustees: Ambs, Thomas

Public Attendance:

Ray Snell	Nate Edwards	Tim Curran
Nancy Smith	Richard Paajanen	Paul Mazanec

CALL TO ORDER / PLEDGE OF ALLEGIANCE

BRIEF PUBLIC COMMENTS - (two-minute limit)

1. **Nate Edwards, running for Northwest School Board**
 - a. Stressed the importance of putting education first and protecting children
2. **Tim Curran, running for Northwest School Board**
 - a. Concerned with education proficiency to help kids succeed
 - b. Vocational education
3. **Ray Snell, 9th District County Commissioner**
 - a. Jackson Couty jail operations millage in November
 - b. Jackson County Fair report
4. **Nancy Smith, representing Sue Shink**
 - a. 2024 event schedule report

ADDITIONS / DELETIONS

1. No additions/deletions

Motion by Clerk Elwell, supported by Trustee Pack to approve the Board of Trustee agenda for the Regular Board Meeting held on Monday, August 19, 2024.

Unanimously approved by voice vote

MINUTES APPROVAL

1. No changes/corrections.

Motion by Treasurer Preston, supported by Trustee Williams to approve the Board of Trustee minutes for the Regular Board Meeting held on Monday, July 15, 2024.

Unanimously approved by voice vote

PRESENTATIONS

1. **Rehmann, Nathan Baldermann**
 - a. Overview of Audit
 - b. Audit Completed on time
 - c. No findings. No deficiencies
2. **Waste Management, Engineers; Richard Paajanen and Paul Mazanec**
 - a. Submitted an application to Jackson County on August 9th to vertically expand the McGill Road Landfill

CONSENT AGENDA

1. Approval of payroll for the dates 7/05/24 in the amount of \$164,929.07 and for 7/19/24 in the amount of \$197,437.28.
2. Approve \$400,000.00 transfer of funds from General Fund to Public Safety Fund for the month of July 2024.
3. Receive Revenue and Expenditure Report for the month of July 2024
4. Receive and Approve Final Audit Revenue and Expenditure Report for year ending 12/31/2023

Motioned by Treasurer Preston, supported by Clerk Elwell

Roll Call: Ayes - Elwell, Pack, Williams, Jancek, Preston

Nays - None Motion Approved

SUPERVISOR'S UPDATE

1. Painting of township buildings
2. Parking lot repairs at township office

TREASURER'S UPDATE

1. Tax Collection time
2. Met with Sue Shink to discuss changing the way taxes are collected from trailer parks

CLERK'S UPDATE

1. Election Update
 - a. Early Voting - statistics
 - b. Election Day - statistics
 - c. Election Day - November 5, 2024, preparations

PUBLIC SAFETY

1. Retirement Celebration for Officer Thomas Brower

PLANNING COMMISSION

1. Master Plan Updating
2. Denied Case#1575

ZONING BOARD OF APPEALS

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PARKS & RECREATION

1. Bathroom on order
2. Applying for the Hurst Foundation Grant

TECHNOLOGY COMMITTEE

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UTILITIES COMMITTEE

1. EGLE has changed requirements/rules for lead service line testing.
 - a. 18 service lines to dig to ensure no lead lines exist.
2. Dettman Sewer Repair Agreement – Discussion
3. Utilities Clerk updated work schedule from full-time to part-time, effective August 25, 2024

ORDINANCE REVIEW COMMITTEE

- LARGE EVENTS AND LARGE & SPECIAL PERMIT APPLICATION** Motion by Treasurer Preston, supported by Clerk Elwell to approve Second Reading of Large Events Ordinance and Large & Special Events Permit Application.
Roll Call: Ayes - Jancek, Elwell, Preston, Pack, Williams
Nays - None Motion Approved
- FIREWORKS** Motion by Treasurer Preston, supported by Trustee Williams to approve Second Reading of Fireworks Ordinance
Roll Call: Ayes - Jancek, Preston, Pack, Elwell, Williams
Nays - None Motion Approved
- DISORDERLY PERSONS** Motion by Treasurer Preston, supported by Clerk Elwell to approve Second Reading of Disorderly Persons Ordinance
Roll Call: Ayes - Williams, Preston Jancek, Elwell, Pack
Nays - None Motion Approved

NEW BUSINESS

1. Mission Statement – First Read Draft
 - a. Add agriculture

BILLS

Motion by Treasurer Preston, supported by Trustee Pack to approve payment of bills on the Board Invoice Post Audit Report dated 8/07/24 in the amount of \$307,972.27 and the Board Invoice Report dated 8/20/24 in the amount of \$311,839.69
Roll Call: Ayes - Jancek, Williams, Pack, Elwell, Preston
Nays - None Motion Approved

EXTENDED PUBLIC COMMENT (Three-minute limit)

1. **Tim Curran, running for Northwest School Board**
 - a. Improve proficiency
2. **Nate Edwards, running for Northwest School Board**
 - a. Believes school has the responsibility to teach and prepare students for the future
 - b. NW has a 90% graduation rate but only 50% preparedness for continuing education

OPEN DISCUSSION

The Supervisor declared the meeting adjourned at 7:23pm.

David Elwell, Township Clerk

Special Board Meeting
Blackman Charter Township
September 5, 2024

The Blackman Charter Township Board convened at 6:00 p.m. on Thursday, September 5, 2024 at the Township Hall, 1990 West Parnall Road, Jackson, Michigan.

Members present: Supervisor Jancek, Clerk Elwell, Treasurer Preston, and Trustees: Williams, Pack, Ambs, Thomas

Members absent: none

Public/Other Attendance: Scott Grajewski, Public Safety Director, Jack Ripstra, Township Engineer

CALL TO ORDER / PLEDGE OF ALLEGIANCE

BRIEF PUBLIC COMMENTS - (two-minute limit)

ADDITIONS / DELETIONS

Add discussion on water service line lead testing; review list, discussion with engineer Jack Ripstra. No action.

Unanimously approved by voice vote

NEW BUSINESS

1. Discussion on water service line lead testing; review list, discussion with engineer Jack Ripstra. No action.
2. Approval of RFQ for release for Marino's building/Public Safety building.
Motion by Elwell, second by Preston, to approve the RFQ and release of same, with typo corrections.

Roll Call: ayes: Elwell, Pack, Thomas, Williams, Ambs, Jancek, Preston.
nays: none. Motion Approved
3. Approval of seal coating and crack sealing of paved areas at 1990 & 1996 W. Parnall (including water tower fenced lot), and walking trail near NW Schools.
Motion by Elwell, second by Preston, to approve the (low) bid from Wolverine Sealcoating, LLC, in the total amount of \$12,388.87, for seal coating, crack sealing/work for the Parnall complex and walking trail near Northwest Schools, as detailed in 4 separate estimates.

Roll Call: ayes: Elwell, Pack, Thomas, Williams, Ambs, Jancek, Preston.
nays: none. Motion Approved
4. Authorize Clerk to accept and sign for grant from the Institute for Responsive Government.
Motion by Elwell, second by Pack, to authorize the Clerk to accept and sign for the grant from the Institute for Responsive Government, in approved amount of \$18,000, for the initial intended purpose of installation of handicap accessible doors for the Township Office, lower level entry.

Roll Call: ayes: Elwell, Pack, Thomas, Williams, Ambs, Jancek, Preston.
nays: none. Motion Approved

EXTENDED PUBLIC COMMENT (Three-minute limit)

OPEN DISCUSSION

Jancek, roads update
Elwell, Clerks Office update
Preston, grants application update

ADJOURNMENT

The Supervisor declared the meeting adjourned at 6:35pm.

David Elwell, Township Clerk

DRAFT

Public Safety Millage Renewal

Shall the previous voted increase in the tax limitation imposed under Article 9, Section 6 of the Michigan Constitution in the Charter Township of Blackman, of 2 mills (\$2.00 per \$1,000 of taxable value) be renewed at the original voted 2 mills (\$2.00 per \$1,000 of taxable value) and levied for 5 years, 2025 through 2029 inclusive, for the operations and equipment for the Township's Public Safety Department, raising an estimated \$1,285,505.45 in the first year the millage is levied?

MINUTES
BLACKMAN CHARTER TOWNSHIP
PLANNING COMMISSION
1990 W. PARNALL RD.
Tuesday September 03, 2024
6:00PM

The Blackman Charter Township Planning Commission Convened at 6:00pm on Tuesday, September 03, 2024 at the Blackman Township Office.

Members Present: Decker, Preston, Schroeder, Grabert, Frohm
Members Absent:

Sign-in list of names present: In file

MINUTES APPROVAL: August 20, 2024

Motion by: **Grabert**, supported by: **Frohm** to approve Minutes for Planning Commission meeting held 08/20/2024.

Roll Call: Ayes 5, Nays 0. Motion Carried.

CASE #1581 – CONDITIONAL USE

Airport – Solar Array Carport

Address: 3606 Wildwood Ave

Parcel #000-08-32-101-001-00

Zoning: Light Industrial (I-1)

Requested by: Harvest Solar (Evan Rohloff)

Presented by: Harvest Solar (Evan Rohloff)

-Solar array mounted on carports located in existing parking lot.

Public Comment: None

Planning Commission Discussion: Location of electrical equipment adjacent to drive entry. Suggestion to relocate to north of solar carports or eastside of solar carports away from traffic. Fence and Bollards to be shown on site plan submittal.

Motion by: **Preston** Seconded by **Frohm** to recommend approval of Case #1581

Roll Calls: Ayes 5, Nays 0. Motions carried.

OTHER MATTERS REVIEWED:

Zoning Ordinance Update:

-Draft printed and handed out to planning commission for review prior to next meeting.

PUBLIC COMMENT: None

TRUSTEE REPORT: None

ZBA REPORT: None

OPEN DISCUSSION: None

ADJOURNMENT: Motion by: **Decker**, supported by: **Schroeder**, adjourned at 6:57 pm

Minutes prepared by: Byron Schroeder, Secretary

Minutes Approved:

Byron P. Schroeder, Secretary

DRAFT



BLACKMAN CHARTER TOWNSHIP

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BLACKMAN CHARTER TOWNSHIP MISSION STATEMENT

To create and maintain an outstanding community that supports the harmonious mix of agricultural, residential, commercial, office, industrial, infrastructure, and transportation needed for the benefit of all community stakeholders. A Community that provides for the safety and welfare of all its citizens, protects and preserves our natural resources, and provides diverse opportunities for all residents with housing, education, entertainment, employment and recreation.

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