



Blackman Charter Township  
Local Development Finance Authority  
**Served By The Enterprise Group**

**BLDFA Board Meeting Minutes**  
**Blackman Charter Township Conference Room**  
**February 21, 2024 at 6 pm**

**Members Present (9):** Cindy Acker, Diane Derby, Diane Donaldson, David Elwell, John Globoker, Barry Harmon, Pete Jancek, Chad Linabury, and Katie Pitchford.

**Members Absent (2):** Bob Sayles and Bill Warner

**Staff:** Andrea Clary and Debbie Kelly, The Enterprise Group of Jackson

**Others:** Jack Ripstra, Township Engineer.

The BLDFA Board Meeting was called to order by Chairman Jancek at 6:00 p.m.

**Public Comment:** None.

**Approval of 12/11/2023 Annual Board Meeting Minutes:**

*Motion by Mr. Elwell and seconded by Ms. Donaldson to approve the December 11, 2023 Annual Board Meeting Minutes. Motion approved unanimously.*

**Approval of Invoices through January 2024:**

Mr. Elwell inquired about the JAMA invoice and wanted to make sure it's not a duplicate invoice that the township also received. Chairman Jancek explained that it's not a duplicate.

*Motion by Mr. Linabury, supported by Mr. Elwell, to approve the invoices through January 2024, totaling \$5,370.43. Motion approved unanimously by roll call vote.*

**Treasurer's Report through 1/31/2024:**

*Motion by Ms. Donaldson and seconded by Ms. Derby to accept the Treasurer's Report ending January 31, 2024. The current balance is \$496,208.83. Motion approved unanimously by roll call vote.*

**JTPN Property Update:**

a. **Approve the final design for JTPN monument sign:**

The final design was presented to the board for approval. Mr. Elwell asked if we could expand the sign if needed and Ms. Kelly explained that it can be expanded to mirror the sign across the street. Mr. Globoker asked if we have electricity going to the sign and Chairman Jancek said that we do. Discussion ensued regarding the font and placement of lettering on the sign. Approval of the final design will be determined once the Board sees a new design that they like, based on the feedback given at the meeting.

b. **Authorize sign proposal with Johnson Signs in the amount of \$27,675.00:**

*Motion by Ms. Derby, supported by Ms. Acker, to authorize the sign proposal with Johnson Signs in the amount of \$27,675.00 contingent on the approval by the Board of the final monument design. Motion approved unanimously by roll call vote.*

c. **Status of JTPN Infrastructure and EDA Grant:**

Chairman Jancek explained that everything is done at JTPN. The sidewalks need to be completed in the areas where there are poles and communication wires. The mast arms have been delayed until March. Mr. Ripstra added that the crosswalk striping needs to be done also because the weather got too cold in

order to finish it. Chairman Jancek said that he will get a price for replacing the fence around the cemetery and keep the Board updated. Mr. Elwell added that the historical marker for the cemetery should be in place by May 22<sup>nd</sup>.

**Technique Update:**

No updates. Ms. Kelly will reach out to Ronnie for feedback.

**Chairman/Board/Staff Comments:**

Chairman Jancek said that the 2024 road construction schedule for the township is listed on the website. He updated the Board on the township property renovations and that the former B&H facility next to the township office will be green space for now. He said the architect has drawn up plans for the new public safety at the old Marino's. The township may also add a pavilion, water utility building, and pickle ball court to the property.

Mr. Elwell explained that the election laws have changed and there is 9-day early voting with 13 townships using the Blackman Charter Township Meeting Hall as a voting location. He also updated the Board that Lansing Ave and Parnall Ave are getting a road diet. It will go from four lanes down to three, allowing room for an elevated trail with a curb along the side of the road. Ms. Derby inquired if there were any concerns with the road diet and public safety. Chairman Jancek explained that there were no concerns.

Chairman Jancek said that the jail millage will be on the ballot in August as Proposal 3. This will bring all patrol from Wesley St. to Chanter Rd. The millage will be .9 mil whereas the previous millage request was 1 mil.

**Next Meeting:**

The next meeting is scheduled for Wednesday, May 15, 2024 at 6:00 p.m. at the Blackman Charter Township Meeting Hall.

Meeting adjourned at 6:54 p.m.

Respectfully submitted by Andrea Clary, Blackman LDFA Staff.